

CITY OF LACOMBE
MINUTES OF COUNCIL MEETING 17-04

Minutes of the Regular Meeting of Council held on **February 27, 2017** in the Council Chambers of the City Administration Office.

Present: Mayor Steve Christie
Deputy Mayor Peter Bouwsema
Councillor Wayne Armishaw
Councillor Grant Harder
Councillor Reuben Konnik
Councillor W.J. (Bill) McQuesten
Councillor Wayne Rempel

Regrets: Norma MacQuarrie, Chief Administrative Officer

Staff Present: Matthew Goudy, Acting Chief Administrative Officer
Lyla Peter, Acting Operations and Planning Services Director
Michael Minchin, Corporate Services Director
Brenda Vaughan, Community Services Director
Jordan Thompson, Engineering Services Manager
Barbara Wilton, Human Resources Manager
Ross Pettibone, Executive Assistant/Legislative Coordinator

Media Present: Katelyn Wilson, Sunny 94
Ashli Barrett, Lacombe Globe

Others Present

CALL TO ORDER – Regular Meeting of Council

Mayor Christie called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

11/178.04 17MO
Agenda adopted as
amended.
17-049

Council added two items to the agenda (1: LAPA Sponsorship – In Camera (Legal); 2: Land Update – In Camera (Land)).

MOVED BY Councillor Konnik:

THAT the February 27, 2017 regular meeting agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

11/179.04 17MO
Minutes confirmed
as presented.
17-050

MOVED BY Councillor Armishaw:

THAT the February 13, 2017 regular meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

INFORMATION

MOVED BY Councillor Bouwsema:

THAT the following correspondence be received as information:

11/173.11 17MO
Four items of
correspondence be
received as
information
17-051

1. September 14, 2016 Traffic Safety Advisory Committee Minutes
2. September 26, 2016 North Red Deer River Water Services Commission Minutes
3. October 27, 2016 North Red Deer River Water Services Commission Minutes
4. December 7, 2016 Traffic Safety Advisory Committee Minutes

CARRIED UNANIMOUSLY

Council moved into Public Hearing for Land Use Bylaw 400.01 Amendment at 5:30 p.m.

PUBLIC HEARINGS – 5:30 PM

Planning and Development Services

Bylaw 400 – (Road Closure – 4340 Highway 12)

City of Lacombe Bylaw 400.01, Amendment to Land Use Bylaw 400, a Bylaw of the City of Lacombe to rezone Lots 12 & N. Pt. 13, Plan RN9 from R4 (Residential Mixed District) to CS (Community Services), affecting 5128 53 Street.

The Legislative Coordinator advised Council the purpose of the public hearing is to hear any public submissions on the amending Bylaw 400.01. Per Section 606 of the MGA (Requirements for Advertising), Public Hearing notice was advertised in the Lacombe Express Thursday February 16, 2017 and Thursday February 23, 2017. It was confirmed that no submissions were received.

Mayor Christie advised the order for the public hearing presentations will be:

1. Development Officer or designate
2. Those in favor of the bylaw
3. Those opposed to the bylaw
4. Any person deemed to be affected who wishes to be heard

Development Officer

Lyla Peter, Acting Operations and Planning Services Director, presented Bylaw 400.01, to amend Land Use Bylaw 400 and change zoning from Residential Mixed District (R4) to Community Services District (CS) and enable development of 5128 53 Street – St. Stephen's Catholic Church. Council was informed the property was formerly R4, re-designated to P-Public and Institutional under Land Use Bylaw 300, and inadvertently zoned R4 under Land Use Bylaw 400.

Those in Favour of the Bylaw

None came forward in favour of Bylaw 400.01.

Those Opposed to the Bylaw

None came forward opposed to Bylaw 400.01.

Any Person Deemed to be Affected Who Wishes to be Heard

No parties came forward deemed to be affected by the proposed Bylaw 400.01.

Mayor Christie declared the Public Hearing for Bylaw 400.01 closed at 5:37 p.m.

Council returned to the regular meeting at 5:38 p.m.

BYLAWS

Planning and Development Services

Bylaw 400.01 (Land Use Bylaw 400.01 Amendment)

Lyla Peter, Acting Director of Operations and Planning Services, presented Amending Bylaw 400.01 to allow rezoning of St. Stephen's Catholic Church property at 5128 53 Street, to Community Services District (CS) from R4 (Residential Mixed District).

MOVED BY Councillor McQuesten:

THAT Council give second reading to Bylaw 400.01

CARRIED UNANIMOUSLY

11/175.09 17MO
THAT Council give
Bylaw 400.01 second
reading.
17-052

61/201.01 17BL
THAT Council give
Bylaw 400.01 third
reading.
17-053

MOVED BY Councillor Armishaw:

THAT Council give third reading to Bylaw 400.01

CARRIED UNANIMOUSLY

Council & Legislative

Bylaw 426 (2017 General Municipal Election Bylaw)

11/117.02 17MO
THAT Advance Polls
for the City of
Lacombe's 2017
General Municipal
Election be held at the
City Administration
Office (5432 56 Avenue)
with dates and times to
be tentatively:

Michael Minchin, Corporate Services Director, presented Bylaw 426 (2017 General Municipal Election Bylaw) for first reading, with voting procedure options and recommendations for Council's consideration for the 2017 General Election. Council was informed the electronic voting system was included in budget.

MOVED BY Councillor Konnik:

THAT Advance Polls for the City of Lacombe's 2017 General Municipal Election be held at the City Administration Office (5432 56 Avenue) with dates and times to be tentatively:

Saturday, September
30, 2017 between the
hours of 9 AM to 1 PM

Saturday, September 30, 2017 between the hours of 9 AM to 1 PM

Wednesday October 11,
2017 between the hours
of 4 PM and 8 PM.
17-054

Wednesday October 11, 2017 between the hours of 4 PM and 8 PM.

CARRIED UNANIMOUSLY

MOVED BY Councillor McQuesten:

THAT Council establish Institutional Voting Stations for the City of Lacombe's 2017 General Municipal Election at the following locations on Election Day:

11/117.03 17MO
THAT Council establish
Institutional Voting
Stations for the City of
Lacombe's 2017
General Municipal
Election at the following
locations on Election
Day:
Lacombe Hospital &
Care Centre (5430 47
Avenue) (tentatively
between the hours of 9
AM and 11 AM); and,
Lacombe Senior
Citizen's Lodge (4508
C&E Trail) (tentatively
between the hours of 1
PM and 3 PM)
for the purpose of
accommodating electors
who are confined to a
hospital or nursing
home within Lacombe.
17-055

Lacombe Hospital & Care Centre (5430 47 Avenue) (tentatively between the hours of 9 AM and 11 AM); and,

Lacombe Senior Citizen's Lodge (4508 C&E Trail) (tentatively between the hours of 1 PM and 3 PM)

for the purpose of accommodating electors who are confined to a hospital or nursing home within Lacombe.

CARRIED UNANIMOUSLY

MOVED BY Councillor Rempel:

THAT Council establish a mobile voting station for incapacitated electors at home with attendance by two deputies to those who are unable to attend a voting station or advance voting station, by pre-arranged appointment between the hours of 9:00 a.m. to 6:00 p.m.

CARRIED UNANIMOUSLY

11/117.04 17MO
THAT Council establish
a mobile voting station
for incapacitated
electors at home with
attendance by two
deputies to those who
are unable to attend a
voting station or
advance voting station,
by pre-arranged
appointment between
the hours of 9:00 a.m. to
6:00 p.m.
17-056

MOVED BY Councillor Harder:

THAT Council give Bylaw 426 first reading.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Transportation Services

Main Street Project Design Plan

11/175.10 17MO
THAT Council give
Bylaw 426 first reading.
17-057

Jordan Thompson, Engineering Services Manager, presented the revised scope and pre-design plan and drawings for the Main Street project and discussed streetscape improvements including parking, crosswalk site lines, green space, pedestrian signage, and bicycle parking.

32/611.01 17MO
THAT Council endorse
the revised pre-design
report as discussed.
17-058

MOVED BY Councillor Bouwsema:

THAT Council endorse the revised pre-design report as discussed.

CARRIED

NEW BUSINESS

Council and Legislative

March 6 Committee Meeting

Matthew Goudy, Acting Chief Administrative Officer, presented a recommendation for council consideration to cancel the March 6 Committee Meeting, as it was no longer required.

MOVED BY Councillor Armishaw:

THAT Council cancel the March 6, 2017 Council Committee meeting.

CARRIED UNANIMOUSLY

11/112.01 17MO
THAT Council cancel
the March 6, 2017
Council Committee
meeting.
17-059

Family and Community Support Services

Connex Van Purchase

Brenda Vaughan, Community Services Director, presented a recommendation to Council for the award of contract to replace its para-transit bus, following an RFP process and using reserve funds. Council was informed of a recent County of Lacombe contribution of \$29,700 towards the replacement van.

MOVED BY Councillor Bouwsema:

THAT Council award the 2017 Lacombe & District FCSS Paratransit Bus RFP as specified to Star Bus Sales Inc for \$86,500.

34/651.01 17MO
THAT Council award
the 2017 Lacombe &
District FCSS
Paratransit Bus RFP as
specified to Star Bus
Sales Inc for \$86,500.

AND

AND

THAT Council approve
the \$2100 option
allowance for options
considered to add value
to the Connex van
service.
17-060

THAT Council approve the \$2100 option allowance for options considered to add value to the Connex van service.

CARRIED UNANIMOUSLY

REPORTS

MOVED BY Councillor Harder:

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

11/173.12 17MO
THAT Council written
and verbal reports be
received as information.
17-061

*Meeting recessed at 6:22 pm
Meeting resumed at 6:32 pm*

IN CAMERA

MOVED BY Councillor Bouwsema:

THAT Council move In Camera at 6:33 PM to discuss the following items:

1. CAO Recruitment (Personnel)

CARRIED UNANIMOUSLY

11/177.12 17MO
In Camera
17-062

MOVED BY Councillor McQuesten:

THAT Council return to Open Meeting at 6:43 PM.

CARRIED UNANIMOUSLY

11/177.13 17MO
Open Meeting
17-063

11/117.05 17MO
THAT Council ratify the appointment of Dion Pollard as Chief Administrative Officer with the proposed terms and conditions of employment as provided in the employment contract. Further, that Administration be directed to confirm Council's decision to ratify the appointment of Dion Pollard as Chief Administrative Officer and undertake the signing of the new employment contract.
17-064

MOVED BY Councillor McQuesten:

THAT Council ratify the appointment of Dion Pollard as Chief Administrative Officer with the proposed terms and conditions of employment as provided in the employment contract. Further, that Administration be directed to confirm Council's decision to ratify the appointment of Dion Pollard as Chief Administrative Officer and undertake the signing of the new employment contract.

CARRIED

Councillor Bouwsema abstained from the above vote, in accordance with Sections 167(2) and 183(2) of the MGA, due to his absence during interviews.

MOVED BY Councillor Rempel:

THAT Council move In Camera at 6:45 PM to discuss the following items:

CARRIED UNANIMOUSLY

11/177.14 17MO
In Camera
17-065

2. Lease Agreement Anna Marias Cafe (Legal)
3. Iron Wolf Update (Legal)
4. Industrial Land Request (Land)
5. LAPA Sponsorship (Legal)
6. Land Update (Land)

11/177.15 17MO
Open Meeting
17-066

MOVED BY Councillor McQuesten:

THAT Council return to Open Meeting at 7:42 PM.

CARRIED UNANIMOUSLY

72/531.01 17MO
THAT Council direct Administration to enter into negotiations with HT Catering for a café lease agreement with HT Catering.
17-067

MOVED BY Councillor Rempel:

THAT Council direct Administration to enter into negotiations with HT Catering for a cafe lease agreement with HT Catering.

CARRIED UNANIMOUSLY

69/512.01 17MO
THAT Council approve Parkland Fertilizer's request and accept the current development as meeting the conditions of the 2011 land sale agreement.
17-068

MOVED BY Councillor McQuesten:

THAT Council approve Parkland Fertilizer's request and accept the current development as meeting the conditions of the 2011 land sale agreement.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Any submitted Notices of Motion are dealt with at a subsequent regular meeting of Council per City of Lacombe Procedural Bylaw No. 370 Section 6.13(10).

ADJOURNMENT

11/177.16 17MO
Adjournment
17-069

MOVED BY Mayor Christie:

THAT the meeting be adjourned at 7:44 PM.

CARRIED UNANIMOUSLY

Mayor

Chief Administrative Officer