

Shelter-in-Place

"**Shelter-In-Place**" refers to remaining inside your home, school, or places of work during certain types of emergencies.

Why you might need to Shelter-in-place

Chemical, biological, or radiological contamination may be released accidentally, e.g. train derailment or large truck overturned spilling content, or intentionally into the environment. Should an event occur, information will be provided by local authorities by radio, social media, and/or television. It is important to keep a TV or radio on, even during the workday. The important thing is for you to follow instructions of media release and know what to do if they advise you to shelter-in-place, whether it is at home, at work, at school, or in your vehicle.

Instructions for Shelter-in-Place

When advised by emergency officials to Shelter-in-Place, all persons should take the following precautions whether you are at home, at work, or at school:



- Go indoors immediately and stay there.
- Use stairwells instead of elevators wherever possible.
- Close all windows and doors.
- Turn off all furnaces, hot water heaters, ventilation and air conditioning systems.
- Do not operate kitchen vents, bathroom vents or the clothes dryer or anything else that would allow outside air to enter your home, at work or at school.
- Do not use fireplaces - close all dampers.
- Choose an inside room as a "Safe-Room", preferably away from exterior windows and doors and above ground.
- If there are guests, or customers, or students in the building, prove for their safety by asking them to stay and bring them into the "Safe-Room".
- Seal cracks or openings around the "Safe-Room" doorway with wide tape and a rolled up damp towel at the base of the door.
- If there is a window, tape a plastic sheet over the window to seal it.
- Use telephones only if immediate emergency assistance is required.
- Stay tuned to local radio or television station for information updates.
- Wait for the "all-clear" announcement.

Safe-Room” Specifications

Know which room in your home, at work or at school that has been designate a "Safe-Room". Since many hazardous materials are heavier than air, a "Safe-Room" should be above ground level, not in a basement. It should have:

- No or few windows.
- A telephone. If a regular telephone is not available, bring a cellular telephone for emergency use.
- Enough room for everyone who needs to shelter.
- Access to water if possible. A room with an adjoining bath is an excellent choice.
- If possible, try to store your emergency kit in the room, in an under-the-bed box or a container that fits in a closet shelf or in a cabinet.

All Clear” Announcement

While Sheltering-in-Place, persons should stay tuned to a radio or television for information updates and wait for further instructions from local emergency officials.

- Emergency officials may come door to door or provide information through local radio stations.
- An "all clear" announcement will only be made once the danger has passed.
 - Persons may also receive instructions to ventilate their homes or properties by completing the following
 - Open all windows and doors.
 - Turn on all furnaces, hot water heaters, ventilation, air conditioning systems.
 - As outdoor air may be fresher, occupants may wish to remain outside as your home or property is ventilating.
 - Once the home or property is completely ventilated, all systems can be returned to their normal settings.
- Emergency officials will continue to monitor events after the danger has passed and provide information to persons in affected areas.
- Everyone should be aware of the possibility that the danger may return and emergency officials may direct them to Shelter-in-Place again.
- Emergency officials may also issue an "Evacuation Alert" or an "Evacuation Order". It is therefore important for everyone to remain vigilant and to follow all instructions.

