

CITY OF LACOMBE
MINUTES OF COUNCIL MEETING 16-23

Minutes of the Regular Meeting of Council held on **December 12, 2016** in the Council Chambers of the City Administration Office.

Present: Mayor Steve Christie
Deputy Mayor Wayne Armishaw
Councillor Peter Bouwsema
Councillor Grant Harder
Councillor Reuben Konnik
Councillor W.J. (Bill) McQuesten
Councillor Wayne Rempel

Regrets: Matthew Goudy, Operations and Planning Services Director

Staff Present: Norma MacQuarrie, Chief Administrative Officer
Michael Minchin, Corporate Services Director
Brenda Vaughan, Community Services Director
Justin de Bresser, Financial Services Manager
Lyla Peter, Planning and Development Services Manager
Ross Pettibone, Executive Assistant/Legislative Coordinator

Media Present: Katelyn Wilson, Sunny 94
Ashli Barrett, Lacombe Globe
Kalisha Mendonsa, Lacombe Express

Others Present Stan Orlesky, FORTIS

CALL TO ORDER – Regular Meeting of Council

Mayor Christie called the meeting to order at 5:01 p.m.

ADOPTION OF AGENDA

One In Camera legal item was removed from the Agenda (Service Revenue).

11/178.23 16MO
Agenda adopted as
amended.
16-392

MOVED BY Councillor Rempel:

THAT the December 12, 2016 regular meeting agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED BY Councillor McQuesten:

11/179.25 16MO
Minutes confirmed
as presented.
16-393

THAT the November 28, 2016 regular meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

INFORMATION

MOVED BY Councillor Armishaw:

THAT the following correspondence be received as information:

11/173.52 16MO
Two items of
correspondence be
received as
information
16-394

1. City of Lacombe October 25, 2016 Library Board Minutes
2. Parkland Regional Library Board Talk November 10, 2016

CARRIED UNANIMOUSLY

PRESENTATIONS

Stan Orlesky, FORTIS

Stan Orlesky, Stakeholder Relations Manager, Fortis, presented information to Council for consideration of the transition of 1,331 Fortis owned City Streetlights to LED technology in late 2017. Mr. Orlesky summarized savings in electrical

consumption, and described the maintenance multiplier rate which covers the cost of installation. Approval from the Alberta Utilities Commission (AUC) was required. Annual savings of \$5.71 per streetlight were anticipated after conversion. Council was informed 87 communities will be approached to change to LED.

BYLAWS

Financial Services

Bylaw 393 (Utility Bylaw)

Justin de Bresser, Financial Services Manager, presented the Utility Bylaw 393 for second and third reading, to amalgamate current Bylaw 70 (Water and Wastewater) and Bylaw 316 (Solid Waste) into one all-encompassing Bylaw for residential and commercial customers. Amendments as previously directed by Council were summarized.

MOVED BY Councillor Konnik:

THAT Council give second reading to Utility Bylaw 393 as presented.

CARRIED UNANIMOUSLY

MOVED BY Councillor Armishaw:

THAT Council give third reading to Utility Bylaw 393.

CARRIED UNANIMOUSLY

Bylaw 401.2 (Borrowing – Police Facility)

Justin de Bresser, Financial Services Manager, presented Council with an amendment to Bylaw 401 to authorize a borrowing increase of 1.56 percent (up to \$131,297) for final construction expenditures at the City of Lacombe Police Facility, for third reading.

MOVED BY Councillor Armishaw:

THAT Council give third reading to Bylaw 401.2 as presented.

CARRIED UNANIMOUSLY

Bylaw 433 (Road Closure-4340 Highway 12)

Lyla Peter, Manager of Planning and Development, presented a proposed closure of a portion of service road directly north of Highway 12, on the south boundary of Lot 4ER, Block 1, Plan 042 3848, which will expand the adjacent Environmental Reserve lot.

MOVED BY Councillor Bouwsema:

THAT Council give first reading to Bylaw 433 authorizing the partial closure of the road right of-way located south of Lot 4ER, Block 1, Plan 042 3848.

CARRIED UNANIMOUSLY

MOVED BY Councillor Bouwsema:

THAT Council schedule a Public Hearing of Bylaw 433 for January 9, 2017 at 5:30pm.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Financial Services

2017 Annual Operating Budget

Justin de Bresser, Financial Services Manager, brought forward for Council approval the 2017 Operating Budget with amendments representing an estimated property tax rate increase of 3.28 percent. A final tax rate would be set after budget amendments in April. Council made further budget

11/175.55 16MO
THAT Council give
second reading to
Bylaw 393.
16-395

41/451.02 16BL
THAT Council give third
reading to Bylaw 393.
16-396

21/201.01 16BL
THAT Council give third
reading to Bylaw 401.2.
16-397

11/175.56 16MO
THAT Council give first
reading to Bylaw 433
authorizing the partial
closure of the road right
of-way located south of
Lot 4ER, Block 1, Plan
042 3848.
16-398

11/135.09 16MO
THAT Council schedule
a Public Hearing of
Bylaw 433 for January
9, 2017 at 5:30pm.
16-399

amendments to eliminate the cost of living increase for Council and to remove basketball courts from the 2017 operating budget.

13/931.04 17MO
THAT the City of
Lacombe's 2017
Operating Budget with
total revenues and
expenses of
\$37,394,895 be
approved as amended.
16-400

MOVED BY Councillor Armishaw:

THAT the City of Lacombe's 2017 Operating Budget with total revenues and expenses of \$37,394,895 be approved as amended.

CARRIED

10 Year Capital Plan

Michael Minchin, Corporate Services Director, presented the updated 10 Year Capital Plan (2017-2026) for review and adoption. Reserve balances will be adjusted further to Operating Budget adjustments. \$64.49 million in project costs were identified and Council was informed the City was approaching policy imposed debt limits.

MOVED BY Councillor Bouwsema:

THAT Council approve the 2017-2026 Ten Year Capital Plan as amended.

CARRIED UNANIMOUSLY

13/912.02 17MO
THAT Council approve
the 2017-2026 Ten Year
Capital Plan as
amended.
16-401

2017 Capital Budget

Michael Minchin, Corporate Services Director, presented the proposed 2017 Capital Budget (at \$22,147,206) for adoption, with the only amendment being an update to the community building reserve funding following the Operational Budget discussion.

MOVED BY Councillor McQuesten:

THAT Council approve the 2017 Capital Budget as amended.

CARRIED UNANIMOUSLY

11/931.05 17MO
THAT Council approve
the 2017 Capital Budget
as amended.
16-402

NEW BUSINESS

Transportation Services

LED Streetlight Conversion

Norma MacQuarrie, Chief Administrative Officer, presented the proposed conversion of eligible City streetlights to LED technology, following a presentation by Stan Orlesky, Stakeholder Relations Manager, Fortis.

MOVED BY Councillor Rempel:

THAT Council direct administration on submitting a formal request to FORTIS Alberta to proceed with the LED conversion on eligible City of Lacombe street lights.

CARRIED UNANIMOUSLY

32/731.01 16MO
THAT Council direct
administration on
submitting a formal
request to FORTIS
Alberta to proceed with
the LED conversion on
eligible City of Lacombe
street lights.
16-403

Recreation, Parks and Culture Services

Highway Signage (Community Facilities)

Brenda Vaughan, Community Services Director, provided Council with information on proposed signage updates at gateway locations on Highway 12 and QE II. Council was informed the Alberta Tourism Highway Signage Program determines organizational placement for highway signage.

MOVED BY Councillor Konnik:

THAT Council adopt Option 2 of the above signage options.

CARRIED UNANIMOUSLY

32/611.14 16MO
THAT Council adopt
Option 2 of the
above signage
options.
16-404

Stormwater Pond – Recreational Use Closure

Brenda Vaughan, Community Services Director, presented a recommendation for endorsement following recommendations by the Lacombe and District Recreation, Parks and Culture board, for winter Storm

Water Pond usage by the Cross Country Ski Club and the Lacombe Fish and Game Association.

44/761.01 16MO
THAT

A. The Len Thompson Fish Pond aerator remains operational all year long, AND THAT the City provides fencing and signage to close the pond from the public during the winter in order to mitigate any risks.

B. That Council support the Cross Country Ski Club by granting the Club permission to groom trails on Elizabeth Lake and Lake Anne, AND THAT the volunteers be covered by the City's liability insurance and be provided with the necessary equipment and be responsible for taking ice depth measurements in order to mitigate any risks.
16-405

MOVED BY Councillor McQuesten:

THAT

A. The Len Thompson Fish Pond aerator remains operational all year long, AND THAT the City provides fencing and signage to close the pond from the public during the winter in order to mitigate any risks.

B. That Council support the Cross Country Ski Club by granting the Club permission to groom trails on Elizabeth Lake and Lake Anne, AND THAT the volunteers be covered by the City's liability insurance and be provided with the necessary equipment and be responsible for taking ice depth measurements in order to mitigate any risks.

CARRIED UNANIMOUSLY

Uncollectable Accounts

Justin de Bresser, Financial Services Manager, presented information on uncollectable accounts for utility customers and other accounts receivable, to the end of 2013 in the amount of \$21,584.41.

MOVED BY Councillor Harder:

THAT Council authorizes administration to write off accounts as listed.

CARRIED UNANIMOUSLY

13/453.01 16MO
THAT Council authorizes administration to write off accounts as listed.
16-406

REPORTS

MOVED BY Councillor Rempel:

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

11/173.53 16MO
THAT Council written and verbal reports be received as information.
16-407

*Meeting recessed at 6:55 P.M.
Meeting resumed at 7:13 P.M.*

IN CAMERA

MOVED BY Councillor Bouwsema:

THAT Council move In Camera at 7:13 P.M. to discuss the following items:

- (1) AHS Lease Agreement (Legal)
- (2) West Area Servicing (Land)

CARRIED UNANIMOUSLY

Councillor Harder left Council Chambers at 7:48 P.M.

11/177.61 16MO
In Camera
16-408

MOVED BY Councillor Rempel:

THAT Council return to Open Meeting at 7:57 P.M.

CARRIED UNANIMOUSLY

11/177.62 16MO
Open Meeting
16-409

MOVED BY Councillor Rempel:

THAT Council direct the Administration to enter into a lease extension with AHS of one year with an option to renew for an additional six months.

CARRIED UNANIMOUSLY

12/721.01 16MO
THAT Council direct the Administration to enter into a lease extension with AHS of one year with an option to renew for an additional six months.
16-410

ADJOURNMENT

MOVED BY Mayor Christie:

11/177.63 16MO
Adjournment
16-411

THAT the meeting be adjourned at 7:58 PM.

CARRIED UNANIMOUSLY

Mayor

Chief Administrative Officer