

**CITY OF LACOMBE**  
**MINUTES OF COUNCIL MEETING 16-21**

Minutes of the Regular Meeting of Council held on **November 14, 2016** in the Council Chambers of the City Administration Office.

**Present:** Mayor Steve Christie  
Deputy Mayor Wayne Armishaw  
Councillor Peter Bouwsema  
Councillor Grant Harder  
Councillor Reuben Konnik  
Councillor W.J. (Bill) McQuesten  
Councillor Wayne Rempel

**Regrets:**

**Staff Present:** Norma MacQuarrie, Chief Administrative Officer  
Matthew Goudy, Operations and Planning Services Director  
Michael Minchin, Corporate Services Director  
Brenda Vaughan, Community Services Director  
Barbara Wilton, Human Resources Manager  
Justin de Bresser, Financial Services Manager  
Chris Huston, Utilities Manager  
Jordan Thompson, Engineering Services Manager  
Ross Pettibone, Executive Assistant/Legislative Coordinator

**Media Present:** Katelyn Wilson, Sunny 94  
Ashli Barrett, Lacombe Globe  
Kalisha Mendonsa, Lacombe Express

**Others Present**

**CALL TO ORDER – Regular Meeting of Council**

Mayor Christie called the meeting to order at 5:00 p.m.

**ADOPTION OF AGENDA**

**MOVED BY** Councillor Armishaw:

11/178.21 16MO  
Agenda adopted as  
amended.  
16-348

THAT the November 14, 2016 regular meeting agenda be adopted as amended to include one In Camera item (Budget - Personnel).

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**MOVED BY** Councillor Bouwsema:

11/179.21 16MO  
Organizational  
Minutes confirmed  
as amended.  
16-349

THAT the October 24, 2016 organizational meeting minutes be confirmed as amended.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor McQuesten:

11/179.22 16MO  
Minutes confirmed  
as presented.  
16-350

THAT the October 24, 2016 regular meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Konnik:

11/179.23 16MO  
Special meeting  
Minutes confirmed  
as presented.  
16-351

THAT the October 31, 2016 special meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

**INFORMATION**

**MOVED BY** Councillor Harder:

THAT the following correspondence be received as information:

11/173.47 16MO  
Four items of  
correspondence be  
received as  
information  
16-352

1. Lacombe Foundation September 6, 2016 Minutes
2. Lacombe Library September 20, 2016 Minutes
3. September 29 MSI letter from Municipal Affairs
4. Lacombe Regional Emergency Advisory Committee October 27, 2016 Minutes

CARRIED UNANIMOUSLY

*Council moved into Public Hearing for Bylaw 393 (Utilities) at 5:30 p.m.*

**PUBLIC HEARINGS – 5:30 PM**

Financial Services

**Bylaw 393 – (Utilities)**

City of Lacombe Bylaw 393, which amalgamates Bylaw 70 (Water and Wastewater) and Bylaw 316 (Solid Waste).

The Legislative Coordinator advised Council the purpose of the public hearing is to hear any public submissions on Bylaw 393. Per Section 606 of the MGA (Requirements for Advertising), Public Hearing notice was advertised in the Lacombe Express Thursday October 27, 2016 and Thursday November 3, 2016. It was confirmed that no submissions were received.

Mayor Christie advised the order for the public hearing presentations will be:

1. Administrative Staff
2. Those in favor of the bylaw
3. Those opposed to the bylaw
4. Any person deemed to be affected who wishes to be heard

Administrative Staff

Chris Huston, Utilities Manager, and Justin de Bresser, Financial Services Manager, presented Bylaw 393 to provide for solid waste, and water and wastewater utilities in one bylaw that incorporates new standards and guidelines.

Those in Favour of the Bylaw

None came forward in favour of Bylaw 393.

Those Opposed to the Bylaw

None came forward opposed to Bylaw 393.

Any Person Deemed to be Affected Who Wishes to be Heard

No parties came forward deemed to be affected by the proposed Bylaw 393.

Mayor Christie declared the Public Hearing for Bylaw 393 closed at 5:37 p.m.

*Council returned to the regular meeting at 5:38 p.m.*

**BYLAWS**

Financial Services

**Bylaw 393 (Utility Bylaw)**

Justin de Bresser, Financial Services Manager, and Chris Huston, Utilities Manager, presented the Utility Bylaw 393 for second reading, to amalgamate current Bylaw 70 (Water and Wastewater) and Bylaw 316 (Solid Waste) into one all-encompassing Bylaw for residential and commercial customers. Updated utilities rates would be presented during third reading, following

budget deliberations. Further information from administration was requested on deposit amounts charged and City landlords.

**MOVED BY** Councillor Konnik:

11/175.51 16MO  
THAT Council Table  
second reading of Utility  
Bylaw 393.  
16-353

THAT Council table second reading of Utility Bylaw 393.

CARRIED UNANIMOUSLY

**Bylaw 401.2 (Borrowing – Police Facility)**

Justin de Bresser, Financial Services Manager, presented Council with an amendment to Bylaw 401 to authorize a borrowing increase of 1.56 percent (up to \$131,297) for final construction expenditures at the City of Lacombe Police Facility, for first reading, with third reading in Spring 2017.

**MOVED BY** Councillor Armishaw:

11/175.52 16MO  
THAT Council give first  
reading to Bylaw 401.2.  
16-354

THAT Council give first reading to Bylaw 401.2 as presented.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Bouwsema:

11/175.53 16MO  
THAT Council give  
second reading to  
Bylaw 401.2.  
16-355

THAT Council give second reading to Bylaw 401.2 as presented.

CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS**

Financial Services

**2017 Budget Update**

Norma MacQuarrie, Chief Administrative Officer, presented and summarized the operational and capital budget amendments for further deliberation, prior to budget adoption on December 12. After recommending removal of a number of proposed items from Budget and an In Camera discussion, a working tax rate increase of approximately 3.27 percent resulted for presentation at Budget Open House on November 21 which includes a live Question and Answer session on Facebook.

Council & Legislative

**Speed Limit Survey Results**

Jordan Thompson, Engineering Services Manager, presented and summarized survey results from 500 respondents for speed limits in City of Lacombe residential neighborhoods and City streets. Council was informed increased speed limits have utilized assessments by transportation engineers and speed limit decreases were not recommended based on the survey results. A request to include Highway 12 West in the next speed limit assessment was made.

21/183.03 16MO  
THAT Council accept  
the speed limit survey  
results as information  
AND direct  
Administration to  
incorporate a speed  
limit assessment in the  
next transportation  
master plan update  
16-356

**MOVED BY** Councillor Rempel:

THAT Council accept the speed limit survey results as information AND direct Administration to incorporate a speed limit assessment in the next transportation master plan update.

CARRIED UNANIMOUSLY

North Red Deer Regional Wastewater Services Commission (NRDRWWSC)

**NRDRWWSC Business Plan and Utility Rates**

Matthew Goudy, Director of Operations and Planning Services, presented for Council's endorsement the North Red Deer Regional Wastewater Services Commission Business Plan and Utility Rates, with amendments and member municipality wastewater treatment utility rates of approximately \$2.07 m<sup>3</sup>.

48/915.02 16MO  
THAT the City of  
Lacombe endorse  
the Commission's  
2017 Business  
Plan, as attached to  
this memo, and  
further THAT; The  
City of Lacombe  
Council endorse the  
estimate member  
utility rates  
proposed within the  
Commission's 2017  
Business Plan,  
dated October 18th,  
2016, of  
approximately  
\$2.07/m3.  
16-357

**MOVED BY** Councillor Armishaw:

THAT the City of Lacombe endorse the Commission's 2017 Business Plan, as attached to this memo, and further THAT; The City of Lacombe Council endorse the estimated member utility rates proposed within the Commission's 2017 Business Plan, dated October 18th, 2016, of approximately \$2.07/m3.

CARRIED UNANIMOUSLY

#### **NRDRWWSC 2017 Budget**

Matthew Goudy, Director of Operations and Planning Services, presented for Council's information the North Red Deer Regional Wastewater Services Commission 2017 Budget, to address administrative and financial obligations for Commission operations.

**MOVED BY** Councillor Bouwsema:

THAT Council endorse the proposed North Red Deer Regional Wastewater Services Commission 2017 Operating Budget as presented.

CARRIED UNANIMOUSLY

48/931.01 17MO  
THAT Council endorse  
the proposed North Red  
Deer Regional  
Wastewater Services  
Commission 2017  
Operating Budget as  
presented.  
16-358

#### Transportation Services

##### **Main Street Program**

Jordan Thompson, Engineering Services Manager, presented results of public consultation for the downtown main street program, and summarized results from 38 total respondents in three areas (pedestrian safety, motorist safety/parking and downtown experience).

32/611.11 16MO  
THAT Council Accept  
the Main Street survey  
results as information  
16-359

**MOVED BY** Councillor Bouwsema:

THAT Council Accept the Main Street survey results as information

CARRIED UNANIMOUSLY

32/611.12 16MO  
THAT Council direct  
Administration to revise  
the Main Street  
program to ensure 50th  
Street becomes a one  
way road (DEFEATED).  
16-360

**MOVED BY** Councillor Bouwsema:

THAT Council direct Administration to revise the Main Street program to ensure 50th Street becomes a one way road.

DEFEATED

32/611.13 16MO  
THAT Council direct  
Administration to  
include the construction  
of parking  
improvements in the  
Main Street program  
scope of work at an  
estimated cost of  
\$147,000.  
16-361

**MOVED BY** Councillor Bouwsema:

THAT Council direct Administration to include the construction of parking improvements in the Main Street program scope of work at an estimated cost of \$147,000.

CARRIED

#### **NEW BUSINESS**

##### Recreation, Parks and Culture Services

##### **Gary Moe Auto Group Sports-Cooperators Concession**

Brenda Vaughan, Director of Community Services, presented a recommendation to award the concession operator contract, following an RFP process.

74/532.01 16MO  
THAT Council award  
the Cooperators  
Concession operator  
contract to Jolene Frew  
for the period  
November 15, 2016 to  
April 15, 2019 with a  
possibility of extension  
for two additional years  
16-362

**MOVED BY** Councillor McQuesten:

THAT Council award the Cooperators Concession operator contract to Jolene Frew for the period November 15, 2016 to April 15, 2019 with a possibility of extension for two additional years.

CARRIED UNANIMOUSLY

Financial Services

**2016 Capital Quarterly Report (Q3)**

Michael Minchin, Corporate Services Director, presented and summarized the 2016 Capital Third Quarterly Report for information.

13/963.01 16MO  
THAT Council accept  
the third quarterly  
Capital Report as  
presented.  
16-363

**MOVED BY** Councillor McQuesten:

THAT Council accept the third quarterly Capital Report as presented.

CARRIED UNANIMOUSLY

**2016 Operational Quarterly Report (Q3)**

Michael Minchin, Corporate Services Director, presented and summarized the 2016 Operational Third Quarterly Report for information.

13/933.01 16MO  
THAT Council accept  
the third quarterly  
Operational Report as  
presented.  
16-364

**MOVED BY** Councillor Konnik:

THAT Council accept the third quarterly Operational Report as presented.

CARRIED UNANIMOUSLY

*Meeting recessed at 6:25 p.m.*

*Meeting resumed at 6:31 p.m.*

**REPORTS**

**MOVED BY** Councillor Rempel:

11/173.47 16MO  
THAT Council written  
and verbal reports be  
received as information.  
16-365

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

**IN CAMERA**

**MOVED BY** Councillor Bouwsema:

11/177.55 16MO  
In Camera  
16-366

THAT Council move In Camera at 7:17 PM to discuss the following item:

(1) 2017 Budget (Personnel)

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Harder:

11/177.56 16MO  
Open Meeting  
16-367

THAT Council return to Open Meeting at 7:40 PM.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

11/177.57 16MO  
Adjournment  
16-368

**MOVED BY** Mayor Christie:

THAT the meeting be adjourned at 8:35 PM.

CARRIED UNANIMOUSLY

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer