



City of Lacombe
DEVELOPMENT PERMIT APPLICATION
HOME OCCUPATION
 Land Use By-Law 400

5432 56th Avenue
 Lacombe, AB T4L 1E9
 Ph. 403.782.1264
 Fax 403.782.5655

Application Number: 61/255 _____

To Be Completed By Landowner/Applicant: Permit Applicant Type: Owner Applicant Do you have a Business License with the city of Lacombe? Yes No
 Application Date (M/D/Y): _____ Estimated Completion Date (M/D/Y): _____

Landowner Name (s): _____ Mailing Address: _____ City: _____ Prov: _____ Postal Code: _____ Phone: _____ Alt Phone: _____ Fax: _____ Email Address: _____	Applicant Name: <input type="checkbox"/> (Same) _____ Mailing Address: _____ City: _____ Prov: _____ Postal Code: _____ Phone: _____ Alt Phone: _____ Fax: _____ Email Address: _____
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Address of Property to be Developed: _____
 Name of Business or Company: _____
 Operation Occurring in the: Primary Building Accessory Building Both

PERMIT APPLICANT DECLARATION: I hereby make application for a Development Permit under the provision of the Land Use Bylaw in accordance with the plans and supporting information submitted herewith and which form part of this application. By submitting this application I hereby allow right of entry for inspection purposes.

Permit Applicant Name (s) (Please Print): x _____ Permit Applicant Signature (s): x _____
 Landowner Name (s) (Please Print): x _____ Landowner Signature (s): x _____
x _____ x _____

Please Reverse Page to Complete Application

To Be Completed By Developing Authority : DP ID: _____ Tax Roll Number: _____ Land Use District (Zone): _____
 Land ID: _____ LOT: _____ BLOCK: _____ PLAN: _____ District Overlay: _____

Development Permit:	\$	RECEIPT #	Permit Validation Section <i>to be completed by the Development Officer</i> . For conditions of this approval please see the attached "Development Permit" as completed by the Development Officer. _____ Development Officer's Signature
Advertising:	\$		
Municipal Planning Commission Fee:	\$		
TOTAL:	\$		

SDAB Date: _____ MPC Date: _____ Appeal Ends: _____ Advertising Date: _____ Date of Issuance: _____

The personal information that you provide to the City of Lacombe is collected under the authority of the *Alberta Freedom of Information and Protection of Privacy (FOIP) Act* – Section 33(c). The information will be used to process permit applications, administer and manage permits issued by the City of Lacombe. Collected personal information is protected from unauthorized access, collection, use, and disclosure in accordance with the *FOIP Act*, and can be reviewed and corrected upon request. Questions regarding the collection of personal information can be directed to: FOIP Coordinator, City of Lacombe, 5432-56 Ave, Lacombe, AB T4L 1E9, 403-782-6666 or 403-782-1281, foip@lacombe.ca.

To Be Completed By Landowner/Applicant:

Please provide a detailed description of the proposed Home Occupation, including hours of operation:

Will there be any interior alterations required to the home to accommodate the Home Occupation? If so, please describe:

Will there be any on premise sales or services from the property? Yes No

Will there be increased traffic generated from the operation of the proposed Home Occupation? Yes No

If you answered yes to the previous question, provide estimated number of *daily/weekly (Please circle)* visits _____

Please describe type, length & weight of any vehicle (maximum of one), utility trailers, etc. used in the operation of the business _____

How many off street parking spaces are available for parking of the business vehicle, trailers and/or visitor parking? _____ (please provide a site plan showing location and size of parking area).

Will there be storage related to the business required? Yes No

In Residence: _____ (Identify Square Footage Required); In Accessory Building _____ (Identify Square Footage Required)

Describe the type of goods/equipment to be stored on site _____

Please list any other licenses and permits required for your business (ie. Alberta Health Services, Alberta Child Care Licensing, etc.)

Are you proposing to have a business sign on the property? Yes No

If signage is being proposed, please submit a Sign Permit Application Form. Additional fees will apply. (Please note that a Home Occupation sign is to display only the name of the business, must not exceed 0.16m², must be unlit, and is to be affixed to the front face of the dwelling or a freestanding sign post not to exceed 1.5 m in height).

Based on the information being provided, your application will be considered as either a Home Occupation I or a Home Occupation II. Municipal Planning Commission approval is required for any Home Occupation II and will be subject to a two week appeal period from the date approval is advertised in the local newspaper.

*****Business Licenses are required for all Home Based Businesses.**