

	<b>City of Lacombe Perpetual Care</b>	
	Policy Number:	<i>56/171/05 (12)</i>
	Approval Date:	<i>May 14, 2012</i>
	Effective By:	<i>May 14, 2012</i>
	Supersedes:	
	Revision Date:	<i>May 14, 2012</i>
	Review Date:	<i>May 14, 2017</i>
	Department:	<i>Community Services</i>
	Reference:	<i>Bylaw 356, Administrative Directive, 56/112.01(12)</i>

**Purpose of Policy**

WHEREAS Council has approved the new Cemetery Bylaw 356 NOW THEREFORE BE IT RESOLVED that Council concurs with the recommendation of Administration to create an operating policy on Perpetual Care.

**Policy Statement:** To establish the sources of funding for this reserve fund, and the procedures to follow for utilization of the fund for City expenditures.

**Applicability**

Applies to anyone who will or has purchased a plot in Fairview Cemetery after May 14, 2012.

**Definitions**

See Bylaw 356

**Responsibilities**

Administrative Directive 56/112.01(12)

**Revenue Sources**

A perpetual care fee will be added to the purchase price of all burial plots, cremation plots and columbarium niches.

Funds are derived from transfers to the reserve from the Cemetery operating budget as approved by Council. At the time when the cemetery is closed for future interments, the Cemetery Perpetual Care Reserve fund shall be funded to at least the minimum level as recommended by the Cemetery Master Plan. It is the intention that interest earned on the reserve shall be sufficient to fund the long-term maintenance of the cemetery once it is closed.

Interest on the reserve will accrue to the reserve.

Tax deductible donations will be accepted and held in the Fairview Cemetery Perpetual Care Trust Fund.

When plots or niches are sold back to the City, the perpetual care fee shall be refunded in accordance with the Cemeteries Act.

**Expenditure Guidelines**

The Cemetery Perpetual Care Reserve is to be used for the upkeep of the cemetery as determined by the City.

Perpetual Care to be supplied by the City shall not include the care, maintenance upkeep, repair or replacement of any monument or marker which has been placed in the cemetery.

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Mayor

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Chief Administrative Office

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