

**CITY OF LACOMBE**  
**MINUTES OF COUNCIL MEETING 17-20**

Minutes of the Regular Meeting of Council held on **November 14, 2017** in the Council Chambers of the City Administration Office.

**Present:** Mayor Grant Creasey  
Deputy Mayor Reuben Konnik  
Councillor Don Gullekson  
Councillor Thalia Hibbs  
Councillor Cora Hoekstra  
Councillor Jonathan Jacobson  
Councillor Chris Ross

**Regrets:**

**Staff Present:** Matthew Goudy, Acting Chief Administrative Officer  
Brenda Vaughan, Community Services Director  
Jordan Thompson, Acting Director, Operations and Planning Services  
Diane Piche, Acting Director, Corporate Services  
Deb Bonnett, Planning and Development Manager  
Barbara Wilton, Human Resources Manager  
Ross Pettibone, Executive Assistant/Legislative Coordinator

**Media Present:** Jonathan Guignard, Sunny 94  
Ashli Barrett, Lacombe Globe

**Others Present** Hans Spelt  
Brenda Hoskin  
Glenda Johnson

**CALL TO ORDER – Regular Meeting of Council**

Mayor Creasey called the meeting to order at 5:00 p.m.

**ADOPTION OF AGENDA**

11/178.18 17MO  
Agenda adopted as  
presented.  
17-328

**MOVED BY** Councillor Konnik:

THAT the November 14, 2017 regular meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

11/179.19 17MO  
Minutes confirmed  
as presented.  
17-329

**MOVED BY** Councillor Hibbs:

THAT the October 10, 2017 regular meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Hibbs:

11/179.20 17MO  
Organizational  
Minutes confirmed  
as presented.  
17-330

THAT the October 23, 2017 organizational meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

**INFORMATION**

**MOVED BY** Councillor Konnik:

THAT Council receive the following 2017 correspondence as information.

11/173.51 17MO  
11 Items of  
correspondence  
received as  
information.  
17-331

1. September 14, 2017 Parkland Regional Library Board Talk
2. September 19, 2017 Library Board Minutes
3. September 22, 2017 Lacombe Police Commission Minutes
4. October 10, 2017 North Red Deer Regional Wastewater Services Commission Minutes
5. October 11, 2017 Lacombe Regional Waste Services Commission Meeting Package

6. October 11, 2017 Lacombe Regional Waste Services Commission Meeting Minutes
7. October 18, 2017 Lacombe Police Commission Minutes
8. October 23, 2017 Alberta Environment response to City of Lacombe
9. October 30, 2017 Request for Smoking Bylaw from Joyce Smith
10. November 2, 2017 Lacombe Curling Club Letter of Request
11. Library Board – Community Needs Assessment

CARRIED UNANIMOUSLY

## **PRESENTATIONS**

### **Charis Development**

Charis Development Board members presented information to Council on the status of the Charis Village development area within the Henner Heights Outline Plan, adopted March 27, 2017. Hans Spelt, Brenda Hoskin and Glenda Johnson presented an update on the proposed Charis Village aging-in-place seniors complex, which includes 13 independent living duplexes, three four-storey independent living condominiums with underground parking, assisted living complexes and 24-hour care facility and amenities building. The board members indicated that the development has stalled due to their inability to receive subdivision approval from Alberta Environment and Parks until the construction of a stormwater outlet from Henner's Pond to Wolf Creek. They urged Council to consider building the outlet, not only to facilitate the Charis development but also future land development in the northeast and northwest areas of Lacombe.

## **BYLAWS**

### **Council & Legislative**

#### **Bylaw 370 (Procedural Bylaw)**

Matt Goudy, Acting Chief Administrative Officer, presented Bylaw 370 for discussion of changes required by Council and by the recently amended Municipal Government Act, and requested confirmation of a previously scheduled Council Committee meeting date.

#### **MOVED BY Councillor Hoekstra:**

THAT Council confirm a Council Committee meeting date scheduled at the organizational meeting is to be held on Tuesday September 4, 2018 and cancel the meeting currently scheduled for the 5th.

CARRIED UNANIMOUSLY

11/112.10 17MO  
THAT Council confirm a Council Committee meeting date scheduled at the organizational meeting is to be held on Tuesday September 4, 2018 and cancel the meeting currently scheduled for the 5th.  
17-332

#### **MOVED BY Councillor Konnik:**

THAT Council provide administration desired revisions to Procedural Bylaw 370 for further review at the December 4 Council Committee Meeting, prior to first reading.

CARRIED UNANIMOUSLY

11/201.03 17MO  
THAT Council provide administration desired revisions to Procedural Bylaw 370 for further review at the December 4 Council Committee Meeting, prior to first reading.  
17-333

### **Planning & Development Services**

#### **Bylaw 400.08 (Rezone R2 to R4)**

Debbie Bonnett, Manager of Planning and Development, presented Bylaw 400.08, in order to rezone a downtown property from R2 to R4, recommending refusal of the application as one alternative.

#### **MOVED BY Councillor Konnik**

THAT Council give first reading to Bylaw 400.08 (to rezone 5467 53 Avenue, Lot 6, Block 28, Plan RN1E from (R2) Residential Single and Semi-Detached Dwelling District to (R4) Residential Mixed District).

11/175.50 17MO  
THAT Council give first reading to Bylaw 400.08 (to rezone 5467 53 Avenue, Lot 6, Block 28, Plan RN1E from (R2) Residential Single and Semi-Detached Dwelling District to (R4) Residential Mixed District).  
17-334

CARRIED

11/135.15 17MO  
THAT Council set a public hearing for Monday, December 18, 2017 at 5:30 PM.  
17-335

#### **MOVED BY Councillor Konnik**

THAT Council set a public hearing for Monday, December 18, 2017 at 5:30 PM.

CARRIED

## **UNFINISHED BUSINESS**

### **Council and Legislative**

#### **CAO Recruitment**

12/117.02 17MO  
THAT Council direct  
Administration to  
commence the  
recruitment process for  
the Chief Administrative  
Officer opportunity by  
commencing the  
advertising campaign  
January 3, 2018.  
17-336

Barbara Wilton, Manager of Human Resources, presented background and a revised CAO recruitment strategy and schedule to Council for discussion and direction, with interviews to be tentatively held in February.

**MOVED BY** Councillor Hibbs:

THAT Council direct Administration to commence the recruitment process for the Chief Administrative Officer opportunity by commencing the advertising campaign January 3, 2018.

CARRIED

## **NEW BUSINESS**

### **Planning and Development Services**

#### **Henner's Pond Storm Water Management Update**

61/916.02 17MO  
That Council accept the  
report on Henner's  
Pond Storm Water  
Management as  
information and  
consider the project  
during the 2018 and 10  
Year Capital Plan  
budget deliberations.  
17-337

Jordan Thompson, Engineering Services Manager, presented and summarized the results of the Henners Pond stormwater management analysis completed for the Henner Heights Servicing Study.

**MOVED BY** Councillor Hibbs:

That Council accept the report on Henner's Pond Storm Water Management as information and consider the project during the 2018 and 10 Year Capital Plan budget deliberations.

CARRIED UNANIMOUSLY

### **Council & Legislative**

#### **Director of Emergency Management - Appointment**

24/117.01 17MO  
THAT Council appoint  
Fire Chief Ed van  
Delden as the Director  
of Emergency  
Management for the  
City of Lacombe and  
confirm the  
appointments of Brenda  
Vaughan and Matthew  
Goudy as Deputy  
Directors of Emergency  
Management for the  
City of Lacombe.  
17-338

Diane Piche, Acting Director of Corporate Services, presented a recommendation to appoint a new Director of Emergency Management to the Lacombe Emergency Management Agency, in addition to confirming the appointment of two Deputy Directors of Emergency Management.

**MOVED BY** Councillor Konnik:

THAT Council appoint Fire Chief Ed van Delden as the Director of Emergency Management for the City of Lacombe and confirm the appointments of Brenda Vaughan and Matthew Goudy as Deputy Directors of Emergency Management for the City of Lacombe.

CARRIED UNANIMOUSLY

*Meeting recessed at 7:18 p.m.  
Meeting resumed at 7:25 p.m.*

#### **Board, Commission and Committee Volunteer Appointments**

Matthew Goudy, Acting Chief Administrative Officer, presented recommended Committee, Board, and Commission appointments and reappointments to Council for ratification.

11/173.52 17MO  
THAT Council written  
and verbal reports be  
received as information  
17-339

## **REPORTS**

**MOVED BY** Councillor Konnik:

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

11/177.54 17MO  
In Camera  
17-340

**IN CAMERA**

**MOVED BY** Councillor Gullekson:

THAT Council move In Camera at 7:58 PM to discuss the following items:

- 1 – Land (FOIP, Section 27)
- 2 – Personnel (FOIP, Section 17)
- 3 – Legal (FOIP, Section 24)

11/177.55 17MO  
Open Meeting  
17-341

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Hoekstra:

THAT Council return to Open Meeting at 9:04 PM.

12/721.01 17MO  
THAT Council approve  
the AHS request for a  
new eighteen month  
lease agreement.  
17-342

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Konnik:

THAT Council approve the AHS request for a new eighteen month lease agreement.

CARRIED UNANIMOUSLY

21/117.02 17MO  
THAT Council endorse  
the recommendation  
from the Lacombe  
Police Commission.  
17-343

**MOVED BY** Councillor Konnik:

THAT Council endorse the recommendation from the Lacombe Police Commission.

11/117.10 17MO  
THAT Council approve  
the Board appointments  
and reappointments for  
citizens at large as  
presented, with  
remaining vacancies to  
be advertised as  
directed.  
17-344

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Jacobson:

THAT Council approve the Board appointments and reappointments for citizens at large as presented, with remaining vacancies to be advertised as directed.

CARRIED UNANIMOUSLY

**NOTICES OF MOTION**

*Any submitted Notices of Motion are dealt with at a subsequent regular meeting of Council per City of Lacombe Procedural Bylaw No. 370 Section 6.13(10).*

**ADJOURNMENT**

11/177.56 17MO  
Adjournment  
17-345

**MOVED BY** Councillor Hoekstra:

THAT the meeting be adjourned at 9:06 PM.

CARRIED UNANIMOUSLY

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer