

CITY OF LACOMBE
MINUTES OF COUNCIL MEETING 17-16

Minutes of the Regular Meeting of Council held on **September 11, 2017** in the Council Chambers of the City Administration Office.

Present: Mayor Steve Christie
Councillor Wayne Armishaw
Councillor Peter Bouwsema
Councillor W.J. (Bill) McQuesten
Councillor Wayne Rempel

Regrets: Councillor Grant Harder
Deputy Mayor Reuben Konnik

Staff Present: Dion Pollard, Chief Administrative Officer
Matthew Goudy, Operations and Planning Services Director
Michael Minchin, Corporate Services Director
Brenda Vaughan, Community Services Director
Ross Pettibone, Executive Assistant/Legislative Coordinator

Media Present: Joseph Ho, Sunny 94
Ashli Barrett, Lacombe Globe

Others Present

CALL TO ORDER – Regular Meeting of Council

Mayor Christie called the meeting to order at 5:01 p.m.

ADOPTION OF AGENDA

11/178.15 17MO
THAT the
September 11, 2017
regular meeting
agenda be adopted
as amended to
include a brief
update on
correspondence
regarding Lacombe
Place
Condominium.
17-257

MOVED BY Councillor McQuesten:

THAT the September 11, 2017 regular meeting agenda be adopted as amended to include a brief update on correspondence regarding Lacombe Place Condominium.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED BY Councillor Armishaw:

11/179.16 17MO
Minutes confirmed
as presented.
17-258

THAT the August 28, 2017 regular meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

INFORMATION

MOVED BY Councillor Rempel:

11/173.41 17MO
7 Items of
correspondence
received as
information.
17-259

THAT Council receive the following 2017 correspondence as information.

1. May 29, 2017 North Red Deer Regional Wastewater Services Commission Minutes
2. July 24, 2017 North Red Deer Regional Wastewater Services Commission Minutes
3. June 7 Traffic Safety Committee Advisory Minutes
4. June 7 Lacombe Police Commission Minutes
5. June 20, 2017 Recreation, Parks and Culture Board Minutes
6. July 20 citizen letter – Les Walker Rotary Park
7. ATCO 2016 Franchise Report

CARRIED UNANIMOUSLY

BYLAWS

Planning and Development Services

Bylaw 400.06 (Rezone R1 to GS & C2)

Matthew Goudy, Director of Operations and Planning Services, presented Bylaw 400.06 for first reading, to rezone a portion of SW 32-40-26 W4 from Residential Detached Dwelling District (R1) to Neighborhood Commercial District (C2) and Greenspace District (GS), and to rezone Lot 22, Block 3, Plan 912 0069 from Residential Detached Dwelling District (R1) to Greenspace District (GS).

MOVED BY Councillor Bouwsema:

THAT Council give first reading to Bylaw 400.06.

11/175.43 17MO
THAT Council give first
reading to Bylaw
400.06.
17-260

CARRIED UNANIMOUSLY

MOVED BY Councillor Bouwsema:

THAT Council set a public hearing for Tuesday, October 10 at 5:30pm.

11/135.13 17MO
THAT Council set a
public hearing for
Tuesday, October 10 at
5:30 p.m.
17-261

CARRIED UNANIMOUSLY

Bylaw 400.07 (Site Specific Amendment)

Matthew Goudy, Director of Operations and Planning Services, presented Bylaw 400.07 for first reading, following an application for a site specific exception to allow for continued operation of an existing RV storage facility, and "Recreation Equipment Storage" as a permitted use at 4340 Highway 12, Lot 3, Block 1, Plan 042-3848 only.

MOVED BY Councillor Rempel:

THAT Council give first reading to Bylaw 400.07 which will allow for a Site Exception on Lot 3, Block 1, Plan 042-3848 only for Recreation Equipment Storage as a permitted use.

11/175.44 17MO
THAT Council give first
reading to Bylaw 400.07
which will allow for a
Site Exception on Lot 3,
Block 1, Plan 042-3848
only for Recreation
Equipment Storage as a
permitted use.
17-262

CARRIED UNANIMOUSLY

MOVED BY Councillor Rempel:

THAT Council set a public hearing for Tuesday, October 10, at 5:40 PM.

11/135.14 17MO
THAT Council set a
public hearing for
Tuesday, October 10, at
5:40 P.M.
17-263

CARRIED UNANIMOUSLY

NEW BUSINESS

Financial Services

2018 Gas (ATCO) Franchise Fee Rate

Michael Minchin, Corporate Services Director, presented a request for direction on the gas franchise fee rate to be charged for 2018, to be determined by November 1, 2017.

MOVED BY Councillor Armishaw:

That Council set the 2018 natural gas franchise fee for the City of Lacombe at the current rate of 22% of total revenues derived from ATCO Gas's delivery tariff for natural gas delivered within the City of Lacombe.

91/411.01 18MO
THAT Council set the
2018 natural gas
franchise fee for the City
of Lacombe at the
current rate of 22% of
total revenues derived
from ATCO Gas's
delivery tariff for natural
gas delivered within the
City of Lacombe.
17-264

CARRIED UNANIMOUSLY

FORTIS Alberta 2018 Electrical Franchise Fee Rate

Michael Minchin, Corporate Services Director, presented a request for direction on the electrical franchise fee rate to be charged for 2018, to be determined by November 1, 2017.

92/223.01 18MO
THAT Council set the
2018 electrical franchise
fee for the City of
Lacombe at the current
rate of 6.2% of total
revenues derived from
Fortis Alberta's delivery
tariff for electricity
delivered within the City
of Lacombe.
17-265

MOVED BY Councillor McQuesten:

THAT Council set the 2018 electrical franchise fee for the City of Lacombe at the current rate of 6.2% of total revenues derived from Fortis Alberta's delivery tariff for electricity delivered within the City of Lacombe.

CARRIED UNANIMOUSLY

Allocation of Operating Revenues – LPC/LPS

Michael Minchin, Director of Corporate Services, presented a request from the Lacombe Police Commission for a one-time transfer of unbudgeted police grant revenue to the Commission's police reserve account.

MOVED BY Councillor Bouwsema:

THAT Council authorize the transfer of \$76,444 from the 2017 police operating budget to police reserves to offset the one time recognition of a prior year's provincial police grant funding.

CARRIED UNANIMOUSLY

13/154.01 17MO
THAT Council authorize
the transfer of \$76,444
from the 2017 police
operating budget to
police reserves to offset
the one time recognition
of a prior year's
provincial police grant
funding.
17-266

Property Tax Request

Michael Minchin, Corporate Services Director, presented a request from property owners for the waiver of a property tax penalty.

MOVED BY Councillor Bouwsema:

THAT Council approve the penalty cancellation for 41 Erica Drive in the amount of \$210.89.

CARRIED

12/414.03 17MO
THAT Council approve
the penalty cancellation
for 41 Erica Drive in the
amount of \$210.89.
17-267

Council and Legislative

Employee Code of Conduct and Ethics Policy Update

Dion Pollard, Chief Administrative Officer, presented an updated Employee Code of Ethics and Conduct Policy for approval.

MOVED BY Councillor McQuesten:

THAT Council approve the Employee Code of Ethics and Conduct Policy, effective September 11, 2017 AND that Council rescind the existing Employee Code of Ethics and Conduct Policy 14.126.01.16 effective September 11, 2017.

CARRIED UNANIMOUSLY

14/126.01 17PO
THAT Council approve
the Employee Code of
Ethics and Conduct
Policy, effective
September 11, 2017
AND that Council
rescind the existing
Employee Code of
Ethics and Conduct
Policy 14.126.01.16
effective September 11,
2017.
17-268

Social Media Policy

Brenda Vaughan, Community Services Director, presented an updated Social Media Use Policy for approval.

MOVED BY Councillor Armishaw:

THAT Council approve the Social Media Use Policy as presented.

CARRIED UNANIMOUSLY

15/212.02 16PO
THAT Council approve
the Social Media Use
Policy as presented.
17-269

Flag Policy

Brenda Vaughan, Community Services Director, presented an amended Flag half-masting policy to include Firefighters' National Memorial Day, for approval.

MOVED BY Councillor Bouwsema:

THAT Council approve the Flag Policy as proposed.

CARRIED UNANIMOUSLY

11/210.02 17PO
THAT Council approve
the Flag Policy as
proposed.
17-270

Environmental Services

West Area/North Red Deer River Water Services Commission M.O.A.

Dion Pollard, Chief Administrative Officer, presented a draft Memorandum of Agreement with the North Red Deer River Water Services Commission and Lacombe County allowing for water sold by the City to the County to be counted towards the County's water allocation with the Commission.

66/923.04 17MO
THAT Council approve
the Memorandum of
Agreement between the
City of Lacombe,
Lacombe County and
the North Red Deer
River Water Services
Commission.
17-271

MOVED BY Councillor Rempel:

THAT Council approve the Memorandum of Agreement between the City of Lacombe, Lacombe County and the North Red Deer River Water Services Commission.

CARRIED UNANIMOUSLY

Transportation Services

Results from Highway 12 Bridge Inspection

Matthew Goudy, Director of Operations and Planning Services, presented the results following the 2017 Level 2 inspection of the Highway 12 bridge substructure over Wolf Creek.

13/931.10 17MO
THAT Council accept
the Bridge Inspection
Report for information.
17-272

MOVED BY Councillor Bouwsema:

THAT Council accept the Bridge Inspection Report for information.

CARRIED UNANIMOUSLY

Revised Proposals for West Area Detailed Design, Roadway Access Upgrades.

Matthew Goudy, Director of Operations and Planning Services, presented updated options and revised budget estimates for the West Area Servicing project for Council consideration, including the extension of water and sewer to the County, the Fairway Drive waterline, and Upgrades to Highway 12 and 76 Street.

66/923.05 17MO
THAT Council direct
Administration to
execute the amended
proposal for "West Area
Servicing" from Stantec
Consulting.
17-273

MOVED BY Councillor Bouwsema:

THAT Council direct Administration to execute the amended proposal for "West Area Servicing" from Stantec Consulting.

CARRIED UNANIMOUSLY

Alberta Transportation Policy Update

Matthew Goudy, Director of Operations and Planning Services, presented a draft Report from Alberta Transportation with recommendations for policy change relating to interchange improvements and a bypass route for Highway 2 east of Lacombe. Council recommended consultation with the communities of Blackfalds, Red Deer County, Red Deer and Lacombe County as well.

32/048.01 17MO
THAT Council direct
Administration to
prepare a letter to the
Minister of
Transportation
requesting additional
consultation with
municipalities prior to
the adoption of the draft
recommendations of the
Highway 2 Corridor
Improvement Study,
specifically as they
relate to municipalities
taking on full or partial
responsibility for the
planning and
construction of
provincial interchange
improvements.
17-274

MOVED BY Councillor Rempel:

THAT Council direct Administration to prepare a letter to the Minister of Transportation requesting additional consultation with municipalities prior to the adoption of the draft recommendations of the Highway 2 Corridor Improvement Study, specifically as they relate to municipalities taking on full or partial responsibility for the planning and construction of provincial interchange improvements.

CARRIED UNANIMOUSLY

REPORTS

MOVED BY Councillor Rempel:

11/173.42 17MO
THAT Council written
and verbal reports be
received as information.
17-275

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

*Meeting recessed at 5:59 PM
Meeting resumed at 6:09 PM*

IN CAMERA

11/177.44 17MO
In Camera
17-276

MOVED BY Councillor Rempel:

THAT Council move In Camera at 6:10 PM to discuss the following items:

1 – Land

CARRIED UNANIMOUSLY

11/177.45 17MO
Open Meeting
17-277

MOVED BY Councillor Bouwsema:

THAT Council return to Open Meeting at 6:35 PM.

CARRIED UNANIMOUSLY

69/512.04 17MO
THAT Council reject the
offer as presented and
provide a counter
proposal as directed
17-278

MOVED BY Councillor Rempel:

THAT Council reject the offer as presented and provide a counter proposal
as directed.

CARRIED

NOTICES OF MOTION

*Any submitted Notices of Motion are dealt with at a subsequent regular meeting of
Council per City of Lacombe Procedural Bylaw No. 370 Section 6.13(10).*

ADJOURNMENT

11/177.46 17MO
Adjournment
17-279

MOVED BY Mayor Christie:

THAT the meeting be adjourned at 6:36 PM.

CARRIED UNANIMOUSLY

Mayor

Chief Administrative Officer