



**City of Lacombe**  
**APPLICATION FOR SUBDIVISION**

Alberta Regulation 44/2002 Schedule Form 1

FOR OFFICIAL USE ONLY	
Date of receipt of completed Application:	File No.: 66/25 ____ ( ) Tax Roll No. _____
Fees Submitted:	Receipt No.:

**THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF**

(NOTE: THE INFORMATION COLLECTED ON THIS SUBDIVISION APPLICATION FORM WILL BE USED TO EVALUATE THE PROPOSED SUBDIVISION. THIS FORM AND/OR THE INFORMATION HEREIN MAY BE CIRCULATED TO RELEVANT AGENCIES AND ADJACENT LANDOWNERS FOR COMMENT AND SHALL BE TREATED AS A PUBLIC DOCUMENT)

(Please Print)

1. **NAME OF REGISTERED OWNER OF LAND TO BE SUBDIVIDED** ADDRESS (INCLUDE POSTAL CODE)

\_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER ( ) \_\_\_\_\_

2. **NAME OF THE AGENT (PERSON AUTHORIZED TO ACT ON BEHALF OF REGISTERED OWNER(S) (SEE FORM)** ADDRESS (INCLUDE POSTAL CODE)

\_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER ( ) \_\_\_\_\_

3. **LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED**

All/part of the \_\_\_\_\_ ¼ sec. \_\_\_\_\_ twp. \_\_\_\_\_ range \_\_\_\_\_ west of \_\_\_\_\_ meridian

Being all/part of lot \_\_\_\_\_ block \_\_\_\_\_ Reg. Plan No. \_\_\_\_\_ C.O.T. No. \_\_\_\_\_

Area of the above parcel of land to be subdivided \_\_\_\_\_ hectares

Municipal Address \_\_\_\_\_

4. **LOCATION OF LAND TO BE SUBDIVIDED**

a. The land is situated in the municipality of **CITY OF LACOMBE**

b. Is the land situated immediately adjacent to the municipal boundary? Yes  No

c. Does the proposed parcel contain or is it adjacent to a river, stream, lake or other body of water, or by a drainage ditch or canal?  
Yes  No  If "yes", state its name \_\_\_\_\_

d. Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes  No

5. **DESCRIBE EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED**

a. Existing use of the land \_\_\_\_\_

b. Proposed use of the land \_\_\_\_\_

c. The present land use designation under the City of Lacombe's Land Use Bylaw 400 \_\_\_\_\_

**6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED**

- a. Nature of Topography (flat, rolling, steep, mixed) \_\_\_\_\_
- b. Nature of vegetation and water (brush, shrubs, trees, sloughs, creeks, etc.) \_\_\_\_\_
- c. Kind of soil (sandy, loamy, clay, etc.) \_\_\_\_\_

**7. EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED**

Describe any buildings and any structures on the land and whether they are to be demolished or moved

\_\_\_\_\_

**8. WATER AND SEWER SERVICES**

If the proposed subdivision is to be served by other than the City's water distribution system and waste water collection system, describe the manner of providing water and sewage disposal \_\_\_\_\_

**9. ADDITIONAL INFORMATION** [Pursuant to 4(5)(l) of the Subdivision and Development Regulations]

- a. Municipal address of land (if any) \_\_\_\_\_
- b. Proposed land use district (if amendment required) \_\_\_\_\_
- c. Total number of parcels being created (including any remaining land in title) \_\_\_\_\_
- d. Size of parcels being created \_\_\_\_\_
- e. Proposed use of remaining land in title \_\_\_\_\_
- f. Proposed disposition of reserves:
  - Land dedication (location and areas to be shown on sketch)
  - Money in place of reserves (see note)
  - Deferment (by Caveat)
  - Not applicable (eg. existing title less than two acres, first parcel out of quarter section, reserves previously provided).

NOTE: In the event that the Subdivision Authority decides that money is to be provided in place of reserves, the registered owner will be notified by the Authority to provide, at the owner's expense, and appraisal of the land referred to in the subdivision application.

**9. RIGHT-OF-ENTRY**

The characteristics of the land must be taken into account when subdivision applications are reviewed. A visual inspection of the area proposed for subdivision is necessary to determine these characteristics. City staff may enter upon your land to carry out a visual inspection.

**10. INDICATE IF THE LAND THAT IS THE SUBJECT OF THE SUBDIVISION APPLICATION IS SITUATED WITHIN:**

- a. 450 m of an operating or non-operating landfill or hazardous waste management facility Yes No
- b. 300 m of an area of parcel of land that is currently being used for the processing of waste water Yes No

**11. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF**

I, \_\_\_\_\_ hereby certify that

I am the registered owner, or the agent authorized to act on behalf of the registered owner, and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

(Signed) \_\_\_\_\_  
Signature of owner

(Signed) \_\_\_\_\_  
Signature of agent

FOR CITY STAFF	ADJACENT OWNERS NOTIFICATION	
	<input type="checkbox"/> Notification by Mail	<input type="checkbox"/> No Notification
	RELATED FILES <input type="checkbox"/> No <input type="checkbox"/> Yes	File # _____

**FOIP Notification Statement**

The personal information that you provide to the City of Lacombe is collected under the authority of the *Alberta Freedom of Information and Protection of Privacy (FOIP) Act* – Section 33(c). The information will be used for the purpose of subdivision. Collected personal information is protected from unauthorized access, collection, use, and disclosure in accordance with the *FOIP Act*, and can be reviewed and corrected upon request. Questions regarding the collection of personal information can be directed to: FOIP Coordinator, City of Lacombe, 5432-56 Ave, Lacombe, AB T4L 1E9, Tel (403) 782-1236.