

Maintenance Program Policy

Policy Number: 12/211.03 (02)
Adopted: Mar. 25/02

THIS POLICY REPLACES 12/ 115.01 95 PO

All tools and equipment shall be properly maintained so as to reduce risk of injuries to employees or damage to property.

Supervisors shall ensure that qualified personnel, according to established schedules, carry out all preventative maintenance and those records are maintained.

All employees shall regularly check all tools and equipment that they are working with, and shall take out of service any tools or equipment that poses a hazard due to a need for repair.

The safety information in this policy does not take precedence over Occupational Health and Safety Regulations. All employees should be familiar with the Occupational Health and Safety Act and Regulations.

Mayor

DATE: March 25, 2002

Chief Administrative Officer

RES: 02-113