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|  <p>CITY OF LACOMBE</p> | <p>City of Lacombe Plots & Niches</p> | |
| | Policy Number: | 56/171.01.(14) |
| | Approval Date: | July 28, 2014 |
| | Effective By: | July 28, 2014 |
| | Supercedes: | |
| | Revision Date: | July 28, 2014 |
| | Review Date: | July 29, 2019 |
| | Department: | Community Services |
| | Reference: | 56.171.01 (12) |

Purpose of Policy

WHEREAS Council has approved the new Cemetery Bylaw 356 NOW THEREFORE BE IT RESOLVED that Council concurs with the recommendation of Administration to create an operating policy on the Sale, Resale and Transfer of Plots and Niches.

Applicability

Applies to anyone who will or has purchased a plot in Fairview Cemetery.

Definitions

See Bylaw 356

Responsibilities

Administrative Directive 56/112.01(12)

Procedure

Sale of Plots and Niches

1. Purchaser must select a plot and/or niche from the Cemetery Plan and complete a Cemetery Worksheet.
2. The price of the plot and/or niche is dependent upon the purchaser being a Lacombe Resident, Lacombe County Resident or Non Resident and the size of the plot/niche. Fees are based on the current fee schedule attached. A resident who lives in another town within the county of Lacombe is considered to be a non-resident as their taxes are paid to that community and not to the City or County of Lacombe.
3. Veterans are charged ½ the fee charged for regular plots.
4. Plots for Indigents will be furnished in accordance with section 12 of the Act.
5. Plots where several family members will be interred shall be sold as adult plots, regardless of who passes first, a child or an adult.

Resale/Transfer of Plots and Niches/Exchange of Plots/Niches

1. Lots and niches shall not be resold to any other party, however plots may be transferred from one family member to another family member but no transfer shall be valid unless such transfer is duly registered with the City CAO.
2. Notwithstanding subsection 1 of this section, the owner of a plot or niche may transfer same back to the City who will pay to that purchaser 85% of the current market value of the revested interment space, as per the Cemeteries Act.
3. The owner of a plot shall be responsible to pay a perpetual care fee at the time of plot purchase. Upon resale of the plot to the City, 100% of the perpetual care fee will be returned to the owner, once the plot has been returned to its original state at the time of first purchase.
4. Upon application and subject to the CAO's approval, unused burial plots and niches may be exchanged for other burial space of equal value within the Cemetery with payment of fee as set out in rates and fees document.

Size of Plots

1. All plots, hereafter surveyed in Fairview Cemetery East , shall have dimensions of:
Regular Plots: Four (4) feet by twelve (12) feet (1.22m x 3.66m)
Cremation Plots: Six (6) feet x Five (5) feet (1.83 x 1.52m)
Cremation Plots: Four (4) feet by five (5) feet (1.22m x 1.52m)

Mayor

Chief Administrative Office