



2014 Operating Budget Final

May 12, 2014



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2014 Operating and Capital Budget Executive Summary

The 2014 Budget maintains service delivery at current levels and includes resources for Council's priority areas of:

- Curbside Recycling Program
- Fire Services Delivery
- Regional Transportation Services

The 2014 Budget includes funding for projects that will support the City's strategic priorities through commercial/industrial land development, safe communities, and infrastructure development.

The 2014 Budget has expenditures of \$29.68 Million with \$18.28 Million in offsetting revenues excluding property taxes, and \$11.4 Million in municipal property taxes to achieve an operating surplus of \$86,447. This is a \$2.2 Million or 8% increase over the 2013 cost of operations. Although the City will receive additional property tax in 2014 from a 3.89% increase in assessments, this is sufficient to respond to significant budget pressures arising from community growth, external and internal drivers and funding priorities detailed in the City's 10-Year Capital Plan of May 12, 2014.

Lacombe's growth is impacting staff capacity and is getting more difficult to sustain existing service. Staff is working hard to find efficiencies and Managers have prepared budgets that are conservative while maintaining service levels.

The City of Lacombe's mandate is to deliver an array of services to the community that is used every day. The Council and Administration are stewards of the community, striving to provide excellent programs and services. The property tax increase proposed will sustain the existing services in our growing community.

2014 Budget Messages

Governing within our means

The 2014 Budget is a prudent but realistic budget that allows the City of Lacombe to maintain current service levels, and support increased demand from residents in a sustainable manner.

Our Focus is on People

The City of Lacombe's priorities for establishing and adjusting budgets are based on the needs and preferences of its residents, which are established through public engagement, consultation and collaboration with community organizations.

Building for Today and Tomorrow

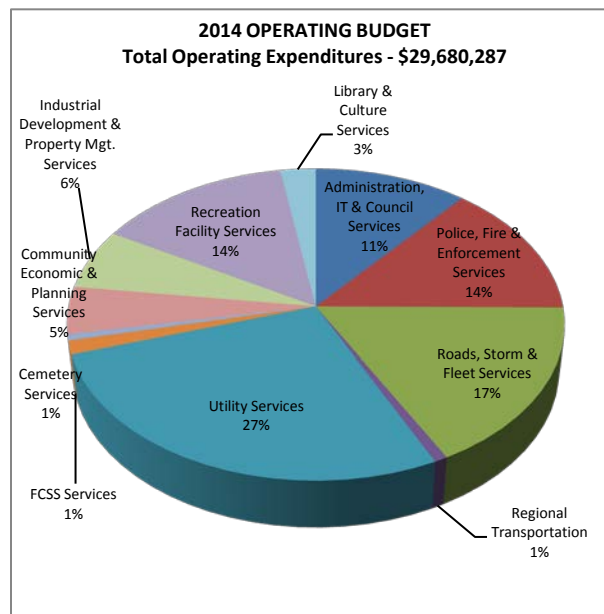
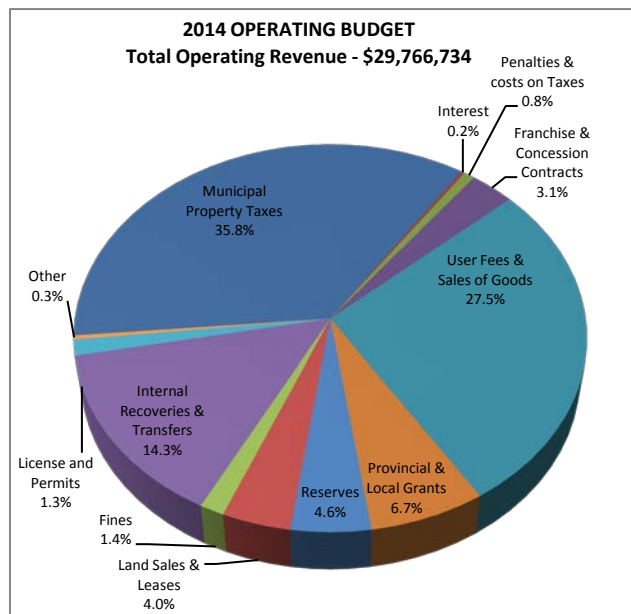
Not only will the 2014 Capital projects maintain and enhance our infrastructure and facilities, they will develop new infrastructure to encourage economic growth.

2014 Strategic Plan Priorities

The 2014 Budget includes resources to achieve our Strategic Plan as well as Council's top five priorities:

- Downtown Area Redevelopment Plan Implementation
- Council's 2014-2017 Strategic Plan
- Recreation and Culture Master Plan Implementation
- Municipal Sustainability Plan (MSP) Implementation
- Land-Use Bylaw Review
- Echo Community Endowment Marketing
- Fleet Audit Action Plan
- Solid Waste Review Implementation Plan
- Completion of Wolf Creek Basin Study
- Len Thompson Industrial Park Phase II Servicing
- Cemetery Plan Implementation
- Municipal Development Plan Update
- Funding for Municipal Heritage Resource Designation
- 1st Year of 4 year program to introduce Wireless Water Meter Installation
- Equipment and Vehicle maintenance program for Lacombe Fire Department
- Establishment of Community Funding Grant Program to be administered by Lacombe FCSS.

2014 Operating Budget



- The average tax rate increase on municipal taxes for a property in Lacombe will be 2.7%.
- Average utilities bill increase of 5.24% increase/month for an average residential account.
- Cost of Living for Police Officers (2%);
- Cost of Living increase for Staff (1%).

Operating Budget Summary

Expenditures	2014		2013	
	Amount(s)	% of Total	Amount(s)	% of Total
Administration, IT & Council Services	3,298,993	11.1%	3,133,761	11.4%
Police, Fire & Enforcement Services	4,155,118	14.0%	3,730,332	13.6%
Roads, Storm & Fleet Services	5,043,346	17.0%	4,752,084	17.3%
Regional Transportation	230,250	0.8%	-	0.0%
Utility Services	8,082,421	27.2%	7,269,886	26.5%
FCSS Services	418,169	1.4%	415,662	1.5%
Cemetery Services	182,947	0.6%	183,253	0.7%
Community Economic & Planning Services	1,463,052	4.9%	1,399,397	5.1%
Industrial Development & Property Mgt. Services	1,855,869	6.3%	1,769,211	6.5%
Recreation Facility Services	4,187,694	14.1%	4,006,535	14.6%
Library & Culture Services	762,428	2.6%	781,055	2.9%
Total	29,680,287		27,441,176	

Revenues	2014		2013	
	Amount(s)	% of Total	Amount(s)	% of Total
Municipal Property Taxes	10,650,998	35.8%	10,949,341	39.9%
User Fees & Sales of Goods	8,198,950	27.5%	8,167,952	29.6%
Provincial & Local Grants	1,988,251	6.7%	1,785,455	6.5%
Franchise & Concession Contracts	912,114	3.1%	897,971	3.3%
License and Permits	394,000	1.3%	419,000	1.5%
Reserves	1,370,631	4.6%	848,254	3.1%
Interest	70,000	0.2%	70,950	0.3%
Fines	422,455	1.4%	310,000	1.1%
Penalties & costs on Taxes	224,144	0.8%	224,144	0.8%
Land Sales & Leases	1,176,762	4.0%	1,074,562	3.9%
Internal Recoveries & Transfers	4,261,024	14.2%	2,690,095	9.8%
Other	97,405	0.3%	32,100	0.1%
Total	29,766,734		27,469,824	

2014 Residential Utility Rates						
	2013		2014		Increase (Consumption)	Increase (Monthly Charges)
	Consumption Rate per m ³	Monthly Charge	Consumption Rate per m ³	Monthly Charge		
Water	\$2.18	\$23.75	\$2.26	\$24.01	3.67%	1.09%
Wastewater	0.80	11.65	0.80	12.28	0.0%	5.41%
Solid Waste		23.67		27.09		14.44%
Impact on Typical Customer	50.76	59.07	52.20	63.38	2.84%	7.29%
					5.24%	

* Typical Customer based on the use of 18 cubic meters of water per month. Per Unit Consumption for Wastewater equal to 80% of water consumption

Property Tax Increase Impacts

With the 2014 Budget, the average property owner can expect to pay an additional 2.7% in municipal taxes over 2013 levels.

2014 Capital Budget

Fifty-Four new capital projects are proposed in 2014; projects totalling \$18.8 Million - \$10.3 Million to be grant funded. Projects include:

- \$1.69 Million Maple Dr – College Ave to end – Sidewalk, Base & Pavement Project
- \$4.55 Million 34 Street – Hwy 2A to City Boundary – Curb, Base & Pavement Project
- \$810 Thousand for Signals; lighting; 50th Ave Barrier; Henner’s Pond Outfall & NE Lift Station
- \$867 Thousand for Infrastructure Replacement at Woodland Dr & C&E Trail; Par Count, 49 Street & 52 Ave; 49 Ave & Hwy 2A
- \$1.83 Million for Vehicle and Equipment replacement
- \$3.2 Million for Len Thompson Phase II Site Development
- \$1 Million for Land Acquisition Site
- \$800 Thousand for Police Station Design & Engineering
- \$604 Thousand for Park(s) and Trail Development
- \$391 Thousand for Facility Updates for Pump house A & C; Aquaplex; Arena and Pickwick Lane Playground
- \$172 Thousand for Offsite Levy Software; Wastewater Impact Study; Bleacher Replacement and Henner’s Park Landscaping

2014 contributions to capital from capital reserves total \$2.7 Million (\$2.5 Million in 2013).

The City has projected to be at 26% of its debt limit at the end of 2013 and the 2014 budget proposed an increase of debt of \$4.25 Million

MSI Capital Grants for 2014 are estimated at \$2.15 Million:

- \$800 Thousand will fund the Police Station – Engineering & Design;
- \$325 Thousand will fund the Michener Park Design & Ball Diamond;
- \$236 Thousand will fund the Trail Expansion – Elizabeth & Lake Anne;
- \$85 Thousand will fund the Council Strategic Plan, the Municipal Development Plan, and the Land Use Bylaw;
- \$192 Thousand will fund Arena and Pool Upgrades; and
- \$55 Thousand will be carried forward from 2013 to complete the Municipal Development Plan, the Housing Needs Assessment and the Organizational Affective Review.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
0 --> General Fund							
01-1-00-54400	ELECTRIC FRANCHISE FEE	288,207	302,608	302,356	307,608	-5,000	1.63
01-1-00-54500	GAS FRANCHISE FEE	509,390	570,563	619,376	579,806	-9,243	1.59
01-1-00-55100	TERM DEPOSIT INTEREST	66,958	70,000	136,389	70,000	0	0.00
01-1-00-93200	TRANSFER FROM OTHER OPERATING	212,834	300,289	235,882	300,289	0	0.00
Total REVENUES		1,077,389	1,243,460	1,294,003	1,257,703	-14,243	
General Fund Surplus/(Deficit)		1,077,389	1,243,460	1,294,003	1,257,703	-14,243	

Budget Department by Category

Date : May 23, 2014

Time : 11:47 am



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
10 --> GENERAL GOVERNMENT SERVICES							
01-1-10-11100	RESIDENTIAL TAXES	8,247,146	8,813,758	8,831,013	9,310,096	-496,338	5.33
01-1-10-11200	NON-RESIDENTIAL	1,601,006	1,692,583	1,690,265	1,776,755	-84,172	4.74
01-1-10-11400	FARMLAND TAXES	65	67	0	69	-2	2.90
01-1-10-11500	NON-RESIDENTIAL - LINEAR	128,545	129,305	129,305	136,657	-7,352	5.38
01-1-10-13100	RESIDENTIAL TAXES (ANNEXED)	58,155	57,320	57,320	55,972	1,348	-2.41
01-1-10-13200	COMMERCIAL TAXES (ANNEXED)	36,115	36,541	36,541	35,756	785	-2.20
01-1-10-14000	PUB ED TAX - RESIDENTIAL/FARMLAN	0	0	3,060,687	0	0	0.00
01-1-10-14100	PUB ED TAX - NON-RESIDENTIAL	0	0	839,257	0	0	0.00
01-1-10-14500	SEP SCH TAX - RESIDENTIAL/FARMLAI	0	0	155,943	0	0	0.00
01-1-10-14600	SEP SCH TAX - NON-RESIDENTIAL	0	0	751	0	0	0.00
01-1-10-14800	SENIOR LODGE TAX	0	0	102,622	102,622	-102,622	100.00
01-1-10-23100	FEDERAL GRANT IN LIEU	7,403	7,590	7,590	7,795	-205	2.63
01-1-10-24100	PROVINCIAL GRANT IN LIEU	97,106	99,025	99,025	101,699	-2,674	2.63
01-1-10-24800	SENIOR APARTMENTS	47,016	49,609	49,609	50,948	-1,339	2.63
01-1-10-51300	PENALTIES ON ACCOUNTS	173,199	175,144	170,359	175,144	0	0.00
01-1-10-59300	LOCAL GRANT - CUC DORMITORIES	14,727	14,750	14,998	14,750	0	0.00
01-1-10-59400	JOINT ECONOMIC DEVELOPMENT AGI	14,820	15,000	16,504	15,000	0	0.00
01-1-10-99100	GAIN ON DISPOSAL OF ASSETS	24,429	0	22,848	0	0	0.00
Total REVENUES		10,449,732	11,090,692	15,284,637	11,783,263	-692,571	
01-2-10-41400	SEPARATE SCHOOL REQUISITION	0	0	156,695	0	0	0.00
01-2-10-41500	ASFF REQUISITION	0	0	3,899,944	0	0	0.00
01-2-10-41600	LACOMBE FOUNDATION REQUISITION	0	0	102,622	102,622	102,622	100.00
01-2-10-91100	CANCELLED TAXES	2,627	0	5,829	0	0	0.00
01-2-10-99000	Amortization	3,729,316	0	0	0	0	0.00
01-2-10-99100	LOSS ON DISPOSAL OF ASSETS	87,983	0	424,301	0	0	0.00
Total EXPENSES		3,819,926	0	4,589,391	102,622	102,622	
GENERAL GOVERNMENT SERVICES Surplus/(Deficit)		6,629,806	11,090,692	10,695,246	11,680,641	-589,949	

LEGISLATIVE SERVICES (Department 11)

Department Summary

The Legislative Services Department (Council) includes all activities related to Council. This includes items such as honorariums, travel and subsistence, training and conferences, membership fees, and funding for volunteer recognition activities. All of these items will be discussed in more detail below.

2014 Budget Highlights

- The overall 2014 Council budget has increased 13.56% (\$40,554).
- Council wages and benefits have increased \$2,321. The 2014 wages and benefits include:
 - \$56,101 Mayor
 - \$147,216 Councillor (\$24,536 per Councillor)
- Travel and subsistence is unchanged from 2013 Budget as follows:
 - \$8,700 for general travel and accommodation (\$900 per Councillor and \$3,300 for Mayor)
 - \$6,090 for AUMA Convention travel (\$870 for each member of Council)
 - \$4,500 for FCM Convention travel (\$1500 each for the Mayor and two Councillors)
- Training and conferences has increase \$650 over 2013. This budget of \$7,810 includes the following:
 - \$5,200 for AUMA convention registration (\$650 for each member of Council)
 - \$2,610 for FCM Convention registration (\$870 each for the Mayor and two Councillors)
- Membership fees have increased \$643 over 2013. The budget of \$11,751 provides for the following memberships:
 - \$82 for Alberta Association of Municipal Districts and Counties
 - \$100 for Central Alberta Mayors and Reeves
 - \$1,425 for Federation of Canadian Municipalities
 - \$10,144 for Alberta Urban Municipalities Association
- Volunteer appreciation is unchanged from 2013. This budget of \$7,500 provides for the following:
 - \$350 for members of Council
 - \$500 for Mayor's award
 - \$650 for volunteer gifts
 - \$2,500 provided to FCSS for hosting the Community Volunteer Gala
 - \$3,500 for the Mayor's volunteer appreciation event
- Telephone & Fax fees are unchanged in 2014. This budget of \$4,292 provides for the following telephone and internet charges:
 - \$692 General telephone fees
 - \$1,500 Cell phone and internet charges (Mayor)
 - \$2,100 Wireless Internet Access (\$350 for each Councillor)

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
EXPENSES							
11 --> COUNCIL							
01-2-11-13111	BENEFITS - COUNCILLOR BOUWSEMA	338	764	1,112	825	61	7.39
01-2-11-13112	BENEFITS - MAYOR CHRISTIE	925	1,967	2,611	1,978	11	0.56
01-2-11-13113	BENEFITS - COUNCILLOR CREASEY	338	764	1,012	0	-764	0.00
01-2-11-13114	BENEFITS - COUNCILLOR FOSTER	338	764	1,012	0	-764	0.00
01-2-11-13115	BENEFITS - COUNCILLOR KITE	338	764	1,012	0	-764	0.00
01-2-11-13116	BENEFITS - COUNCILLOR KONNIK	338	764	1,112	825	61	7.39
01-2-11-13117	BENEFITS - COUNCILLOR REMPEL	389	764	1,163	825	61	7.39
01-2-11-13118	BENEFITS - COUNCILLOR ARMISHAW	0	0	109	825	825	100.00
01-2-11-13119	BENEFITS - COUNCILLOR HARDER	0	0	109	825	825	100.00
01-2-11-13120	BENEFITS - COUNCILLOR MCQUESTE	0	0	109	825	825	100.00
01-2-11-15100	COUNCIL WAGES	-350	0	0	0	0	0.00
01-2-11-15111	WAGES - COUNCILLOR BOUWSEMA	22,875	23,477	23,427	23,711	234	0.99
01-2-11-15112	WAGES - MAYOR CHRISTIE	47,047	53,583	53,469	54,123	540	1.00
01-2-11-15113	WAGES - COUNCILLOR CREASEY	22,875	23,477	19,514	0	-23,477	0.00
01-2-11-15114	WAGES - COUNCILLOR FOSTER	22,875	23,477	19,514	0	-23,477	0.00
01-2-11-15115	WAGES - COUNCILLOR KITE	22,875	23,477	19,514	0	-23,477	0.00
01-2-11-15116	WAGES - COUNCILLOR KONNIK	23,013	23,477	23,427	23,711	234	0.99
01-2-11-15117	WAGES - COUNCILLOR REMPEL	25,164	23,477	23,427	23,711	234	0.99
01-2-11-15118	WAGES - COUNCILLOR ARMISHAW	0	0	4,165	23,711	23,711	100.00
01-2-11-15119	WAGES - COUNCILLOR HARDER	0	0	4,165	23,711	23,711	100.00
01-2-11-15120	WAGES - COUNCILLOR MCQUESTEN	0	0	4,165	23,711	23,711	100.00
01-2-11-21100	TRAVEL & SUBSISTENCE	157	0	3,640	0	0	0.00
01-2-11-21111	TRAVEL & SUBSISTENCE - BOUWSEM	1,107	1,770	1,172	1,770	0	0.00
01-2-11-21112	TRAVEL & SUBSISTENCE - CHRISTIE	2,983	5,670	4,181	5,670	0	0.00
01-2-11-21113	TRAVEL & SUBSISTENCE - CREASEY	3,177	3,270	278	0	-3,270	0.00
01-2-11-21114	TRAVEL & SUBSISTENCE - FOSTER	1,876	1,770	2,822	0	-1,770	0.00
01-2-11-21115	TRAVEL & SUBSISTENCE - KITE	1,312	1,770	2,205	0	-1,770	0.00
01-2-11-21116	TRAVEL & SUBSISTENCE - KONNIK	2,051	3,270	816	3,270	0	0.00
01-2-11-21117	TRAVEL & SUBSISTENCE - REMPEL	1,747	1,770	1,005	1,770	0	0.00
01-2-11-21118	TRAVEL & SUBSISTENCE - ARMISHAW	0	0	561	1,770	1,770	100.00
01-2-11-21119	TRAVEL & SUBSISTENCE - HARDER	0	0	327	1,770	1,770	100.00
01-2-11-21120	TRAVEL & SUBSISTENCE - MCQUESTE	0	0	327	1,770	1,770	100.00
01-2-11-21300	TRAINING & CONFERENCES	0	650	3,000	650	0	0.00
01-2-11-21311	TRAINING - BOUWSEMA	650	650	686	650	0	0.00
01-2-11-21312	TRAINING - CHRISTIE	1,484	1,520	1,036	1,520	0	0.00
01-2-11-21313	TRAINING - CREASEY	1,375	1,520	0	0	-1,520	0.00
01-2-11-21314	TRAINING - FOSTER	967	650	0	0	-650	0.00
01-2-11-21315	TRAINING - KITE	1,030	650	0	0	-650	0.00
01-2-11-21316	TRAINING - KONNIK	1,335	1,520	686	1,520	0	0.00
01-2-11-21317	TRAINING - REMPEL	1,265	0	686	650	650	100.00
01-2-11-21318	TRAINING - ARMISHAW	0	0	686	1,520	1,520	100.00
01-2-11-21319	TRAINING - HARDER	0	0	686	650	650	100.00
01-2-11-21320	TRAINING - MCQUESTEN	0	0	686	650	650	100.00
01-2-11-21400	MEMBERSHIP FEES	11,659	11,108	11,692	11,751	643	5.47
01-2-11-21412	MEMBERSHIP FEES - MAYOR CHRISTI	-500	0	0	0	0	0.00
01-2-11-21600	STAFF & VOLUNTEER APPRECIATION	4,781	7,500	4,721	7,500	0	0.00
01-2-11-21700	TELEPHONE & FAX	558	692	714	692	0	0.00
01-2-11-21711	TELEPHONE - BOUWSEMA	187	350	161	350	0	0.00
01-2-11-21712	TELEPHONE - CHRISTIE	1,736	1,500	1,585	1,500	0	0.00
01-2-11-21713	TELEPHONE - CREASEY	3,097	350	171	0	-350	0.00
01-2-11-21714	TELEPHONE - FOSTER	202	350	2,659	0	-350	0.00
01-2-11-21715	TELEPHONE - KITE	202	350	161	0	-350	0.00
01-2-11-21716	TELEPHONE - KONNIK	187	350	160	350	0	0.00

Budget Department by Category



From Category: 0 To Category: 79

Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
01-2-11-21717	TELEPHONE - REMPEL	684	350	478	350	0	0.00
01-2-11-21718	TELEPHONE - ARMISHAW	0	0	20	350	350	100.00
01-2-11-21719	TELEPHONE - HARDER	0	0	30	350	350	100.00
01-2-11-21720	TELEPHONE - MCQUESTEN	0	0	20	350	350	100.00
01-2-11-22100	ADVERTISING & PROMOTIONS	7,745	3,700	11,793	3,700	0	0.00
01-2-11-22111	ADVERTISING & PROMO - BOUWSEMA	179	200	0	200	0	0.00
01-2-11-22112	ADVERTISING & PROMO - CHRISTIE	579	200	513	200	0	0.00
01-2-11-22113	ADVERTISING & PROMO - CREASEY	649	200	0	0	-200	0.00
01-2-11-22114	ADVERTISING & PROMO - FOSTER	0	200	210	0	-200	0.00
01-2-11-22115	ADVERTISING & PROMO - KITE	0	200	29	0	-200	0.00
01-2-11-22116	ADVERTISING & PROMO - KONNIK	20	200	0	200	0	0.00
01-2-11-22117	ADVERTISING & PROMO - REMPEL	19	200	50	200	0	0.00
01-2-11-22118	ADVERTISING & PROMO - ARMISHAW	0	0	0	200	200	100.00
01-2-11-22119	ADVERTISING & PROMO - HARDER	0	0	0	200	200	100.00
01-2-11-22120	ADVERTISING & PROMO - MCQUESTE	0	0	0	200	200	100.00
01-2-11-23900	OTHER PROFESSIONAL SERVICES	100	0	430	15,000	15,000	100.00
01-2-11-27400	INSURANCE	56	61	56	70	9	12.86
01-2-11-51100	MEETING SUPPLIES	6,851	5,700	4,148	5,700	0	0.00
01-2-11-51112	MEETING SUPPLIES - MAYOR CHRISIT	0	0	238	0	0	0.00
01-2-11-51400	OFFICE SUPPLIES	571	800	39	800	0	0.00
01-2-11-51414	OFFICE SUPPLIES - FOSTER	0	0	50	0	0	0.00
01-2-11-51500	COMPUTER & PHOTOCOPIER EXPENS	80	0	288	0	0	0.00
01-2-11-52400	GENERAL MATERIALS & SUPPLIES	1,130	800	23	800	0	0.00
01-2-11-76100	TRANSFER TO OTHER OPERATING	622	1,800	410	1,800	0	0.00
01-2-11-96800	INFO SERVICES RECOVERY	27,432	34,415	37,646	57,846	23,431	40.51
	Total EXPENSES	280,720	299,022	308,129	339,576	40,554	
	COUNCIL Surplus/(Deficit)	-280,720	-299,022	-308,129	-339,576	40,554	

ADMINISTRATIVE SERVICES (Department 12)

Department Summary

The administration department provides services to other departments and to the general public. The department includes the following business units:

- CAO's office including legislative services;
- Financial Services (Cashier, Accounts Receivable, Accounts Payable, Payroll, Property Assessment & Taxation, Utilities Billing and Collection, Cemetery Administration, Business and Pet Licensing, and Financial Reporting);
- Human Resources which includes recruitment, policy development, and performance management; and
- Legal which includes the City Solicitor

Some of the highlights of the department include the 2014 municipal census, a new assessment service provider in 2014 and continued investment in maintenance programs for City Hall.

2014 Budget Highlights

- The overall Administrative Services budget has a proposed decrease of 5.68% (\$103,169)
- Overall wages and benefits decreased 1.3% (\$19,018). This department contains 12.10 FTEs including the CAO, 3 Directors, and 2 Managers. The decrease is partly due to a transfer of the Records Manager to the IT Department
- The budget also provides \$38,800 in for the 2014 census.
- The overall budget changes are related to:
 - Increase in MSI operating grant to reflect carryover of 2013 unused grant funds.
 - Increase in Administration fees of \$3,139 as part of renewal of administrative services contract to regional water.
 - 1 FTE transfer to the IT Department
 - 1% COLA increase for staff
 - Savings of \$31,860 in a new Assessor contract
 - 13% increase in insurance rates
 - Increase in Staff & Volunteer Recognition of \$1,500 for Mayor's Award.
 - Reduces Electricity rates due to new contract

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
12 --> ADMINISTRATION							
01-1-12-41100	TAX CERTIFICATES & TITLE SEARCH F	17,176	14,000	23,160	14,070	-70	0.50
01-1-12-41200	GENERAL SERVICES	225	0	64	0	0	0.00
01-1-12-41300	ADMINISTRATION FEES	80,221	20,900	26,419	24,039	-3,139	13.06
01-1-12-51300	PENALTIES ON ACCOUNTS	0	0	4,669	0	0	0.00
01-1-12-55200	INTEREST REVENUE	76	0	0	0	0	0.00
01-1-12-55600	REBATES & DIVIDENDS	0	950	6,839	955	-5	0.52
01-1-12-56200	BUILDING RENTALS & LEASES	3,600	0	0	0	0	0.00
01-1-12-59300	OTHER REVENUE	240	0	47	0	0	0.00
01-1-12-59500	CASH OVER & SHORT	-16	0	-325	0	0	0.00
01-1-12-84100	PROVINCIAL GRANTS	0	40,000	25,000	66,052	-26,052	39.44
01-1-12-92100	TRANSFER FROM RESERVES	29,000	0	0	0	0	0.00
01-1-12-93200	TRANSFER FROM OTHER OPERATING	167,593	171,707	176,956	172,565	-858	0.50
Total REVENUES		298,115	247,557	262,829	277,681	-30,124	
01-2-12-11100	WAGES	883,879	1,000,671	1,022,525	962,572	-38,099	-3.96
01-2-12-11101	WAGES - CAO	164,300	165,866	166,349	166,651	785	0.47
01-2-12-11200	WAGES - MAINTENANCE	10,012	0	4,101	0	0	0.00
01-2-12-13100	PAYROLL BENEFITS	177,128	215,387	232,875	230,891	15,504	6.71
01-2-12-13101	PAYROLL BENEFITS - CAO	28,131	33,100	30,825	35,892	2,792	7.78
01-2-12-13200	PAYROLL BENEFITS - MAINTENANCE	2,330	0	1,024	0	0	0.00
01-2-12-14900	HUMAN RESOURCES	3,120	2,050	1,465	2,050	0	0.00
01-2-12-21100	TRAVEL & SUBSISTENCE	27,472	16,017	10,732	17,747	1,730	9.75
01-2-12-21101	TRAVEL & SUBSISTENCE - CAO	6,302	7,500	7,558	7,538	38	0.50
01-2-12-21300	TRAINING & CONFERENCES	13,738	36,280	25,582	31,072	-5,208	-16.76
01-2-12-21301	TRAINING & CONFERENCES - CAO	650	5,000	2,161	5,025	25	0.50
01-2-12-21400	MEMBERSHIP FEES	6,395	6,250	8,714	7,040	790	11.22
01-2-12-21401	MEMBERSHIP FEES - CAO	162	0	940	0	0	0.00
01-2-12-21500	POSTAGE & FREIGHT	16,327	20,000	24,421	24,500	4,500	18.37
01-2-12-21600	STAFF & VOLUNTEER APPRECIATION	14,440	13,000	18,266	14,255	1,255	8.80
01-2-12-21700	TELEPHONE & FAX	7,941	7,887	9,547	8,010	123	1.54
01-2-12-21701	TELEPHONE - CAO	3,016	2,363	1,964	2,363	0	0.00
01-2-12-22100	ADVERTISING & PROMOTIONS	10,583	9,600	13,606	13,600	4,000	29.41
01-2-12-22101	ADVERTISING & PROMOTIONS - CAO	94	0	0	0	0	0.00
01-2-12-22200	PRINTING & BINDING	3,559	5,600	6,369	4,500	-1,100	-24.44
01-2-12-22300	SUBSCRIPTIONS & PUBLICATIONS	1,850	2,600	1,813	11,957	9,357	78.26
01-2-12-23100	ACCOUNTING AND AUDIT	52,140	27,300	19,127	26,654	-646	-2.42
01-2-12-23200	LEGAL FEES	21,592	30,000	46,468	30,000	0	0.00
01-2-12-23800	ASSESSOR	114,839	125,770	129,928	93,910	-31,860	-33.93
01-2-12-23900	OTHER PROFESSIONAL SERVICES	41,475	59,000	38,452	32,700	-26,300	-80.43
01-2-12-23901	OTHER PROFESSIONAL SERVICES - C	68	0	0	0	0	0.00
01-2-12-25100	JANITORIAL SERVICES	20,785	23,400	23,545	23,400	0	0.00
01-2-12-25200	BUILDING MAINTENANCE & REPAIRS	2,577	10,000	9,918	10,000	0	0.00
01-2-12-25300	EQUIPMENT MAINTENANCE & REPAIR	1,512	1,500	1,912	1,500	0	0.00
01-2-12-25301	EQUIPMENT REPAIRS & MAINTENANC	0	0	35	0	0	0.00
01-2-12-27400	INSURANCE	16,357	17,681	17,070	20,333	2,652	13.04
01-2-12-34100	TITLE SEARCHES	1,226	1,500	1,134	1,500	0	0.00
01-2-12-34300	LINEAR ASSESSMENT	708	750	685	750	0	0.00
01-2-12-51000	RECORDS MANAGEMENT	2,229	4,500	2,328	4,500	0	0.00
01-2-12-51100	MEETING SUPPLIES	4,394	17,844	1,190	4,650	-13,194	-283.74
01-2-12-51300	JANITORIAL SUPPLIES	1,106	1,500	1,419	1,500	0	0.00
01-2-12-51400	OFFICE SUPPLIES	14,932	15,000	11,382	9,500	-5,500	-57.89
01-2-12-51500	COMPUTER & PHOTOCOPIER EXPENSE	15,430	15,133	16,302	15,000	-133	-0.89
01-2-12-51501	COMPUTER SUPPLIES - CAO	0	0	4	0	0	0.00

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
01-2-12-51600	COFFEE & WATER SUPPLIES	1,415	950	2,275	950	0	0.00
01-2-12-52100	GAS, FUEL & OIL	100	0	191	0	0	0.00
01-2-12-52400	GENERAL MATERIALS & SUPPLIES	393	500	0	500	0	0.00
01-2-12-52700	UPGRADING & REPLACEMENT	27,936	15,500	335	9,008	-6,492	-72.07
01-2-12-54100	UTILITIES - WATER	2,680	3,123	4,043	3,123	0	0.00
01-2-12-54200	UTILITIES - WASTEWATER	983	1,185	1,243	1,185	0	0.00
01-2-12-54300	UTILITIES - GAS	4,963	4,934	5,326	5,416	482	8.90
01-2-12-54400	UTILITIES - ELECTRICITY	16,120	14,755	14,877	13,261	-1,494	-11.27
01-2-12-54600	UTILITIES - SOLID WASTE	1,917	1,917	1,989	1,917	0	0.00
01-2-12-76100	TRANSFER TO OTHER OPERATING	3,280	2,529	2,988	1,750	-779	-44.51
01-2-12-76400	TRANSFER TO RESERVES	75,000	0	0	0	0	0.00
01-2-12-81300	CREDIT & DEBIT CARD CHARGES	14,332	10,200	15,836	10,200	0	0.00
01-2-12-81400	BANK CHARGES & OTHER PENALTIES	1,443	2,000	567	0	-2,000	0.00
01-2-12-81500	COLLECTION AGENCY FEES	1,525	1,000	646	1,000	0	0.00
01-2-12-83100	DEBENTURE DEBT INTEREST	39,655	36,428	34,640	31,349	-5,079	-16.20
01-2-12-83200	DEBENTURE DEBT PRINCIPAL	84,362	88,968	88,968	93,825	4,857	5.18
01-2-12-96100	COMMON SERVICES RECOVERY	139	172	-48	172	0	0.00
01-2-12-96800	INFO SERVICES RECOVERY	64,906	82,363	90,098	98,312	15,949	16.22
01-2-12-99300	AMORT - LAND IMPROV	0	0	4,845	0	0	0.00
01-2-12-99400	AMORT - BLDGS	0	0	13,737	0	0	0.00
01-2-12-99600	AMORT - M&E	0	0	4,329	0	0	0.00
Total EXPENSES		2,033,948	2,166,573	2,198,621	2,093,528	-73,045	
ADMINISTRATION Surplus/(Deficit)		-1,735,833	-1,919,016	-1,935,792	-1,815,847	-103,169	

INFORMATION SERVICES (Department 15)

Department Summary

Responsibilities for the Computer and Information Systems Services include the following:

- Maintenance and support for approximately
 - 125 computers and laptops used by 140 users
 - 11 physical servers
 - 5 networked buildings connected by fiber optics and Wi-Fi networks within 4 buildings
 - Support for all printers, copiers, scanners, switches, plotters and other peripherals
 - Manage and configure 2 - Voice over IP telephone systems (City hall and police station)
 - Sole IT support for the Lacombe Police Service, including the RCMP systems
 - Video surveillance support
 - Manage the City's cell phone inventory
- Providing Geographical Information System Services to all departments.
- Providing records management support to all departments including maintain and supporting the City's Document Management System
- Create and maintain specialized systems for various departments such as recreation, fire, and planning

Some of the initiatives that are planned for 2014 are:

- Completion of the City's website upgrades including the e-commerce and web mapping components.
- Next steps in the Laserfiche document management system project with the Move from administration files to other departments, move the electronic files into the Document Management server, and continue to scan paper files into digital formats.
- Continuation of creating a redundant network in the event of emergency or a disaster.
- Complete a customer service survey internally to determine a needs assessment for future planning of the Computer and Information Systems Services.

2014 Budget Highlights:

- The Information Services department (including all salary reviews and increases) has an increase in expenses in 2014 of \$95,101. The IT Department costs are recovered through transfer to other Departments. Starting in 2014, **all** costs including records management and GIS services will now be included in the cost recovery from all departments. The result is a balanced budget.
 - Increase of \$56,000 to Upgrades and Replacements for ongoing replacement of information systems assets funded out of the IT replacement reserve and

acquisition of new GIS networking licensing. GIS license cost to be partially offset by savings through reduction in individual department license costs.

- Increase transfer of reserves for the first time since 2011 to reflect the 10 year replacement program for capital and non-capital IT equipment.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
15 --> INFORMATION SERVICES							
01-1-15-59300	OTHER REVENUE	1,000	0	643	0	0	0.00
01-1-15-84100	PROVINCIAL GRANTS	45,228	0	5,451	0	0	0.00
01-1-15-92100	TRANSFER FROM RESERVES	10,388	30,000	30,000	104,000	-74,000	71.15
01-1-15-93200	TRANSFER FROM OTHER OPERATING	388,267	487,769	533,137	658,394	-170,625	25.92
Total REVENUES		444,883	517,769	569,231	762,394	-244,625	
01-2-15-11100	WAGES	257,507	303,288	312,064	379,468	76,180	20.08
01-2-15-13100	PAYROLL BENEFITS	53,130	67,675	72,120	91,405	23,730	25.96
01-2-15-21100	TRAVEL & SUBSISTENCE	518	1,700	156	2,200	500	22.73
01-2-15-21300	TRAINING & CONFERENCES	420	3,900	96	4,700	800	17.02
01-2-15-21400	MEMBERSHIP FEES	0	265	120	265	0	0.00
01-2-15-21500	POSTAGE & FREIGHT	34	150	35	150	0	0.00
01-2-15-21600	STAFF & VOLUNTEER APPRECIATION	0	250	0	250	0	0.00
01-2-15-21700	TELEPHONE & FAX	4,598	4,749	4,738	4,749	0	0.00
01-2-15-22100	ADVERTISING & PROMOTIONS	282	0	144	0	0	0.00
01-2-15-22300	SUBSCRIPTIONS & PUBLICATIONS	16,786	19,450	17,025	19,250	-200	-1.04
01-2-15-22500	INTERNET CONNECTIONS	15,224	16,500	15,602	16,500	0	0.00
01-2-15-23900	OTHER PROFESSIONAL SERVICES	27,490	30,200	28,832	33,100	2,900	8.76
01-2-15-25300	EQUIPMENT MAINTENANCE & REPAIR	1,329	1,000	0	1,000	0	0.00
01-2-15-27400	INSURANCE	-40	259	0	298	39	13.09
01-2-15-51400	OFFICE SUPPLIES	319	1,250	846	1,250	0	0.00
01-2-15-51500	COMPUTER & PHOTOCOPIER EXPENSE	9,475	9,000	5,074	6,000	-3,000	-50.00
01-2-15-52700	UPGRADING & REPLACEMENT	78,523	48,000	43,720	104,000	56,000	53.85
01-2-15-76200	TRANSFER TO CAPITAL	0	79,200	79,200	0	-79,200	0.00
01-2-15-76400	TRANSFER TO RESERVES	77,730	77,730	77,730	91,250	13,520	14.82
01-2-15-96800	INFO SERVICES RECOVERY	3,600	3,600	3,497	7,432	3,832	51.56
01-2-15-99600	AMORT - ME	0	0	46,972	0	0	0.00
Total EXPENSES		546,925	668,166	707,971	763,267	95,101	
INFORMATION SERVICES Surplus/(Deficit)		-102,042	-150,397	-138,740	-873	-149,524	

LACOMBE POLICE SERVICE (Department 21)

Department Summary

All Alberta urban communities with a population over 5,000 are required to provide policing to their residents. The Lacombe Police Service (LPS) is the City's municipal police force. The LPS is a fully accredited police agency providing response, investigation, prevention and support to criminal, provincial and municipal areas of law enforcement. The primary objectives are the protection of life and property, preservation of peace, prevention and detection of crime, and building partnerships within both the community and policing profession to help ensure Lacombe remains a safe and vibrant community. The service has adopted a fully integrated community policing, problem solving, solution based philosophy that sees ongoing interaction with social and community agencies, service clubs and city departments.

In 2014, LPS will continue to focus on improving customer service, 24/7 police coverage and availability, and member wellness through improved officer scheduling and deployment of resources.

The community has consistently rated traffic safety as a top priority for LPS through both community satisfaction surveys and other consultations with the city. As a result, an increased focus on traffic safety as well as the introduction of photo radar is likely to result in fine revenue increases.

2014 Budget Highlights

- The Police Service has an overall increase of 6.58% (\$137,026) over 2013.
- The wage budget includes:
 - A 2% increase for the 15 sworn members as per the current Collective Agreement, negotiated in 2013
 - The addition of an Inspector position effective June 1st, 2014 to fulfill a high priority need identified in the Latom Review of the LPS in 2012, and approved by the Lacombe Police Commission and City Council as part of the LPS 2013-2015 Human Resources Plan.
 - The addition of a Police Officer in 2014, as approved by Council in 2013.
 - The Community Peace Officer position to assist with traffic enforcement
 - Five (5) Full Time Equivalent Administration staff (Team Leader; Records Management; Court Liaison; Customer Support; Member Support) with a 1% COLA
 - Increases in benefits, to include a health spending account for each employee and additional dental and health coverage.
- The civilian staff wages and budget have an overall increase of \$22,684

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
21 --> POLICE DEPARTMENT							
01-1-21-41200	GENERAL SERVICES	2,321	1,000	16,775	21,000	-20,000	95.24
01-1-21-41600	SECURITY CLEARANCES	26,545	30,000	29,110	30,000	0	0.00
01-1-21-53100	PROVINCIAL FINES & RESTITUTION	201,693	300,000	286,283	400,000	-100,000	25.00
01-1-21-59300	OTHER REVENUE	5,508	0	1,042	10,000	-10,000	100.00
01-1-21-59500	CASH OVER & SHORT	0	0	-51	0	0	0.00
01-1-21-84100	PROVINCIAL GRANTS	393,864	393,864	393,708	393,864	0	0.00
01-1-21-84500	PROVINCIAL AGENCY GRANTS	55,815	42,100	40,711	42,100	0	0.00
01-1-21-85100	LACOMBE COUNTY GRANTS	16,500	16,500	28,500	42,100	-25,600	60.81
01-1-21-92100	TRANSFER FROM RESERVES	5,000	0	0	0	0	0.00
Total REVENUES		707,246	783,464	796,078	939,064	-155,600	
01-2-21-11100	WAGES	1,377,292	1,409,396	1,480,793	1,622,624	213,228	13.14
01-2-21-11200	WAGES - MAINTENANCE	1,688	0	1,492	0	0	0.00
01-2-21-11400	WAGES - POLICE ADMIN	238,118	300,871	392,333	309,606	8,735	2.82
01-2-21-13000	PAYROLL BENEFITS	0	15,044	0	0	-15,044	0.00
01-2-21-13100	PAYROLL BENEFITS	284,757	333,253	348,630	388,419	55,166	14.20
01-2-21-13200	PAYROLL BENEFITS - MAINTENANCE	90	0	359	0	0	0.00
01-2-21-13400	PAYROLL BENEFITS - POLICE ADMIN	42,629	66,929	72,759	80,878	13,949	17.25
01-2-21-21100	TRAVEL & SUBSISTENCE	8,726	10,000	9,331	10,000	0	0.00
01-2-21-21300	TRAINING & CONFERENCES	3,394	18,000	8,708	18,000	0	0.00
01-2-21-21400	MEMBERSHIP FEES	3,108	2,435	2,545	2,435	0	0.00
01-2-21-21500	POSTAGE & FREIGHT	1,697	1,200	1,439	1,200	0	0.00
01-2-21-21600	STAFF & COMMISSION APPRECIATION	457	3,500	4,425	1,500	-2,000	-133.33
01-2-21-21700	TELEPHONE & FAX	20,227	22,713	25,917	22,713	0	0.00
01-2-21-22100	ADVERTISING & PROMOTIONS	1,267	2,004	7,045	2,004	0	0.00
01-2-21-22200	PRINTING & BINDING	3,193	2,000	3,184	2,000	0	0.00
01-2-21-22300	SUBSCRIPTIONS & PUBLICATIONS	3,247	2,444	2,810	2,444	0	0.00
01-2-21-22800	DISPATCH ANSWERING SERVICES	273,000	278,000	284,650	291,500	13,500	4.63
01-2-21-23200	LEGAL FEES	28,959	1,200	8,086	1,200	0	0.00
01-2-21-23900	OTHER PROFESSIONAL SERVICES	39,927	24,000	55,954	30,000	6,000	20.00
01-2-21-25100	JANITORIAL SERVICES	8,499	15,900	17,312	15,900	0	0.00
01-2-21-25200	BUILDING MAINTENANCE & REPAIRS	19,456	14,500	6,244	10,000	-4,500	-45.00
01-2-21-25300	EQUIPMENT MAINTENANCE & REPAIR	4,470	10,500	7,440	10,500	0	0.00
01-2-21-25500	VEHICLE MAINTENANCE & REPAIRS	22,226	18,000	27,629	12,000	-6,000	-50.00
01-2-21-26300	EQUIPMENT RENTALS	13,565	11,500	13,358	13,500	2,000	14.81
01-2-21-27400	INSURANCE	17,539	19,342	17,391	22,243	2,901	13.04
01-2-21-27500	INSURANCE CLAIMS/DAMAGE PAYOUT	1,000	500	3,542	500	0	0.00
01-2-21-51000	RECORDS MANAGEMENT	230	0	242	0	0	0.00
01-2-21-51100	MEETING SUPPLIES	436	500	248	500	0	0.00
01-2-21-51200	UNIFORMS & SAFETY GEAR	18,328	17,000	13,547	17,000	0	0.00
01-2-21-51300	JANITORIAL SUPPLIES	1,000	750	995	750	0	0.00
01-2-21-51400	OFFICE SUPPLIES	8,103	5,900	8,446	5,900	0	0.00
01-2-21-51500	COMPUTER & PHOTOCOPIER EXPENS	10,198	8,712	12,924	8,712	0	0.00
01-2-21-51600	COFFEE & WATER SUPPLIES	439	500	355	500	0	0.00
01-2-21-51700	PROGRAM/EVENT MATERIALS & SUPP	3,227	4,500	3,426	3,000	-1,500	-50.00
01-2-21-52100	GAS, FUEL & OIL	18,637	18,204	26,363	18,000	-204	-1.13
01-2-21-52200	AMMUNITION & RANGE SUPPLIES	988	2,000	2,086	2,000	0	0.00
01-2-21-52400	GENERAL MATERIALS & SUPPLIES	637	4,827	1,979	4,827	0	0.00
01-2-21-52700	UPGRADING & REPLACEMENT	4,690	1,980	105	1,980	0	0.00
01-2-21-54100	UTILITIES - WATER	716	732	287	732	0	0.00
01-2-21-54200	UTILITIES - WASTEWATER	264	269	223	269	0	0.00
01-2-21-54300	UTILITIES - GAS	4,654	4,470	4,057	4,044	-426	-10.53
01-2-21-54400	UTILITIES - ELECTRICITY	17,157	14,888	16,011	14,056	-832	-5.92

Budget Department by Category

Date : May 23, 2014

Time : 11:47 am



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
01-2-21-54600	UTILITIES - SOLID WASTE	959	958	912	958	0	0.00
01-2-21-76100	TRANSFER TO OTHER OPERATING	866	0	500	0	0	0.00
01-2-21-76200	TRANSFER TO CAPITAL	0	12,776	7,500	0	-12,776	0.00
01-2-21-76400	TRANSFER TO RESERVES	27,000	27,000	27,000	27,000	0	0.00
01-2-21-81300	CREDIT & DEBIT CARD FEES	987	800	923	800	0	0.00
01-2-21-81400	BANK CHARGES & OTHER PENALTIES	42	0	0	0	0	0.00
01-2-21-96100	COMMON SERVICES RECOVERY	792	2,084	1,283	2,130	46	2.16
01-2-21-96800	INFO SERVICES RECOVERY	122,150	153,572	167,995	173,955	20,383	11.72
01-2-21-99300	AMORT - LI	0	0	1,250	0	0	0.00
01-2-21-99400	AMORT - BLDGS	0	0	7,289	0	0	0.00
01-2-21-99600	AMORT ME	0	0	10,378	0	0	0.00
01-2-21-99700	AMORT - VEHICLES	0	0	17,998	0	0	0.00
	Total EXPENSES	2,661,031	2,865,653	3,137,698	3,158,279	292,626	
	POLICE DEPARTMENT Surplus/(Deficit)	-1,953,785	-2,082,189	-2,341,620	-2,219,215	137,026	

LACOMBE FIRE DEPARTMENT (Department 23)

Department Summary

The Lacombe Fire Department is a composite department which serves the City of Lacombe and surrounding County areas. The department has a single full time employee (Chief) with a volunteer staff of forty.

The department provides a variety of emergency responses including, fire fighting, motor vehicle extrication, search and rescue, hazard material response. In addition to emergency response, the department also serves the community through its fire prevention and training initiatives as well as providing of safety codes fire inspections and investigation services. For 2014 the department will begin measuring performance relative to the service levels approved by Council in 2013. The department has also completed an inventory of all fire equipment and is proposing increase in its 2014 budget for an increase in preventative maintenance and inspection of equipment.

2014 Budget Highlights

- The overall fire department budget has increased \$80,419 or 17.57% over the 2013 budget.
- The contribution from Lacombe County includes 50% of the fire chief wages and benefits for the Fire Chief and a contribution for equipment and supplies purchases. The County also pays the cost of honorariums to firefighters for services provided in the County.
- The budget includes the increase in honorariums of \$20,000 approved in the 2013 budget amendments for City based emergency calls.
- Increase in insurance costs consummate with all other departments.
- Increase in Regional Fire fees of \$4,646.
- Maintenance, repair, Upgrading and/or replacement of buildings, equipment and vehicles increases in 2014 of \$52,000 to reflect increased inspection, certification and repair costs for vehicles and equipment.
- Increase in information services recovery costs consummate with all other departments.

CITY OF LACOMBE
 Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
23 --> FIRE DEPARTMENT							
01-1-23-41200	GENERAL SERVICES	-853	0	9,095	0	0	0.00
01-1-23-56200	BUILDING RENTALS & LEASES	13,662	16,662	13,662	16,662	0	0.00
01-1-23-59100	DONATIONS	2,000	0	0	0	0	0.00
01-1-23-59300	OTHER REVENUE	3,185	0	601	0	0	0.00
01-1-23-85100	LACOMBE COUNTY GRANTS	13,251	99,298	112,828	119,471	-20,173	16.89
Total REVENUES		31,245	115,960	136,186	136,133	-20,173	
01-2-23-11100	WAGES	88,486	190,416	203,023	195,112	4,696	2.41
01-2-23-11200	WAGES - MAINTENANCE	654	0	0	0	0	0.00
01-2-23-11300	WAGES - COUNTY PORTION	-10,226	0	-12,808	0	0	0.00
01-2-23-13100	PAYROLL BENEFITS	8,851	24,043	31,096	31,752	7,709	24.28
01-2-23-13200	PAYROLL BENEFITS - MAINTENANCE	98	0	2	0	0	0.00
01-2-23-13300	BENEFITS - COUNTY PORTION	2,052	0	2,948	0	0	0.00
01-2-23-21100	TRAVEL & SUBSISTENCE	3,266	2,400	2,855	3,000	600	20.00
01-2-23-21300	TRAINING & CONFERENCES	19,731	24,400	9,911	24,400	0	0.00
01-2-23-21400	MEMBERSHIP FEES	451	1,450	2,035	1,450	0	0.00
01-2-23-21500	POSTAGE & FREIGHT	318	150	375	500	350	70.00
01-2-23-21600	STAFF & VOLUNTEER APPRECIATION	3,802	5,000	4,998	5,000	0	0.00
01-2-23-21700	TELEPHONE & FAX	6,192	5,927	7,989	6,000	73	1.22
01-2-23-22100	ADVERTISING & PROMOTIONS	2,337	2,600	744	2,600	0	0.00
01-2-23-22300	SUBSCRIPTIONS & PUBLICATIONS	1,705	250	0	250	0	0.00
01-2-23-22800	DISPATCH ANSWERING SERVICES	22,879	23,990	23,999	24,950	960	3.85
01-2-23-23900	OTHER PROFESSIONAL SERVICES	2,496	0	9,490	5,650	5,650	100.00
01-2-23-25100	JANITORIAL SERVICES	3,100	1,000	0	1,000	0	0.00
01-2-23-25200	BUILDING MAINTENANCE & REPAIRS	5,004	4,400	11,262	10,000	5,600	56.00
01-2-23-25300	EQUIPMENT MAINTENANCE & REPAIR	12,520	28,400	20,118	36,500	8,100	22.19
01-2-23-25500	VEHICLE MAINTENANCE & REPAIRS	6,136	8,000	7,521	46,300	38,300	82.72
01-2-23-25600	HYDRANT MAINTENANCE & REPAIRS	1,627	0	1,238	0	0	0.00
01-2-23-27100	LICENSES & REGISTRATION	229	250	2,726	2,250	2,000	88.89
01-2-23-27400	INSURANCE	12,820	14,042	13,887	16,148	2,106	13.04
01-2-23-51100	MEETING SUPPLIES	469	750	180	750	0	0.00
01-2-23-51200	UNIFORMS & SAFETY GEAR	1,107	2,500	1,610	2,500	0	0.00
01-2-23-51300	JANITORIAL SUPPLIES	270	400	110	400	0	0.00
01-2-23-51400	OFFICE SUPPLIES	1,249	1,000	771	1,000	0	0.00
01-2-23-51600	COFFEE & WATER SUPPLIES	107	350	1,451	2,050	1,700	82.93
01-2-23-52100	GAS, FUEL & OIL	3,801	5,553	5,418	5,553	0	0.00
01-2-23-52400	GENERAL MATERIALS & SUPPLIES	39	0	106	0	0	0.00
01-2-23-52700	UPGRADING & REPLACEMENT	50,356	66,679	97,743	72,950	6,271	8.60
01-2-23-54100	UTILITIES - WATER	2,974	3,002	1,811	3,002	0	0.00
01-2-23-54200	UTILITIES - WASTEWATER	923	932	589	932	0	0.00
01-2-23-54300	UTILITIES - GAS	4,718	4,586	5,042	4,712	126	2.67
01-2-23-54400	UTILITIES - ELECTRICITY	5,719	4,962	5,337	4,685	-277	-5.91
01-2-23-54600	UTILITIES - SOLID WASTE	959	958	995	987	29	2.94
01-2-23-56200	CHEMICALS & SPECIAL PRODUCTS	292	1,000	188	1,000	0	0.00
01-2-23-75500	TRANSFERS TO LOCAL GOV'T AGENC	67,354	67,592	67,592	72,238	4,646	6.43
01-2-23-76100	TRANSFER TO OTHER OPERATING	1,548	0	428	0	0	0.00
01-2-23-81400	BANK CHARGES & OTHER PENALTIES	32	0	0	0	0	0.00
01-2-23-83100	DEBENTURE DEBT INTEREST	24,875	24,526	23,421	23,066	-1,460	-6.33
01-2-23-83200	DEBENTURE DEBT PRINCIPAL	28,891	30,226	30,226	31,623	1,397	4.42
01-2-23-96100	COMMON SERVICES RECOVERY	755	1,048	1,133	1,071	23	2.15
01-2-23-96800	INFO SERVICES RECOVERY	16,439	20,803	22,757	32,796	11,993	36.57
01-2-23-99400	AMORT - BLDGS	0	0	10,370	0	0	0.00
01-2-23-99600	AMORT	0	0	5,263	0	0	0.00

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
01-2-23-99700	AMORT	0	0	109,676	0	0	0.00
	Total EXPENSES	407,405	573,585	735,626	674,177	100,592	
	FIRE DEPARTMENT Surplus/(Deficit)	-376,160	-457,625	-599,440	-538,044	80,419	

EMERGENCY MANAGEMENT (Department 24)

Department Summary

The emergency management department under the authority of the Lacombe Emergency Management Agency (LEMA) is responsible for the mitigation/prevention, preparedness, response, and recovery functions of emergency management for the City. Using an all hazards approach, the Agency is responsible for the coordination of city resources during major emergencies. The department is headed by the Director of Emergency Management which is carried out currently by the Corporate Services Director. For 2014, some of the major initiatives include:

- Continued funding and ongoing support to operations of the Lacombe Regional Emergency Management Agency.
- Advanced training of the Incident Command System (Level 300 and 400) for city managers.
- Major updates to the City's Emergency Management Plan including adopting a "Shelter in Place" program and a formal Disaster Social Services program.
- Advanced table top exercise in early January.

2014 Budget Highlights

- Includes ongoing memberships to the Lacombe County Mutual Aid Organization and the Lacombe Regional Emergency Management Agency (\$6,800)

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
24 --> EMERGENCY MANAGEMENT							
01-1-24-84100	PROVINCIAL GRANTS	1,472	0	0	0	0	0.00
	Total REVENUES	1,472	0	0	0	0	
01-2-24-11100	WAGES	549	0	0	0	0	0.00
01-2-24-13100	PAYROLL BENEFITS	17	0	2	0	0	0.00
01-2-24-21100	TRAVEL & SUBSISTENCE	121	0	186	0	0	0.00
01-2-24-21300	TRAINING & CONFERENCES	200	1,000	687	1,000	0	0.00
01-2-24-21400	MEMBERSHIP FEES	1,000	0	0	0	0	0.00
01-2-24-21500	POSTAGE & FREIGHT	0	0	26	0	0	0.00
01-2-24-21700	TELEPHONE & FAX	1,552	1,608	1,509	1,608	0	0.00
01-2-24-22100	ADVERTISING & PROMOTIONS	318	300	665	300	0	0.00
01-2-24-22300	SUBSCRIPTIONS & PUBLICATIONS	450	500	38	500	0	0.00
01-2-24-51000	OFFICE SUPPLIES	0	250	0	0	-250	0.00
01-2-24-51100	MEETING SUPPLIES	1,174	1,500	600	1,500	0	0.00
01-2-24-51400	OFFICE SUPPLIES	180	0	215	250	250	100.00
01-2-24-51700	PROGRAM/EVENT MATERIALS & SUPP	90	1,000	191	1,000	0	0.00
01-2-24-52400	GENERAL MATERIALS & SUPPLIES	280	0	0	0	0	0.00
01-2-24-75100	TRANSFERS TO OTHER LOCAL GOV'T	5,168	6,800	6,500	6,800	0	0.00
01-2-24-76100	TRANSFER TO OTHER OPERATING	516	0	0	0	0	0.00
01-2-24-99600	AMORT	0	0	2,173	0	0	0.00
	Total EXPENSES	11,615	12,958	12,792	12,958	0	
	EMERGENCY MANAGEMENT Surplus/(Deficit)	-10,143	-12,958	-12,792	-12,958	0	

ENFORCEMENT SERVICES (Department 26)

Department Summary

The City's enforcement services department is responsible for the enforcement of all bylaws in the City of Lacombe, including, but not limited to, business licensing, animal control, parking, traffic, nuisance and unsightly premises. The department is also responsible for the City's safety and risk management programs. In addition, the department also assists other departments in the serving of documents, inspections, and investigations.

Officers with the Enforcement Services department are also authorized to enforce traffic violations including moving violations with particular focus on heavy truck traffic and dangerous goods. For 2014, the Department is proposing to include speed control enforcement as an additional enforcement service.

2014 Budget Highlights

- The Enforcement Services department has a proposed increase of \$5,113 over 2013.
- The Department has increased its fine revenue budget based on:
 - 2013 forecast actual which is the result of changes in the the fine structures for a number of municipal bylaws which were implemented in 2013 and increased enforcement activities
 - Additional revenue resulting from speed enforcement.
- There is an overall increase in wages and benefits in this department for \$20,700. This is due to a combination of annual increments, and benefit increases for the 2.2 FTE.
- A contracted service will be employed for weed and snow removal enforcement purposes of \$12,000. These costs are offset on a cost recovery basis and recognized in the revenue area of the budget.
- Increase in information services recovery costs consummate with all other departments.

Budget Department by Category

Date : May 23, 2014

Time : 11:47 am



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
26 --> ENFORCEMENT SERVICES							
01-1-26-52200	BUSINESS LICENSES & PERMITS	174,043	168,000	161,619	170,000	-2,000	1.18
01-1-26-52500	ANIMAL LICENSES	25,734	27,000	23,456	27,000	0	0.00
01-1-26-53200	MUNICIPAL FINES & RESTITUTION	9,694	10,000	27,963	22,455	-12,455	55.47
01-1-26-59300	OTHER REVENUE	6,043	5,000	35,323	17,000	-12,000	70.59
Total REVENUES		215,514	210,000	248,361	236,455	-26,455	
01-2-26-11100	WAGES	131,970	135,082	137,115	149,878	14,796	9.87
01-2-26-13100	PAYROLL BENEFITS	26,996	29,783	32,294	35,687	5,904	16.54
01-2-26-21300	TRAINING & CONFERENCES	360	1,600	540	1,600	0	0.00
01-2-26-21400	MEMBERSHIP FEES	120	370	120	370	0	0.00
01-2-26-21500	POSTAGE & FREIGHT	884	875	197	875	0	0.00
01-2-26-21600	STAFF APPRECIATION	0	100	0	100	0	0.00
01-2-26-21700	TELEPHONE & FAX	4,747	4,358	3,788	4,358	0	0.00
01-2-26-22100	ADVERTISING & PROMOTIONS	748	800	336	800	0	0.00
01-2-26-22200	PRINTING & BINDING	590	500	472	900	400	44.44
01-2-26-22300	SUBSCRIPTIONS & PUBLICATIONS	2,160	2,450	2,189	2,450	0	0.00
01-2-26-23200	LEGAL FEES	4,435	4,000	6,888	4,000	0	0.00
01-2-26-23700	ANIMAL CONTROL AND BYLAW SERVI	18,832	32,980	22,866	25,980	-7,000	-26.94
01-2-26-23900	OTHER PROFESSIONAL SERVICES	493	0	12,988	12,000	12,000	100.00
01-2-26-25300	EQUIPMENT REPAIRS & MAINTENANC	0	0	35	0	0	0.00
01-2-26-51100	MEETING SUPPLIES	90	250	319	250	0	0.00
01-2-26-51200	UNIFORMS & SAFETY GEAR	2,070	1,000	1,583	1,500	500	33.33
01-2-26-51400	OFFICE SUPPLIES	357	400	1,145	400	0	0.00
01-2-26-51500	COMPUTER & PHOTOCOPIER EXPENS	118	100	80	100	0	0.00
01-2-26-51700	PROGRAM/EVENT MATERIALS & SUPP	3,246	5,750	936	5,750	0	0.00
01-2-26-52100	GAS, FUEL, & OIL	3,991	5,106	4,941	5,106	0	0.00
01-2-26-52400	GENERAL MATERIALS & SUPPLIES	662	1,000	341	1,000	0	0.00
01-2-26-53800	ICE & SNOW REMOVAL	730	0	0	0	0	0.00
01-2-26-76200	TRANSFER TO CAPITAL	10,314	0	0	0	0	0.00
01-2-26-76400	TRANSFER TO RESERVES	0	2,500	2,500	2,500	0	0.00
01-2-26-92700	CANCELLATION OF UNCOLLECTABLE	2,597	0	5,115	0	0	0.00
01-2-26-96100	COMMON SERVICES RECOVERY	34,477	28,291	40,429	28,919	628	2.17
01-2-26-96200	ADMINISTRATION SERVICES RECOVER	8,702	8,400	8,702	8,400	0	0.00
01-2-26-96800	INFO SERVICES RECOVERY	9,823	12,441	13,609	16,781	4,340	25.86
01-2-26-99600	AMORT	0	0	2,714	0	0	0.00
01-2-26-99700	AMORT	0	0	5,029	0	0	0.00
Total EXPENSES		269,512	278,136	307,271	309,704	31,568	
ENFORCEMENT SERVICES Surplus/(Deficit)		-53,998	-68,136	-58,910	-73,249	5,113	

Regional Transportation Services (Department 30)

Department Summary

The Transportation Service Department was formed in 2013, as a result of the transit initiative adopted by Council. This initiative is a partnership with the City of Red Deer and Town of Blackfalds to provide transportation services (bussing) from Lacombe to Red Deer starting in September 2014.

2014 Budget Highlights

- The first year deficit will be 29.7% (\$52,734)
- The costs of operations will be offset by revenues from user fees, promotional revenue (advertising) and the Federal Gas Tax Grant.
- The Town of Blackfalds is the administrative office for the public transportation service.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
30 --> REGIONAL TRANSPORTATION SERVICES							
01-1-30-43200	USER FEES	0	0	0	12,016	-12,016	100.00
01-1-30-43400	PROMOTION REVENUE	0	0	0	500	-500	100.00
01-1-30-84100	PROVINCIAL GRANTS	0	0	0	165,000	-165,000	100.00
Total REVENUES		0	0	0	177,516	-177,516	
01-2-30-22100	ADVERTISING & PROMOTIONS	0	0	0	6,000	6,000	100.00
01-2-30-22200	PRINTING	0	0	0	500	500	100.00
01-2-30-23900	OTHER PROFESSIONAL SERVICES	0	0	0	51,750	51,750	100.00
01-2-30-52400	GENERAL MATERIALS & SUPPLIES	0	0	0	7,000	7,000	100.00
01-2-30-75500	TRANSFERS TO LOCAL GOV'T AGENC	0	0	0	165,000	165,000	100.00
Total EXPENSES		0	0	0	230,250	230,250	
REGIONAL TRANSPORTATION SERVICES Surplus/(Deficit)		0	0	0	-52,734	52,734	

COMMON SERVICES (Department 31)

Department Summary

The common services department is responsible for administration, fleet maintenance, fleet replacement, new fleet purchases and Infrastructure Services building maintenance. Administration for the Infrastructure Services department is handled through common services. Fleet maintenance is responsible for maintaining a preventative maintenance schedule, on demand emergency repairs and the completion of pre/post trip inspections. A replacement plan that addresses the need to replace fleet in a timely manner is a priority undertaking.

For 2014, the department will continue to:

- Improve and educate staff regarding the City's preventative maintenance program
- Re-allocate vehicle cost and procurement responsibilities throughout the organization to better reflect department specific vehicle operation costs
- Revise and update the vehicle replacement schedule through improved life cycle management
- Continue to increase staff safety awareness through training, education and leadership.

2014 Budget Highlights

- Common Services is self funded
- The deficit is due primarily to the cost of Info Services Recovery, which is IT internal recovery and equipment replacement (technology)

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
31 --> COMMON SERVICES							
01-1-31-41200	GENERAL SERVICES	0	0	78	0	0	0.00
01-1-31-59300	OTHER REVENUE	693	0	0	0	0	0.00
01-1-31-84100	PROVINCIAL GRANTS	0	0	4,925	0	0	0.00
01-1-31-92100	TRANSFER FROM RESERVES	0	0	0	20,000	-20,000	100.00
01-1-31-93200	TRANSFER FROM OTHER OPERATING	1,227,550	1,299,069	1,333,917	1,327,884	-28,815	2.17
Total REVENUES		1,228,243	1,299,069	1,338,920	1,347,884	-48,815	
01-2-31-11100	WAGES	183,009	238,599	242,584	242,078	3,479	1.44
01-2-31-13100	PAYROLL BENEFITS	38,432	49,665	52,495	56,159	6,494	11.56
01-2-31-21100	TRAVEL & SUBSISTENCE	350	500	1,658	500	0	0.00
01-2-31-21300	TRAINING & CONFERENCES	1,144	2,600	2,027	2,400	-200	-8.33
01-2-31-21400	MEMBERSHIP FEES	698	1,000	702	1,000	0	0.00
01-2-31-21500	POSTAGE & FREIGHT	33	200	18	200	0	0.00
01-2-31-21600	STAFF & VOLUNTEER APPRECIATION	29	150	1,280	150	0	0.00
01-2-31-21700	TELEPHONE & FAX	5,923	5,480	6,441	5,480	0	0.00
01-2-31-22100	ADVERTISING & PROMOTIONS	972	750	144	300	-450	-150.00
01-2-31-22200	PRINTING & BINDING	1,528	1,600	1,107	1,600	0	0.00
01-2-31-22300	SUBSCRIPTIONS & PUBLICATIONS	1,555	1,700	1,500	1,700	0	0.00
01-2-31-23900	OTHER PROFESSIONAL SERVICES	0	0	4,925	0	0	0.00
01-2-31-25200	BUILDING MAINTENANCE & REPAIRS	14,365	16,300	5,475	12,800	-3,500	-27.34
01-2-31-25300	EQUIPMENT MAINTENANCE & REPAIR	64,230	63,500	81,037	88,500	25,000	28.25
01-2-31-25500	VEHICLE MAINTENANCE & REPAIRS	110,141	90,000	100,044	84,000	-6,000	-7.14
01-2-31-27100	LICENSE & REGISTRATION	3,261	3,200	2,992	3,200	0	0.00
01-2-31-27400	INSURANCE	42,100	46,387	48,560	53,345	6,958	13.04
01-2-31-27500	INSURANCE CLAIMS/DAMAGE PAYOUT	2,283	0	0	0	0	0.00
01-2-31-27600	HEARING TESTS	0	100	96	140	40	28.57
01-2-31-51100	MEETING SUPPLIES	0	100	0	100	0	0.00
01-2-31-51200	UNIFORMS & SAFETY GEAR	7,073	9,000	7,175	9,000	0	0.00
01-2-31-51300	JANITORIAL SUPPLIES	3,220	3,200	3,093	3,200	0	0.00
01-2-31-51400	OFFICE SUPPLIES	2,423	2,500	2,158	1,500	-1,000	-66.67
01-2-31-51500	COMPUTER & PHOTOCOPIER EXPENSE	281	1,000	2,141	1,500	500	33.33
01-2-31-51600	COFFEE & WATER SUPPLIES	3,464	3,400	3,059	3,000	-400	-13.33
01-2-31-52100	GAS, FUEL & OIL	192,040	190,375	194,959	190,375	0	0.00
01-2-31-52400	GENERAL MATERIALS & SUPPLIES	18,713	17,000	25,599	17,000	0	0.00
01-2-31-52700	UPGRADING & REPLACEMENT	9,515	8,000	0	22,900	14,900	65.07
01-2-31-54100	UTILITIES - WATER	5,269	6,411	5,839	6,411	0	0.00
01-2-31-54200	UTILITIES - WASTEWATER	1,519	1,988	894	1,988	0	0.00
01-2-31-54300	UTILITIES - GAS	17,067	17,613	15,549	17,965	352	1.96
01-2-31-54400	UTILITIES - ELECTRICITY	25,822	23,439	24,029	21,549	-1,890	-8.77
01-2-31-54600	UTILITIES - SOLID WASTE	4,038	4,140	3,978	4,140	0	0.00
01-2-31-76100	TRANSFER TO OTHER OPERATING	215	0	0	0	0	0.00
01-2-31-76200	TRANSFER TO CAPITAL	21,149	0	0	0	0	0.00
01-2-31-76400	TRANSFER TO RESERVES	431,000	471,000	490,400	471,000	0	0.00
01-2-31-81400	BANK CHARGES & OTHER PENALTIES	1	0	0	0	0	0.00
01-2-31-96800	INFO SERVICES RECOVERY	14,681	18,172	19,879	26,704	8,532	31.95
01-2-31-99300	AMORT	0	0	2,500	0	0	0.00
01-2-31-99400	AMORT	0	0	20,723	0	0	0.00
01-2-31-99600	AMORT	0	0	96,780	0	0	0.00
01-2-31-99700	AMORT	0	0	154,997	0	0	0.00
Total EXPENSES		1,227,543	1,299,069	1,626,837	1,351,884	52,815	
COMMON SERVICES Surplus/(Deficit)		700	0	-287,917	-4,000	4,000	

STREETS & ROADS (Department 32)

Department Summary

The Streets & Roads department is responsible for seasonal street, gravel roadway, alley and storm drainage maintenance operations. Other duties of the department include annual spring and fall community cleanup campaigns; assisting with cemetery operations and cemetery expansion projects as required; assisting the Utilities department with scheduled work/emergency repairs on essential services as required; and assisting in other department projects with use of the light and heavy fleet equipment as required.

In 2014, the department will strive to maintain operations at acceptable levels of service using available departmental resources, while also continuing to plan for the growing demands of the City's expanding infrastructure. Department related safety and operations training will continue to occur throughout the upcoming year to promote a safe and productive work environment.

2014 Budget Highlights

- The Streets and Roads Department shows a proposed increase of \$216,618, related to the debenture debt principal difference of \$149,147. In 2013 the debenture principal was under budgeted by \$125,900. The actual variance should be \$23,247, making the actual increase **1.52% (44,957)**
- Electricity will decrease by 7.3% (\$32,335). This is attributed to the 2013 rate negotiation.
- Wages and benefits have increased \$102,301 over the 2013 budget. This is due to position or wages reclassification, and increases in benefits rates, as well as a 1% COLA.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
32 --> ROADS							
01-1-32-12200	FRONTAGE (ROADS/SIDEWALKS)	36,475	63,543	32,514	63,543	0	0.00
01-1-32-12900	STREET RENEWAL LEVY	-440	0	0	0	0	0.00
01-1-32-41200	GENERAL SERVICES	6,378	5,500	6,558	5,500	0	0.00
01-1-32-41500	SALE OF MATERIALS & SUPPLIES	28,822	500	24,939	500	0	0.00
01-1-32-59300	OTHER REVENUE	1,175	0	29,738	0	0	0.00
01-1-32-84100	PROVINCIAL GRANTS	0	75,000	94,898	75,000	0	0.00
01-1-32-92100	TRANSFER FROM RESERVES	0	0	10,722	0	0	0.00
01-1-32-93200	TRANSFER FROM OTHER OPERATING	126,723	126,723	126,723	126,723	0	0.00
Total REVENUES		199,133	271,266	326,092	271,266	0	
01-2-32-11100	WAGES	611,913	637,869	690,587	740,170	102,301	13.82
01-2-32-13100	PAYROLL BENEFITS	120,443	137,762	155,316	176,991	39,229	22.16
01-2-32-21100	TRAVEL & SUBSISTENCE	29	500	181	1,000	500	50.00
01-2-32-21300	TRAINING & CONFERENCES	1,220	3,200	3,557	9,900	6,700	67.68
01-2-32-21400	MEMBERSHIP FEES	0	250	0	250	0	0.00
01-2-32-21500	POSTAGE & FREIGHT	0	100	171	300	200	66.67
01-2-32-21600	STAFF & VOLUNTEER APPRECIATION	301	550	794	550	0	0.00
01-2-32-21700	TELEPHONE & FAX	1,213	2,118	1,761	2,518	400	15.89
01-2-32-22100	ADVERTISING & PROMOTIONS	1,000	0	4,623	0	0	0.00
01-2-32-23300	ENGINEERING	16,124	0	0	0	0	0.00
01-2-32-23900	OTHER PROFESSIONAL SERVICES	1,806	3,500	13,112	5,500	2,000	36.36
01-2-32-25300	EQUIPMENT MAINTENANCE & REPAIR	574	4,000	832	4,000	0	0.00
01-2-32-25400	STRUCTURE MAINTENANCE & REPAIR	3,246	0	750	0	0	0.00
01-2-32-26300	EQUIPMENT RENTALS	3,127	8,650	7,215	6,650	-2,000	-30.08
01-2-32-27100	LICENSES & REGISTRATION	248	300	99	0	-300	0.00
01-2-32-27400	INSURANCE	9,016	9,918	8,436	11,406	1,488	13.05
01-2-32-27500	INSURANCE CLAIMS/DAMAGE PAYOUT	1,569	2,000	217	2,000	0	0.00
01-2-32-27600	HEARING TESTS	0	400	430	480	80	16.67
01-2-32-33100	RAILWAY SIGNS	15,690	15,350	20,581	20,940	5,590	26.70
01-2-32-51200	UNIFORMS & SAFETY GEAR	255	500	0	500	0	0.00
01-2-32-51400	OFFICE SUPPLIES	150	0	95	200	200	100.00
01-2-32-51500	COMPUTER & PHOTOCOPIER EXPENSE	0	50	0	100	50	50.00
01-2-32-51700	PROGRAM/EVENT MATERIALS & SUPP	2,985	3,000	2,245	3,000	0	0.00
01-2-32-52400	GENERAL MATERIALS & SUPPLIES	5,349	6,000	4,874	6,000	0	0.00
01-2-32-52700	UPGRADING & REPLACEMENT	4,320	4,000	22,398	0	-4,000	0.00
01-2-32-53200	GROUNDS MATERIALS	-2,550	50	0	500	450	90.00
01-2-32-53400	SAND & GRAVEL	49,517	22,000	20,879	22,000	0	0.00
01-2-32-53500	STREET REPAIR	43,342	60,000	82,271	61,000	1,000	1.64
01-2-32-53600	SIDEWALK REPAIRS	7,115	11,000	14,767	11,000	0	0.00
01-2-32-53700	SIGNS & PAINT	19,125	30,800	31,200	41,500	10,700	25.78
01-2-32-53800	ICE & SNOW REMOVAL	11,849	139,500	133,113	146,000	6,500	4.45
01-2-32-54400	UTILITIES - ELECTRICITY	530,868	473,820	499,786	441,485	-32,335	-7.32
01-2-32-76400	TRANSFER TO RESERVES	590,760	555,000	555,000	510,000	-45,000	-8.82
01-2-32-83100	DEBENTURE DEBT INTEREST	145,512	148,016	109,226	114,283	-33,733	-29.52
01-2-32-83200	DEBENTURE DEBT PRINCIPAL	521,828	417,953	543,853	567,100	149,147	26.30
01-2-32-96100	COMMON SERVICES RECOVERY	324,364	332,547	360,665	339,923	7,376	2.17
01-2-32-96800	INFO SERVICES RECOVERY	6,416	8,162	8,929	8,237	75	0.91
01-2-32-99300	AMORT	0	0	1,033	0	0	0.00
01-2-32-99400	AMORT	0	0	2,311	0	0	0.00
01-2-32-99500	AMORT	0	0	1,949,588	0	0	0.00
01-2-32-99600	AMORT	0	0	8,426	0	0	0.00
Total EXPENSES		3,048,724	3,038,865	5,259,321	3,255,483	216,618	

AIRPORT (Department 33)

Department Summary

The Airport department is responsible for funding of the Lacombe Airport. The airport is a 3000 foot runway airport operated by the Lacombe Flying Club. The City provides an operating grant to the Club for the operations and maintenance of the airport and runway. The City and the Flying Club are currently reviewing the long term capital requirements of the facility.

2014 Budget Highlights

- The Airport Department has a proposed increase of 4.23% (\$701) over 2013
- Insurance has increased by 13% or \$595

Budget Department by Category

Date : May 23, 2014

Time : 11:47 am



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
33 --> AIRPORT							
01-2-33-27400	INSURANCE	3,645	3,969	3,910	4,564	595	13.04
01-2-33-54400	UTILITIES - ELECTRICITY	645	587	918	693	106	15.30
01-2-33-77200	TRANSFERS TO LOCAL ORGANIZATIO	10,000	12,000	12,000	12,000	0	0.00
01-2-33-99300	AMORT	0	0	36,395	0	0	0.00
01-2-33-99400	AMORT	0	0	931	0	0	0.00
Total EXPENSES		14,290	16,556	54,154	17,257	701	
AIRPORT Surplus/(Deficit)		-14,290	-16,556	-54,154	-17,257	701	

PUBLIC TRANSPORTATION (Department 34)

Department Summary

Lacombe Handi-van (newly named Lacombe Connex) is operated in conjunction with Lacombe Family and Community Support Services (FCSS). The City of Lacombe owns the vehicles providing maintenance, fuel, garage storage and insurance. Lacombe Connex has 2 wheelchair accessible vans. A third van is a fifteen passenger vehicle that provides scheduled service one day per week. It is also rented by community groups (Big Brothers Big Sisters, Summer Camps, and Youth Programs). In recent years, two new vans have been donated by individuals or service clubs alleviating the need for the City to purchase replacement vans. An annual contribution of \$15000.00 is made to reserves. The current reserve value is \$90,710.

Services are extended to individuals with mobility concerns, Senior citizens, and particular groups that secure service through service contracts (Wolf Creek Schools, Alberta Health Services, Private Business/Individuals). User fees can include more or less subsidized rates dependent on individual circumstance or terms of service contracts.

Day to day operation of the service is provided by FCSS. User fees and contracts offset operational costs. Remaining deficits are funded by the City. The proposed annual operational budget for 2014 is \$99,367; which reflects an intended increase to weekday service hours in 2014. Since 2011, the City operational grant has been: (\$32,523), (\$18,000) & (44,071). The proposed 2014 grant request to the City is \$52,832

2014 Budget Highlights

- Lacombe Transportation (Connex) operating budget has a proposed increase of 10.59% (\$9,522)
- Insurance has increased by \$726
- Transfer to FCSS for the operational grant will increase \$8,761.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
34 --> PUBLIC TRANSPORTATION							
01-2-34-25500	VEHICLE MAINTENANCE & REPAIRS	5,784	2,900	6,071	2,900	0	0.00
01-2-34-27100	LICENSES & REGISTRATION	0	0	97	0	0	0.00
01-2-34-27400	INSURANCE	4,398	4,838	4,836	5,564	726	13.05
01-2-34-27500	INSURANCE CLAIMS/DAMAGE PAYOUT	238	0	0	0	0	0.00
01-2-34-52100	GAS, FUEL & OIL	23,506	21,500	22,633	21,500	0	0.00
01-2-34-76400	TRANSFER TO RESERVES	13,811	15,000	15,000	15,000	0	0.00
01-2-34-77200	TRANSFERS TO LOCAL ORGANIZATIO	27,039	44,071	46,357	52,832	8,761	16.58
01-2-34-96100	COMMON SERVICES RECOVERY	1,657	1,571	884	1,606	35	2.18
01-2-34-99700	AMORT	0	0	18,978	0	0	0.00
Total EXPENSES		76,433	89,880	114,856	99,402	9,522	
PUBLIC TRANSPORTATION Surplus/(Deficit)		-76,433	-89,880	-114,856	-99,402	9,522	

STORM SEWER (Department 37)

Department Summary

The Storm Sewer Department is responsible for the maintenance, replacement, and upgrading of storm sewer infrastructure. For 2014, the department will continue to:

- Promote public relations
- Maintain environmentally safe storm sewer management facilities
- Monitor the 2013 storm system upgrades for effectiveness and efficiency.
- Evaluate surface storm water infiltration to the sanitary systems, and continue to address the issue where necessary.

2014 Budget Summary

- The Storm Sewer Department has a proposed decrease of 6.34% (\$6,905)
- Engineering cost decreased \$45,000
- Upgrading and Equipment costs decreased by \$2,000
- An decrease in storm sewer flushing costs of \$6,000

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
37 --> STORM SEWER							
01-1-37-92100	TRANSFER FROM RESERVES	0	45,000	0	0	45,000	0.00
	Total REVENUES	0	45,000	0	0	45,000	
01-2-37-11100	WAGES	31,855	30,710	-12,127	32,364	1,654	5.11
01-2-37-13100	PAYROLL BENEFITS	6,403	6,994	6,675	8,059	1,065	13.22
01-2-37-22100	ADVERTISING & PROMOTION	0	1,000	0	0	-1,000	0.00
01-2-37-23300	ENGINEERING	32,968	46,000	0	1,000	-45,000	-4500.00
01-2-37-23900	OTHER PROFESSIONAL SERVICES	1,200	1,000	1,875	1,000	0	0.00
01-2-37-26300	EQUIPMENT RENTALS	1,200	1,000	0	0	-1,000	0.00
01-2-37-52400	GENERAL MATERIALS & SUPPLIES	527	1,000	292	1,000	0	0.00
01-2-37-52700	UPGRADING & REPLACEMENT	67,052	7,000	5,973	5,000	-2,000	-40.00
01-2-37-53900	STORM SEWER FLUSHING	0	8,000	0	2,000	-6,000	-300.00
01-2-37-56300	PIPE	655	1,000	0	1,000	0	0.00
01-2-37-56600	LINE REPAIRS	0	1,000	0	1,000	0	0.00
01-2-37-76400	TRANSFER TO RESERVES	39,050	39,050	39,050	39,050	0	0.00
01-2-37-96100	COMMON SERVICES RECOVERY	36,792	16,939	29,629	17,315	376	2.17
01-2-37-99500	AMORT	0	0	213,027	0	0	0.00
01-2-37-99600	AMORT	0	0	137	0	0	0.00
	Total EXPENSES	217,702	160,693	284,531	108,788	-51,905	
	STORM SEWER Surplus/(Deficit)	-217,702	-115,693	-284,531	-108,788	-6,905	

GENERAL ENGINEERING SERVICES (Department 38)

Department Summary

Engineering Services is responsible for engineering support, plan reviews, project management on capital infrastructure initiatives, and oversight of engineering aspects of subdivision development. Coordination with external consultants on studies and reports also falls within the purview of Engineering Services. Rating and prioritizing short and long-term infrastructure needs is an ongoing priority. Public consultation and site specific investigation of identified infrastructure deficiencies are common tasks.

2014 Budget Summary

- The Engineering Services Department has a proposed increase of 21.41% (\$63,511)
- Wages and Benefits have increased by \$60,783 due to reallocation of a portion of the Infrastructure Services Director, increased benefits costs, new benefits and a 1% COLA.
- Increase in Other Professional Services of \$8,233
- Engineering services has decreased by \$6,000
- Gas, Fuel and Oil costs are reduced by \$1,000

Budget Department by Category

Date : May 23, 2014

Time : 11:47 am



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
38 --> GENERAL ENGINEERING SERVICES							
01-1-38-41200	GENERAL SERVICES	219	500	5,785	500	0	0.00
Total REVENUES		219	500	5,785	500	0	
01-2-38-11100	WAGES	59,500	84,059	86,086	135,019	50,960	37.74
01-2-38-13100	PAYROLL BENEFITS	13,320	18,926	17,099	28,749	9,823	34.17
01-2-38-21100	TRAVEL & SUBSISTENCE	508	250	134	250	0	0.00
01-2-38-21300	TRAINING & CONFERENCES	819	1,500	1,126	1,500	0	0.00
01-2-38-21400	MEMBERSHIP FEES	0	460	168	460	0	0.00
01-2-38-21500	POSTAGE & FREIGHT	95	60	59	60	0	0.00
01-2-38-21700	TELEPHONE & FAX	1,848	1,685	1,606	1,685	0	0.00
01-2-38-22100	ADVERTISING & PROMOTIONS	785	500	434	500	0	0.00
01-2-38-22300	SUBSCRIPTIONS & PUBLICATIONS	1,920	2,600	2,955	1,100	-1,500	-136.36
01-2-38-23200	LEGAL FEES	750	0	4,861	0	0	0.00
01-2-38-23300	ENGINEERING	47,323	16,000	38,558	10,000	-6,000	-60.00
01-2-38-23900	OTHER PROFESSIONAL SERVICES	0	0	0	8,233	8,233	100.00
01-2-38-51100	MEETING SUPPLIES	140	150	102	150	0	0.00
01-2-38-51200	UNIFORMS & SAFETY GEAR	0	50	0	100	50	50.00
01-2-38-51400	OFFICE SUPPLIES	479	250	1,360	3,300	3,050	92.42
01-2-38-51500	COMPUTER & PHOTOCOPIER EXPENS	767	500	811	500	0	0.00
01-2-38-52100	GAS, FUEL, & OIL	816	1,665	346	665	-1,000	-150.38
01-2-38-52700	UPGRADING & REPLACEMENT	319	350	0	0	-350	0.00
01-2-38-96100	COMMON SERVICES RECOVERY	17,239	13,835	20,301	14,142	307	2.17
01-2-38-96800	INFO SERVICES RECOVERY	3,308	4,181	4,574	4,119	-62	-1.51
01-2-38-99700	AMORT	0	0	1,120	0	0	0.00
Total EXPENSES		149,936	147,021	181,700	210,532	63,511	
GENERAL ENGINEERING SERVICES Surplus/(Deficit)		-149,717	-146,521	-175,915	-210,032	63,511	

WATER (Department 41)

Department Summary

The Water Department operates a distribution system utilizing three pump houses that provide safe drinking water to our customers. The department manages maintenance, repairs, upgrades, water meter installation, water meter reading, adherence to provincial & federal regulations, reporting requirements, and analysis of the drinking water for the distribution system. The water that the City receives is delivered through a regional water pipeline from Red Deer, operated by the North Red Deer River Water Services Commission. The responsibility for operations and maintenance of the regional water pipeline are handled by this department. For 2014, the department will continue to:

- Provide safe drinking water to the customer
- Promote customer relations
- Install radio read water meters to free up staff resources to undertake other priority programs, such as water flushing, valve exercising, and hydrant maintenance
- Continue increasing staff safety awareness through training, education and leadership.
- Upgrade infrastructure as approved in budgets

2014 Budget Highlights

- Water Department is self funded through user fees.
- The Water Department has a proposed increase in expenses of 13.53% (\$534,490).
- Switching ¼ of the City to automatic read water meters has been included at a cost of \$412,500 (estimate from the recently completed 'Water Meter Feasibility Study').
Currently, the practice of reading water meters takes an average of 200 staff hours per month. This process has, over the years, eliminated the time to conduct much needed maintenance responsibilities that will extend the life of costly infrastructure.
- \$90,000 has been included to complete a city-wide water main flushing program. This program is needed to maintain safe drinking water. After this initial contracted round, the program will be completed on a four year rotation by internal staff.
- Water revenues and rates are projected to increase in 2014 based on higher costs and a proposed change in the rate structures for customers.
- Based on the Regional Water Commission's projected budget, the cost of water is projected to increase from \$2.18 to \$2.26 per cubic meter.
- Administration is recommending that the base monthly charge for 2014 be increased over the 2013 levels of \$23.75 TO \$24.01 per month.



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
41 --> WATER							
01-1-41-41200	GENERAL SERVICES	67,547	65,000	49,837	65,000	0	0.00
01-1-41-41300	ADMINISTRATION FEES	134,989	138,825	145,759	146,502	-7,677	5.24
01-1-41-43200	USER FEES	3,461,669	3,719,410	3,602,698	3,831,835	-112,425	2.93
01-1-41-51300	PENALTIES ON ACCOUNTS	28,683	30,000	28,951	30,000	0	0.00
01-1-41-59300	OTHER REVENUE	709	0	338	0	0	0.00
01-1-41-92100	TRANSFER FROM RESERVES	0	0	0	412,500	-412,500	100.00
01-1-41-93200	TRANSFER FROM OTHER OPERATING	51,080	0	11,181	0	0	0.00
	Total REVENUES	3,744,677	3,953,235	3,838,764	4,485,837	-532,602	
01-2-41-11100	WAGES	394,051	353,160	383,222	376,417	23,257	6.18
01-2-41-13100	PAYROLL BENEFITS	65,970	80,564	78,001	93,832	13,268	14.14
01-2-41-21100	TRAVEL & SUBSISTENCE	4,138	3,500	3,903	3,500	0	0.00
01-2-41-21300	TRAINING & CONFERENCES	1,540	8,900	1,813	8,300	-600	-7.23
01-2-41-21400	MEMBERSHIP FEES	921	6,217	480	6,462	245	3.79
01-2-41-21500	POSTAGE & FREIGHT	6,916	6,600	10,005	8,500	1,900	22.35
01-2-41-21700	TELEPHONE & FAX	4,896	5,080	4,491	4,080	-1,000	-24.51
01-2-41-22100	ADVERTISING & PROMOTIONS	917	2,100	1,715	1,500	-600	-40.00
01-2-41-22200	PRINTING & BINDING	225	0	0	0	0	0.00
01-2-41-22300	SUBSCRIPTIONS & PUBLICATIONS	46	100	258	100	0	0.00
01-2-41-23300	ENGINEERING	812	1,000	868	11,000	10,000	90.91
01-2-41-23900	OTHER PROFESSIONAL SERVICES	11,278	10,950	36,021	109,250	98,300	89.98
01-2-41-25200	BUILDING MAINTENANCE & REPAIRS	3,790	5,200	1,348	4,200	-1,000	-23.81
01-2-41-25300	EQUIPMENT MAINTENANCE & REPAIR	8,656	15,000	10,272	8,500	-6,500	-76.47
01-2-41-26300	EQUIPMENT RENTALS	2,160	3,500	9,440	7,500	4,000	53.33
01-2-41-27400	INSURANCE	13,069	12,453	19,376	14,321	1,868	13.04
01-2-41-27500	INSURANCE CLAIMS/DAMAGE PAYOUT	0	1,000	0	1,000	0	0.00
01-2-41-27600	HEARING TESTS	0	200	143	280	80	28.57
01-2-41-35500	WATER PURCHASES FOR RESALE	2,368,963	2,423,743	2,512,928	2,443,966	20,223	0.83
01-2-41-51200	UNIFORMS & SAFETY GEAR	0	500	68	500	0	0.00
01-2-41-51300	JANITORIAL SUPPLIES	0	0	144	0	0	0.00
01-2-41-51400	OFFICE SUPPLIES	1,092	1,000	243	200	-800	-400.00
01-2-41-51500	COMPUTER & PHOTOCOPIER EXPENSE	1,230	1,200	1,184	1,000	-200	-20.00
01-2-41-52400	GENERAL MATERIALS & SUPPLIES	9,277	4,500	20,004	6,750	2,250	33.33
01-2-41-52700	UPGRADING & REPLACEMENT	13,278	26,100	20,755	10,000	-16,100	-161.00
01-2-41-54100	UTILITIES - WATER	0	1	17	1	0	0.00
01-2-41-54300	UTILITIES - GAS	10,413	10,917	10,257	10,944	27	0.25
01-2-41-54400	UTILITIES - ELECTRICITY	107,904	98,256	100,253	87,069	-11,187	-12.85
01-2-41-56200	CHEMICALS & SPECIAL PRODUCTS	5,714	4,500	4,287	4,500	0	0.00
01-2-41-56400	MAINTENANCE MATERIALS	13,527	21,700	2,836	21,700	0	0.00
01-2-41-56500	METERS	34,422	30,000	29,512	426,350	396,350	92.96
01-2-41-76200	TRANSFER TO CAPITAL	24,740	0	0	0	0	0.00
01-2-41-76400	TRANSFER TO RESERVES	300,000	383,347	383,347	383,347	0	0.00
01-2-41-81500	COLLECTION AGENCY FEES	0	400	0	400	0	0.00
01-2-41-83100	DEBENTURE DEBT INTEREST	34,624	35,632	27,000	28,922	-6,710	-23.20
01-2-41-83200	DEBENTURE DEBT PRINCIPAL	93,815	98,858	98,858	104,171	5,313	5.10
01-2-41-92700	CANCELLATION OF UNCOLLECTABLE	-2,277	15,000	-937	15,000	0	0.00
01-2-41-96000	INTERNAL FRANCHISE FEES	29,981	97,333	0	97,333	0	0.00
01-2-41-96100	COMMON SERVICES RECOVERY	83,973	87,331	71,153	89,269	1,938	2.17
01-2-41-96200	ADMINISTRATION SERVICES RECOVER	86,542	83,164	90,068	83,164	0	0.00
01-2-41-96800	INFO SERVICES RECOVERY	9,723	12,341	13,500	12,509	168	1.34
01-2-41-99300	AMORT	0	0	333	0	0	0.00
01-2-41-99400	AMORT	0	0	130,114	0	0	0.00
01-2-41-99500	AMORT	0	0	254,443	0	0	0.00

Budget Department by Category



From Category: 0 To Category: 79
Account Code: 01-1-??-????? To : 01-2-??-?????

Table with 7 columns: Account Code, Account Description, 2012 ACTUAL VALUES, 2013 FINAL BUDGET, 2013 ACTUAL VALUES, 2014 FINAL BUDGET, Variance, Var %. Rows include Total EXPENSES and WATER Surplus/(Deficit).

SANITARY WASTE WATER (Department 42)

Department Summary

The Wastewater Department consists of both sanitary and storm waste water; it operates a collection and treatment system utilizing four lift stations and one lagoon system with aeration cells for the effective treatment of organic waste. The department manages maintenance, repairs, upgrades, high velocity flushing, adherence to provincial & federal regulations, reporting, and analysis of the wastewater from the collection system. The wastewater collected at the lagoons is treated through aeration and facultative storage cells before being released twice a year in the Spring and Fall. For 2014, the department will continue to:

- Promote customer relations
- Discharge environmentally safe sanitary wastewater to Wolf Creek using best practice guidelines
- Eliminate cross connections between sanitary and storm systems
- Evaluate surface storm water infiltration to the sanitary systems; where there is high infiltration use manhole pans to eliminate the issue.
- Improve the efficiency of sanitary wastewater mains in the system through an overall waste water flushing plan.
- Maintain drainage to Wolf Creek for yearly discharges of the Lagoons.

2014 Budget Highlights

- The Waste Water is self funded through user fees.
- The Waste Water Department has a proposed increase of 2.57% (\$35,004) over 2013.
- Waste Water revenues are projected to increase in 2014 based on an increase in customers and rate increases on both the consumption and monthly base rate. The monthly rate is proposed to increase from \$11.65 TO \$12.28 per month. The consumption rate is proposed to remain unchanged at \$0.80 per cubic meter.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
42 --> WASTE WATER							
01-1-42-41200	GENERAL SERVICES	18,712	16,000	15,131	16,000	0	0.00
01-1-42-43200	USER FEES	1,232,358	1,335,073	1,285,661	1,370,077	-35,004	2.55
01-1-42-51300	PENALTIES ON ACCOUNTS	8,261	7,000	7,257	7,000	0	0.00
01-1-42-84100	PROVINCIAL GRANTS	0	0	48,000	0	0	0.00
01-1-42-93200	TRANSFER FROM OTHER OPERATING	14,206	0	3,074	0	0	0.00
Total REVENUES		1,273,537	1,358,073	1,359,123	1,393,077	-35,004	

01-2-42-11100	WAGES	162,335	193,142	187,354	215,445	22,303	10.35
01-2-42-13100	PAYROLL BENEFITS	32,423	44,260	39,751	53,958	9,698	17.97
01-2-42-21100	TRAVEL & SUBSISTENCE	34	0	56	0	0	0.00
01-2-42-21300	TRAINING & CONFERENCES	0	1,000	623	0	-1,000	0.00
01-2-42-21500	POSTAGE & FREIGHT	6,916	4,500	10,078	8,700	4,200	48.28
01-2-42-21700	TELEPHONE & FAX	3,150	3,009	2,842	3,009	0	0.00
01-2-42-22100	ADVERTISING & PROMOTIONS	472	2,000	0	2,000	0	0.00
01-2-42-23300	ENGINEERING	0	1,000	0	11,000	10,000	90.91
01-2-42-23900	OTHER PROFESSIONAL SERVICES	48,944	31,800	85,221	32,300	500	1.55
01-2-42-25200	BUILDING MAINTENANCE & REPAIRS	4,952	4,000	10,003	4,000	0	0.00
01-2-42-25300	EQUIPMENT MAINTENANCE & REPAIR	2,046	5,000	18,567	14,000	9,000	64.29
01-2-42-26300	EQUIPMENT RENTALS	1,680	3,000	1,760	4,000	1,000	25.00
01-2-42-27400	INSURANCE	9,952	10,883	10,325	12,515	1,632	13.04
01-2-42-27500	INSURANCE CLAIMS/DAMAGE PAYOUT	0	1,000	5,992	1,000	0	0.00
01-2-42-27600	HEARING TESTS	0	100	143	105	5	4.76
01-2-42-51300	JANITORIAL SUPPLIES	0	100	0	100	0	0.00
01-2-42-51400	OFFICE SUPPLIES	697	0	0	0	0	0.00
01-2-42-51700	PROGRAM/EVENT MATERIALS & SUPP	207	0	0	0	0	0.00
01-2-42-52400	GENERAL MATERIALS & SUPPLIES	3,768	4,000	3,577	2,500	-1,500	-60.00
01-2-42-52700	UPGRADING & REPLACEMENT	0	10,900	3,138	10,900	0	0.00
01-2-42-54300	UTILITIES - GAS	8,340	8,034	8,746	9,328	1,294	13.87
01-2-42-54400	UTILITIES - ELECTRICITY	358,892	336,303	346,728	306,299	-30,004	-9.80
01-2-42-56200	CHEMICALS & SPECIAL PRODUCTS	22,269	25,000	26,599	25,000	0	0.00
01-2-42-56300	PIPE	2,674	2,500	285	1,500	-1,000	-66.67
01-2-42-56600	LINE REPAIRS	9,982	10,000	25,082	19,000	9,000	47.37
01-2-42-56700	CASTINGS	49	2,000	0	0	-2,000	0.00
01-2-42-76400	TRANSFER TO RESERVES	110,000	247,754	247,754	247,754	0	0.00
01-2-42-83100	DEBENTURE DEBT INTEREST	57,333	52,760	50,177	45,519	-7,241	-15.91
01-2-42-83200	DEBENTURE DEBT PRINCIPAL	122,047	128,620	128,619	135,545	6,925	5.11
01-2-42-92700	CANCELLATION OF UNCOLLECTABLE	60	6,000	0	6,000	0	0.00
01-2-42-96000	INTERNAL FRANCHISE FEES	86,265	89,149	37,860	89,149	0	0.00
01-2-42-96100	COMMON SERVICES RECOVERY	53,415	98,796	62,251	100,988	2,192	2.17
01-2-42-96200	ADMINISTRATION SERVICES RECOVER	30,809	31,463	32,142	31,463	0	0.00
01-2-42-99400	AMORT	0	0	55,522	0	0	0.00
01-2-42-99500	AMORT	0	0	290,545	0	0	0.00
Total EXPENSES		1,139,711	1,358,073	1,691,740	1,393,077	35,004	

WASTE WATER Surplus/(Deficit)		133,826	0	-332,617	0	0	

SOLID WASTE (Department 43)

Department Summary

The Solid Waste Department operates a waste collection system, recycle depot, compost pickup system, and utilizes three automated waste collection trucks. Solid waste generated by customers is collected by the department's solid waste fleet and then transported to the Prentiss Landfill & Transfer Station, which is operated by the Lacombe Regional Solid Waste Commission.

Cardboard collected by the department is transported to Red Deer for disposal. The recycle depot will be moving to single stream recycling, and will still accept organic (grass, leaves, garden waste), tree branches and sod. The single stream bins will be disposed of by a contracted company. Glass is collected and crushed by the department for future use in landscaping and road base. Multiple collection points exist for organic waste (grass, garden waste, leaves). For 2014, the department will:

- Implement residential recycling pick-up
- Pick up composting materials and secure a contract with an outside agency for disposal
- Operate the Wolf Creek Recycling Depot as a single stream recycling facility
- Increase the number of Green Bins in the community by approximately 40%

2014 Budget Highlights

- Solid Waste Department is self funded through user fees.
- Administrations will implement recommendations from the Solid Waste Roadmap, as directed by Council in 2013, with the goals of:
 - Improving the efficiency of solid waste collection
 - Controlling costs for customers
 - Increasing service availability for customers
- The Solid Waste Department has a proposed increase in expenses of 12.39% (\$243,041) over 2013.
- Solid Waste collection revenues are projected to increase by 13.8% (\$253,388) as the result of an increase in the number of residential customers, and increased services such as curbside recycling pickup
- Solid Waste rates for residential customers will increase from \$23.67 to \$27.09 per month to cover the cost of door to door recycling pickup, and an improved composting program, both of which will be implemented in 2014.
- Commercial solid waste collection rates will also increase \$82.88 to \$89.43 per month for weekly pickup.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
43 --> SOLID WASTE							
01-1-43-41200	GENERAL SERVICES	91,784	21,000	59,586	21,000	0	0.00
01-1-43-41300	ADMINISTRATION FEES	9,067	2,250	6,012	6,750	-4,500	66.67
01-1-43-41500	SALE OF MATERIALS & SUPPLIES	10,538	9,200	421	9,600	-400	4.17
01-1-43-43200	USER FEES	1,609,793	1,834,894	1,773,872	2,088,282	-253,388	12.13
01-1-43-51300	PENALTIES ON ACCOUNTS	13,769	12,000	12,095	12,000	0	0.00
01-1-43-59300	OTHER REVENUE	0	0	3,450	0	0	0.00
01-1-43-85100	LACOMBE COUNTY GRANTS	20,879	5,160	24,085	20,640	-15,480	75.00
01-1-43-85200	GRANTS FROM OTHER LOCAL GOV'T	52,641	75,962	59,776	85,962	-10,000	11.63
01-1-43-92100	TRANSFER FROM RESERVES	0	0	0	44,000	-44,000	100.00
01-1-43-93200	TRANSFER FROM OTHER OPERATING	37,855	0	10,194	0	0	0.00
Total REVENUES		1,846,326	1,960,466	1,949,491	2,288,234	-327,768	
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01-2-43-11100	WAGES	303,754	310,139	301,688	323,016	12,877	3.99
01-2-43-13100	PAYROLL BENEFITS	63,149	68,601	67,274	80,178	11,577	14.44
01-2-43-21100	TRAVEL & SUBSISTENCE	46	1,200	91	400	-800	-200.00
01-2-43-21300	TRAINING & CONFERENCES	0	1,600	0	2,400	800	33.33
01-2-43-21500	POSTAGE & FREIGHT	6,974	3,500	10,005	10,200	6,700	65.69
01-2-43-22100	ADVERTISING & PROMOTIONS	6,016	10,000	8,674	22,500	12,500	55.56
01-2-43-23900	OTHER PROFESSIONAL SERVICES	104,246	149,110	83,535	262,487	113,377	43.19
01-2-43-27400	INSURANCE	5,428	5,971	5,796	6,867	896	13.05
01-2-43-27500	INSURANCE CLAIMS/DAMAGE PAYOUT	2,574	0	2,785	0	0	0.00
01-2-43-27600	HEARING TESTS	0	100	96	105	5	4.76
01-2-43-29500	RECYCLING DEPOT	100,292	42,724	98,566	79,600	36,876	46.33
01-2-43-51400	OFFICE SUPPLIES	718	0	0	0	0	0.00
01-2-43-52400	GENERAL MATERIALS & SUPPLIES	30,839	5,000	16,112	20,000	15,000	75.00
01-2-43-52700	UPGRADING & REPLACEMENT	-476	116,900	59,200	93,800	-23,100	-24.63
01-2-43-75500	TRANSFERS TO LOCAL GOV'T AGENC	623,726	650,848	642,831	700,108	49,260	7.04
01-2-43-76100	TRANSFER TO OTHER OPERATING	0	0	160	0	0	0.00
01-2-43-76400	TRANSFER TO RESERVES	70,749	113,759	113,759	113,759	0	0.00
01-2-43-92700	CANCELLATION OF UNCOLLECTABLE	81	1,000	0	1,000	0	0.00
01-2-43-96000	INTERNAL FRANCHISE FEES	96,588	113,807	198,022	113,807	0	0.00
01-2-43-96100	COMMON SERVICES RECOVERY	292,488	318,787	299,024	325,860	7,073	2.17
01-2-43-96200	ADMINISTRATION SERVICES RECOVER	40,245	47,420	44,347	47,420	0	0.00
01-2-43-99600	AMORT	0	0	2,745	0	0	0.00
01-2-43-99700	AMORT	0	0	46,927	0	0	0.00
Total EXPENSES		1,747,437	1,960,466	2,001,637	2,203,507	243,041	
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SOLID WASTE Surplus/(Deficit)		98,889	0	-52,146	84,727	-84,727	

SOCIAL PLANNING (Department 51)

Department Summary

The Social Planning Department also known as Family and Community Support Services (FCSS) are a jointly funded (Municipality and Government of Alberta) preventative social services. The Province determines the level of funding through a formula that is based on population and per capita income. Grants have increased at times over past years; however, there is no regular provision for increases. Provincial funding provides for 80% of the grant while the Municipal portion provides the remaining 20%. Municipalities must enter into a formal agreement which ensures that the municipal portion is derived from municipal tax revenue.

The nature of programs and services offered is determined locally. Programs focus on strengthening the community through development of volunteers and volunteer opportunities, identification of local needs, and development of initiatives to address those needs. The City contributes to the FCSS program in a number of ways. The base operating grant is augmented by \$12,022.00. Additionally FCSS pays annual lease payments in the amount of \$25,000.00. The value of the leased space based on triple net formula is \$77,838.00. The remaining facility grant in the amount of \$52,838.00 is counted as additional contribution to the base grant. The Lacombe model is unique in that the funds are utilized to operate an agency that provides a wide array of services as a not-for-profit society funded through multiple sources. This allows them to leverage other sources of funding to provide an array of community services. The overall agency budget is 2 million dollars.

Inter City Forum On Social Policy

When Lacombe obtained City status, we were invited to participate in a provincial network of named Inter City Forum on Social Policy (ICFSP). Costs associated with this membership are \$3700.00 per year, which are utilized to jointly cost share in initiatives and to cover meeting costs on a rotational basis.

PURPOSE:

The Inter-City Forum on Social Policy (ICFSP) shall act as a vehicle for information-sharing, networking and advocacy for and among Alberta cities and other major urban areas, and the people who live in them, in an inter-government context. Its purpose is to address social policy, program and service issues that are of concern to Alberta urban municipalities.

MEMBERSHIP:

Except for additional specified members, the membership of the Inter-City Forum on Social Policy shall be open to representatives from the following Alberta municipalities:

External Grant Program

In 2012, Big Brothers Big Sisters approached City Council for a funding grant. Their request for \$30,000.00 was met with a \$15,000.00 grant. These requests are better managed through an organization that has awareness of local community social needs combined with an expertise to verify, review and approve requests for grant funds. This process is commonly managed by FCSS programs in other Cities. In light of this, City Council requested that the FCSS board

consider the development of a formal grant application program to assist other community agencies engaged in work of a social nature with funding. FCSS has proposed the following:

- That Council enter into a minimum of a five year term
- That Council provides a sum of \$24,000 in year one, increasing up to \$46,000.00 in Year Five.
- Of each year's grant, 10% will be retained as and administrative fees by FCSS in accordance with their policy and a further \$2,000.00 will cover actual production costs.
- This means in year one \$17,350.00 will be available for application, \$4,150.00 would be retained by FCSS)
- Being aware that Council cannot approve expenditures for future years, two requests are made of Council;
 - 1) That Council agrees in principle to the Five year term
 - 2) That council approve of the funding request for 2014

2014 Budget Highlights

- The provincial grant amount is 251,687.00
- City of Lacombe's contribution equals \$74,944.00 in grant funds(\$62,921.00 base grant contribution plus \$12,022.00 in additional funds)
- Additionally the City contributes \$52,838.00 in kind for reduced lease costs
- The proposed budget includes \$21,500.00 to fund the first year of the 4 year external grant program.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
51 --> SOCIAL PLANNING							
01-1-51-84100	PROVINCIAL GRANTS	251,687	251,687	251,687	251,687	0	0.00
Total REVENUES		251,687	251,687	251,687	251,687	0	
01-2-51-21700	TELEPHONE & FAX	4,122	0	4,434	0	0	0.00
01-2-51-51100	MEETING EXPENSES	0	1,200	0	1,200	0	0.00
01-2-51-75500	TRANSFER TO LOCAL GOV'T AGENCIE	326,631	326,631	326,631	326,631	0	0.00
01-2-51-76100	TRANSFER TO OTHER OPERATING	0	52,838	52,838	52,838	0	0.00
01-2-51-77200	TRANSFERS TO LOCAL ORGANIZATIO	15,000	17,500	15,000	24,000	6,500	27.08
Total EXPENSES		345,753	398,169	398,903	404,669	6,500	
SOCIAL PLANNING Surplus/(Deficit)		-94,066	-146,482	-147,216	-152,982	6,500	

DAY CARE SERVICES (Department 52)

Department Summary

This department was created in 2009 to oversee the feasibility study for day care services in the City of Lacombe. The province provided a Making Spaces Grant available to be utilized by the Daycare to conduct a feasibility study in order to relocate and expand the inventory of child care spaces. To date Council will have received both the Business Case for the Children's Resource Centre and most recently an Operational Overview of the Daycare. Both of these were funded by this grant. Remaining grant funds may be accessed as the Daycare continues to advance their programs.

Lacombe Daycare Society operates as a not-for-profit society providing child care services and Before and After school programs (BAASC). Child care services are funded and regulated by the Province of Alberta ensuring that licensed child care, BAASC, and licensed day home providers are available locally so that citizens have regulated child care as well as access to subsidies issued by the Province. These provisions are not available in private child care settings.

Lacombe FCSS manages and operates the local day home program. The Lacombe Daycare Society rents space in a municipally owned building located on the North East Corner of the Lacombe Memorial Centre lot for \$3,600 per year from the Land & Building Rentals Department. The Society also rents space above the swimming pool for \$5,500 per year from the Aquatic Center.

2014 Budget Summary

- The Making Spaces Grant is depleted in 2013, therefore no funding is available to the Lacombe Day Care Society.
- The City owned building where the Lacombe Day Care Society currently resides is in need of repair. \$13,500 has been budgeted for new flooring in 2014.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
52 --> DAY CARE SERVICES							
01-1-52-84100	PROVINCIAL GRANTS	0	17,493	14,028	0	17,493	0.00
	Total REVENUES	0	17,493	14,028	0	17,493	
01-2-52-23900	OTHER PROFESSIONAL SERVICES	0	17,493	14,028	0	-17,493	0.00
01-2-52-25200	Bldg Repairs & Maintenance	0	0	0	13,500	13,500	100.00
01-2-52-99400	Day Care Bldg Amortization	0	0	3,024	0	0	0.00
	Total EXPENSES	0	17,493	17,052	13,500	-3,993	
	DAY CARE SERVICES Surplus/(Deficit)	0	0	-3,024	-13,500	13,500	

FAIRVIEW CEMETERY (Department 56)

Department Summary

The Fairview Cemetery has undergone several renovations with a goal to maximize use of existing lands, provide for a variety of service options, and ensure optimum supply of land. Fairview West Cemetery currently provides a one year supply of plots based on historical sales. The planned expansion of the Cemetery lands into the adjacent lands will commence in 2013 to expand inventory.

Cemetery Bylaw, policies, and procedures have been updated to support appropriate service levels. Careful allocations of staff time required to maintain the Cemetery, have resulted in more accurate calculations of resources required to maintain the Cemetery lands.

Council reviewed a budgetary request, in the 2013 Capital Budget, for the design of the Fairview East Cemetery Lands. The design was completed in its entirety whereas construction will be scheduled in phases as the need for plots or niches demands. It is estimated that the new parcels will provide 60- 75 years supply of cemetery lands.

2014 Budget Summary

- The Fairview Cemetery department has a proposed increase of 2.15% (\$2,694)
- Wages and benefits are adjusted for staffing allocations. Cemetery department staff shares positions with Administration, Streets and Roads, and Parks. Allocations were based on services needs.
- Revenues are expected to increase for sales of columbaria's.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
56 --> CEMETERY							
01-1-56-45600	CEMETERY PLOTS	16,073	12,000	8,994	12,000	0	0.00
01-1-56-45700	CEMETERY SERVICES	13,080	12,000	9,282	12,000	0	0.00
01-1-56-45800	CEMETERY COLUMBARIAS	10,231	13,000	13,373	15,000	-2,000	13.33
01-1-56-85100	LACOMBE COUNTY GRANTS	17,716	17,000	11,101	12,000	5,000	-41.67
Total REVENUES		57,100	54,000	42,750	51,000	3,000	
01-2-56-11100	WAGES	40,334	66,677	29,887	63,587	-3,090	-4.86
01-2-56-13100	PAYROLL BENEFITS	7,032	13,387	4,501	15,424	2,037	13.21
01-2-56-22100	ADVERTISING & PROMOTIONS	113	500	804	500	0	0.00
01-2-56-23200	LEGAL FEES	0	1,000	0	1,000	0	0.00
01-2-56-25300	EQUIPMENT MAINTENANCE & REPAIR	135	260	0	260	0	0.00
01-2-56-26300	EQUIPMENT RENTALS	110	0	640	0	0	0.00
01-2-56-51500	COMPUTER & PHOTOCOPIER EXPENSE	60	0	70	0	0	0.00
01-2-56-52400	GENERAL MATERIALS & SUPPLIES	4,058	7,000	4,200	7,000	0	0.00
01-2-56-53800	ICE & SNOW REMOVAL	0	750	0	750	0	0.00
01-2-56-56200	CHEMICALS & SPECIAL PRODUCTS	135	0	0	0	0	0.00
01-2-56-76100	TRANSFER TO OTHER OPERATING	0	0	160	0	0	0.00
01-2-56-76400	TRANSFER TO RESERVES	60,000	60,000	60,000	60,000	0	0.00
01-2-56-96100	COMMON SERVICES RECOVERY	20,351	33,679	14,439	34,426	747	2.17
01-2-56-99300	AMORT	0	0	8,788	0	0	0.00
Total EXPENSES		132,328	183,253	123,489	182,947	-306	
CEMETERY Surplus/(Deficit)		-75,228	-129,253	-80,739	-131,947	2,694	

PLANNING & DEVELOPMENT (Department 61)

Department Summary

The planning and development department is composed of two primary areas: planning and development.

1. Development is responsible for the planning and regulation of residential, commercial and industrial development in the City of Lacombe. The development area of the department is also responsible for the regulation of building and safety codes.
2. The planning area of the department is responsible for the long term planning of development in the community as well as approvals of subdivisions and statutory plans. The planning area also looks after the City's ongoing heritage program.

For 2013, the department completed three long term projects:

- Completion of the final phase (phase 3) of the Heritage Designation program.
- The Downtown Area Structure Plan (also known as the Heart of Town ASP).
- The City's Municipal Sustainability Plan.

For 2014, work will begin on the City's Municipal Development Plan and Land Use Bylaw. The Municipal Development Plan is a statutory document which outlines the City's future plan for growth and development in the community. The policies and objectives of the completed Municipal Sustainability Plan will shape the MDP. The MDP will serve as the basis for the updating of the City's Land Use Bylaw. The MDP will be complete by the end of 2014 while the Land Use Bylaw will be complete in 2015.

2014 Budget Highlights

- The Planning & Development department has an overall increase of (\$92,799) in its funding from general tax revenue. This increase is mainly accounted for by:
 - \$20,000 for the Heritage Management Plan Designation Program. Funding will be used to run the program and also provide grants to property owners who want to receive municipal heritage designation.
 - MSI Grant funding will be used to fund the completion of the Municipal Development Plan (\$45,000) and the start of the Land Use Bylaw update project (\$30,000).
- \$4,039 for Info Services Recovery. Increase in information services recovery costs consummate with all other departments.
- In 2012 the City made an application under the Alberta Municipal Affairs planning intern program. The intern program places planning students with municipalities for a two year period to allow them to gain real world experience. The Province provides a grant which partially offsets the cost of wages and benefits to the municipality. The Planning Intern started in May 2013 and will remain until the spring of 2015.

Budget Department by Category

Date : May 23, 2014

Time : 11:47 am



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
61 --> LAND USE PLANNING							
01-1-61-41200	GENERAL SERVICES	2,540	300	1,544	600	-300	50.00
01-1-61-41700	APPEAL FEES	300	150	200	450	-300	66.67
01-1-61-41800	SUBDIVISION FEES	33,758	15,000	26,704	15,000	0	0.00
01-1-61-41900	PLANNING FEES	24,141	17,000	25,009	17,000	0	0.00
01-1-61-43200	USER FEES	9,450	8,000	10,500	8,000	0	0.00
01-1-61-52500	PERMIT REVIEW FEES	0	0	208	0	0	0.00
01-1-61-52600	BUILDING PERMITS	137,685	145,000	143,918	145,000	0	0.00
01-1-61-52700	PLUMBING PERMITS	14,152	15,000	13,922	15,000	0	0.00
01-1-61-52800	ELECTRICAL PERMITS	29,441	30,000	29,617	30,000	0	0.00
01-1-61-52900	GAS PERMITS	13,684	14,000	13,339	14,000	0	0.00
01-1-61-53000	DEVELOPMENT PERMITS	23,049	20,000	20,909	20,000	0	0.00
01-1-61-59300	OTHER REVENUE	2,000	0	0	0	0	0.00
01-1-61-59400	RETAINED DEPOSITS	13,089	4,000	13,500	4,000	0	0.00
01-1-61-84100	PROVINCIAL GRANTS	95,500	143,635	120,623	92,000	51,635	-56.13
Total REVENUES		398,789	412,085	419,993	361,050	51,035	

01-2-61-11100	WAGES	285,901	363,957	372,518	413,083	49,126	11.89
01-2-61-13100	PAYROLL BENEFITS	54,294	82,473	79,695	96,820	14,347	14.82
01-2-61-21100	TRAVEL & SUBSISTENCE	2,182	3,000	10,427	6,000	3,000	50.00
01-2-61-21300	TRAINING & CONFERENCES	3,400	6,800	6,202	6,800	0	0.00
01-2-61-21400	MEMBERSHIP FEES	1,445	1,895	4,067	2,095	200	9.55
01-2-61-21500	POSTAGE & FREIGHT	1,008	1,100	254	1,300	200	15.38
01-2-61-21600	STAFF & VOLUNTEER APPRECIATION	162	250	246	250	0	0.00
01-2-61-21700	TELEPHONE & FAX	1,258	1,279	1,165	1,279	0	0.00
01-2-61-22100	ADVERTISING & PROMOTIONS	19,899	20,900	28,541	15,200	-5,700	-37.50
01-2-61-22200	PRINTING & BINDING	856	0	0	0	0	0.00
01-2-61-22300	SUBSCRIPTIONS & PUBLICATIONS	0	2,500	1,043	0	-2,500	0.00
01-2-61-23200	LEGAL FEES	8,248	9,000	8,505	9,300	300	3.23
01-2-61-23900	OTHER PROFESSIONAL SERVICES	119,927	115,498	94,762	67,800	-47,698	-70.35
01-2-61-29100	BUILDING INSPECTION FEES	58,850	72,500	78,701	72,500	0	0.00
01-2-61-29200	PLUMBING INSPECTION FEES	7,246	7,500	7,239	7,500	0	0.00
01-2-61-29300	ELECTRICAL INSPECTION FEES	13,217	15,000	19,400	15,000	0	0.00
01-2-61-29400	GAS INSPECTION FEES	7,125	7,000	7,347	7,000	0	0.00
01-2-61-34100	TITLE SEARCHES	271	300	608	1,000	700	70.00
01-2-61-51100	MEETING SUPPLIES	944	3,000	503	5,000	2,000	40.00
01-2-61-51400	OFFICE SUPPLIES	1,174	1,100	1,224	1,600	500	31.25
01-2-61-51500	COMPUTER & PHOTOCOPIER EXPENSE	2,545	1,400	3,655	3,000	1,600	53.33
01-2-61-51700	PROGRAM/EVENT MATERIALS & SUPP	2,270	0	150	150	150	100.00
01-2-61-52500	PERMIT REVIEW FEES	0	0	227	0	0	0.00
01-2-61-52700	UPGRADING & REPLACEMENT	0	0	1,315	2,500	2,500	100.00
01-2-61-76100	TRANSFER TO OTHER OPERATING	1,151	1,000	625	0	-1,000	0.00
01-2-61-77300	TRANSFERS TO INDIVIDUALS	0	0	5,480	20,000	20,000	100.00
01-2-61-96800	INFO SERVICES RECOVERY	22,954	29,064	31,794	33,103	4,039	12.20
Total EXPENSES		616,327	746,516	765,693	788,280	41,764	

LAND USE PLANNING Surplus/(Deficit)		-217,538	-334,431	-345,700	-427,230	92,799	

COMMUNITY ECONOMIC DEVELOPMENT SERVICES (Department 62)

Department Summary

Community Economic Development Services is responsible for advancing business retention and attraction strategies for the City of Lacombe. This department focuses on strategies that :

- Encourage business retention and attraction
- Facilitate/foster collaboration between municipal government, the business sector & community groups to increase economic and community vibrancy, economy & quality of life (Chamber of Commerce, Tourism, Historical Society, Festival and Events)
- Ongoing review and evaluation of effectiveness of City processes and policies to support business and citizen attractiveness
- Pursue collaborations that provide benefit to the greater community (AFSC, Community Futures, Regional Transportation)

Marketing

- Marketing supports all City departments to effectively market and communicate civic matters to stakeholders.
- Initiatives will promote Lacombe's initiatives, events, and activities through purchased media advertising, campaigns
- Management & implementation of Lacombe's brand standards
- Projects this year will focus on streamlining messages and publication venues to ensure consistent content and quality of messages. Concentration of information in fewer venues will ensure that citizens have access to current news/updates on City matters.

Communications

Communications serves all City departments in order effectively draft appropriate and timely content for messages.

- Attention is devoted to the development and implementation of communication strategy, policy and protocols.
- Communications will also fund audits and market research to identify the optimum approach in reaching target audiences.
- Key to Communications is the coordination of media events and media relations to ensure timely, accurate, and fair reporting of the City of Lacombe.
- Provides crisis communications support to the City during times of emergency
- Processes requests for information (FOIP or general)

2014 Budget Highlights

- The Community Economic Development department has an overall increase of (\$31,926). Expenditures are budgeted in several functions within this budget. (Marketing, Communications and Economic Development)
- Wage and Benefit increased by \$29,172. This increase is due to Annual STEP increases, increased benefits costs, and 1% COLA
- Training & Conferences and Travel increased \$2,000 for the Communication Coordinator's conference costs.
- Membership fees have increased by \$1,865
- ECHO energy has been added to the budget with Revenues (\$19,500.00) offsetting expenditures (\$19,500)
- Echo Endowment fund marketing and promotional costs of \$2,000.00
- City Pages increased by \$4,000.00 to \$17,000
- Decrease in Professional Services (\$43,500)
- Grants to Local Organizations has increased \$10,000 due to a funding request from the Lacombe Historical Society. Council received presentations from community groups on November 18, 2013.

Budget Department by Category

Date : May 23, 2014

Time : 11:47 am



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
62 --> ECONOMIC DEVELOPMENT							
01-1-62-41200	GENERAL SERVICES	0	0	125	0	0	0.00
01-1-62-41500	SALE OF MATERIALS & SUPPLIES	1,307	250	-197	0	250	0.00
01-1-62-43200	USER FEES - ELECTRICITY	0	0	0	19,500	-19,500	100.00
01-1-62-52300	DEVELOPMENT OFFICER SURCHARGE	25,912	25,200	28,631	25,200	0	0.00
01-1-62-59000	SPECIAL PROGRAM / EVENT REVENUE	14,511	960	1,749	1,000	-40	4.00
01-1-62-59100	DONATIONS	3,500	16,500	12,350	16,500	0	0.00
01-1-62-59300	OTHER REVENUE	1,474	2,250	4,143	2,250	0	0.00
01-1-62-84100	PROVINCIAL GRANTS	0	25,000	14,908	0	25,000	0.00
01-1-62-85100	LACOMBE COUNTY GRANTS	50,935	80,950	23,730	86,625	-5,675	6.55
01-1-62-92100	TRANSFER FROM RESERVES	19,705	0	0	0	0	0.00
01-1-62-93200	TRANSFER FROM OTHER OPERATING	5,508	0	171	0	0	0.00
Total REVENUES		122,852	151,110	85,610	151,075	35	
01-2-62-11100	WAGES	203,066	219,179	240,769	243,819	24,640	10.11
01-2-62-11200	WAGES - MAINTENANCE	944	0	1,294	0	0	0.00
01-2-62-13100	PAYROLL BENEFITS	35,984	47,505	50,483	52,037	4,532	8.71
01-2-62-13200	PAYROLL BENEFITS - MAINTENANCE	27	0	306	0	0	0.00
01-2-62-21100	TRAVEL & SUBSISTENCE	1,350	1,150	1,624	1,650	500	30.30
01-2-62-21300	TRAINING & CONFERENCES	1,711	1,500	293	3,800	2,300	60.53
01-2-62-21400	MEMBERSHIP FEES	4,701	1,025	2,255	2,890	1,865	64.53
01-2-62-21500	POSTAGE & FREIGHT	1,044	1,300	206	2,500	1,200	48.00
01-2-62-21600	STAFF APPRECIATION	2,382	1,700	-1	50	-1,650	-3300.00
01-2-62-21700	TELEPHONE & FAX	2,055	1,209	3,562	1,381	172	12.45
01-2-62-22100	ADVERTISING & PROMOTIONS	42,853	44,300	54,206	74,455	30,155	40.50
01-2-62-22200	PRINTING & BINDING	11,826	17,550	9,578	20,500	2,950	14.39
01-2-62-22300	SUBSCRIPTIONS & PUBLICATIONS	1,026	2,455	138	3,130	675	21.57
01-2-62-23900	OTHER PROFESSIONAL SERVICES	5,905	61,000	37,494	17,500	-43,500	-248.57
01-2-62-25300	EQUIPMENT MAINTENANCE & REPAIR	0	5,000	5,035	0	-5,000	0.00
01-2-62-26200	BUILDING RENTALS	25,200	26,400	26,400	27,600	1,200	4.35
01-2-62-27400	INSURANCE	141	145	243	167	22	13.17
01-2-62-51100	MEETING SUPPLIES	333	900	650	0	-900	0.00
01-2-62-51400	OFFICE SUPPLIES	1,646	1,000	1,034	950	-50	-5.26
01-2-62-51500	COMPUTER & PHOTOCOPIER EXPENSE	322	0	1,035	0	0	0.00
01-2-62-51700	PROGRAM/EVENT MATERIALS & SUPP	25,759	30,210	22,327	26,350	-3,860	-14.65
01-2-62-51900	MERCHANDISE FOR RESALE	-2,466	5,200	6,238	5,200	0	0.00
01-2-62-52400	GENERAL MATERIALS & SUPPLIES	550	1,300	0	2,000	700	35.00
01-2-62-52700	UPGRADING & REPLACEMENT	34,255	3,500	3,365	2,000	-1,500	-75.00
01-2-62-76100	TRANSFER TO OTHER OPERATING	1,274	0	1,027	0	0	0.00
01-2-62-77200	TRANSFERS TO LOCAL ORGANIZATIO	128,798	155,650	99,974	172,370	16,720	9.70
01-2-62-81400	BANK CHARGES AND OTHER PENALTY	0	0	0	500	500	100.00
01-2-62-92700	CANCELLATION OF UNCOLLECTABLE	385	0	759	0	0	0.00
01-2-62-96200	ADMINISTRATION SERVICES RECOVER	1,296	1,260	1,432	1,260	0	0.00
01-2-62-96800	INFO SERVICES RECOVERY	9,824	12,443	13,613	12,663	220	1.74
01-2-62-99500	Amortization -ES	0	0	110	0	0	0.00
Total EXPENSES		542,191	642,881	585,449	674,772	31,891	
ECONOMIC DEVELOPMENT Surplus/(Deficit)		-419,339	-491,771	-499,839	-523,697	31,926	

LAND DEVELOPMENT (Department 66)

Department Summary

The Subdivision & Land Development Department includes costs related to subdivisions in Lacombe undertaken by the City as well as revenues collected from offsites levies on private developments. The City has been an active developer in industrial land for the past 15 years and the City is moving forward to continue this involvement with the development of the Len Thompson Phase II light industrial park in 2014.

Lots in Wolf Creek Phase III industrial park have now all been conditionally sold, though revenue from the sale of lots will not be recognized until development actually occurs. The deadline for these properties occurs throughout 2014.

2014 Budget Highlights

- No impact on budgeted deficit for 2014. Debt financing will be funded from the land reserve again in 2014. The development of the Len Thompson Phase II Park will be financed via debt. Debt payments for the land portion of the development began in 2013. This debt will be refinanced in 2014 as part of the financing for the servicing of the land. Future debt payment expenses will be split between this department and department 32 for the future Public Works yard.
- The department also funds the debt costs related to the developer portion of the Woodland Drive road construction project. This debt will be retired in 2016. This debt along with development based debt has been funded from land sales reserves.
- Future debt payments **will** have an impact on operating budget as the land reserve is exhausted by mid 2015.
- The sale of industrial land in Wolf Creek Industrial Park Phase III:
 - Revenue for three Conditional Sales made in 2013. Revenue will be recognized when all conditions have been removed. (Substantial building construction is complete)
 - The revenue remaining in this department after all the cost of land sold expense is recognized is transferred to the Industrial Land Reserve.
 - The budget also includes the revenue from the sale of land in Wolf Creek Industrial Park for the Biorefinex development.
- The City expected to have a limited number of lots available for sale in Len Thompson Phase II in the fall of 2014. Preliminary revenue and cost of lots sold estimates have been included in the budget.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
66 --> LAND DEVELOPMENT							
01-1-66-57200	SALE OF INDUSTRIAL LAND	735,900	990,300	0	1,060,000	-69,700	6.58
01-1-66-59300	OTHER REVENUE	28,549	0	0	0	0	0.00
01-1-66-87100	OUTSIDE CONTRIBUTIONS	7	0	19	0	0	0.00
01-1-66-87200	CONTRIBUTED ASSETS	610,820	0	0	0	0	0.00
01-1-66-92100	TRANSFER FROM RESERVES	0	773,254	809,618	790,131	-16,877	2.14
01-1-66-97000	OFF-SITE LEVIES	422,489	0	115,010	0	0	0.00
Total REVENUES		1,797,765	1,763,554	924,647	1,850,131	-86,577	
01-2-66-22100	ADVERTISING & PROMOTIONS	1,574	0	283	0	0	0.00
01-2-66-23200	LEGAL FEES	17,311	0	3,590	0	0	0.00
01-2-66-23300	ENGINEERING	8,956	0	0	0	0	0.00
01-2-66-23900	OTHER PROFESSIONAL SERVICES	102,909	13,640	46,002	0	-13,640	0.00
01-2-66-27400	INSURANCE	3,182	3,183	2,977	3,660	477	13.03
01-2-66-34100	TITLE SEARCHES	309	0	262	0	0	0.00
01-2-66-60000	COST OF LAND SOLD	256,229	441,862	0	343,546	-98,316	-28.62
01-2-66-76100	TRANSFER TO OTHER OPERATING	130,272	126,723	126,723	126,723	0	0.00
01-2-66-76400	TRANSFER TO RESERVES	639,559	534,798	115,010	716,454	181,656	25.35
01-2-66-83100	DEBENTURE DEBT INTEREST	55,501	76,566	66,350	80,925	4,359	5.39
01-2-66-83200	DEBENTURE DEBT PRINCIPAL	225,201	566,498	566,496	578,377	11,879	2.05
01-2-66-91200	CANCELLED FRONTAGE TAXES	446	446	446	446	0	0.00
Total EXPENSES		1,441,449	1,763,716	928,139	1,850,131	86,415	
LAND DEVELOPMENT Surplus/(Deficit)		356,316	-162	-3,492	0	-162	

LAND & BUILDING RENTALS (Department 69)

Department Summary

The Land and Building Rental department is responsible for the supply of properties for use by third parties. Currently, the City has only one property being used exclusively by a third party, that being the Day Care building on 51st Avenue. Vacant land rented out would also be accounted for in this department.

2014 Budget Highlights

- Increase in overall budget of \$243, due to increase in insurance rates.

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
69 --> LAND & BUILDING RENTAL							
01-1-69-56200	BUILDING RENTALS & LEASES	3,755	3,600	3,600	3,600	0	0.00
	Total REVENUES	3,755	3,600	3,600	3,600	0	
01-2-69-25200	BUILDING MAINTENANCE & REPAIRS	734	3,876	1,010	3,876	0	0.00
01-2-69-27400	INSURANCE	859	1,619	1,271	1,862	243	13.05
	Total EXPENSES	1,593	5,495	2,281	5,738	243	
	LAND & BUILDING RENTAL Surplus/(Deficit)	2,162	-1,895	1,319	-2,138	243	

RECREATION BOARD AND PROGRAMMING (Department 71)

Department Summary

The Recreation Department is responsible for planning and management of recreation services to enhance the quality of life for residents. Long range planning, development of master plans, and continual assessment of citizen demand for service levels is a central role.

Trail Planning, assessment of current and future facility needs, and ongoing user fee analysis are completed by this department. Fund development through donation, sponsorship, and grant applications are managed and the Department also builds community capacity by working with community stakeholders, volunteers, and agencies for the purposes of expanding and facilitating recreational programming within the community.

The City adopted a formal Master Plan for Recreation Services. This Master plan includes a needs assessment and recommendations for future planning for Capital and operations. The 2014-2018 Master Plan will be marketed this year, along with other projects such as Art in the Park and Choose-Well Initiatives

2014 Budget Summary

- The Recreation Department has a proposed overall increase of (\$33,307)
- Wage and Benefits increases equal \$14,953
- Additions based on recommendations from the Master Recreation and Culture Plan include
 - \$10,000 is for the Program Partnership RFP
 - \$5,000 for increased Marketing
 - \$1,500 for increased volunteerism , public engagement

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
71 --> RECREATION BOARD & PROGRAMMING							
01-1-71-43100	REGISTRATION FEES	5,228	6,700	6,171	5,800	900	-15.52
01-1-71-83100	FEDERAL GRANTS	0	0	2,000	2,000	-2,000	100.00
01-1-71-84100	PROVINCIAL GRANTS	0	60,000	57,705	0	60,000	0.00
01-1-71-85100	LACOMBE COUNTY GRANTS	500	0	500	0	0	0.00
Total REVENUES		5,728	66,700	66,376	7,800	58,900	
01-2-71-11100	WAGES	91,798	86,284	93,331	95,991	9,707	10.11
01-2-71-13100	PAYROLL BENEFITS	17,535	18,343	20,495	23,589	5,246	22.24
01-2-71-21100	TRAVEL & SUBSISTENCE	2,203	3,300	2,595	3,400	100	2.94
01-2-71-21300	TRAINING & CONFERENCES	2,968	4,330	3,538	4,700	370	7.87
01-2-71-21400	MEMBERSHIP FEES	1,190	1,090	1,270	1,480	390	26.35
01-2-71-21500	POSTAGE & FREIGHT	202	100	33	100	0	0.00
01-2-71-21600	STAFF & VOLUNTEER APPRECIATION	424	650	916	1,650	1,000	60.61
01-2-71-21700	TELEPHONE & FAX	877	986	863	986	0	0.00
01-2-71-22100	ADVERTISING & PROMOTIONS	5,423	3,915	4,439	8,564	4,649	54.29
01-2-71-22200	PRINTING & BINDING	1,125	2,700	1,260	2,700	0	0.00
01-2-71-22300	SUBSCRIPTIONS & PUBLICATIONS	1,810	2,400	2,498	2,500	100	4.00
01-2-71-23900	OTHER PROFESSIONAL SERVICES	1,068	63,350	61,016	14,350	-49,000	-341.46
01-2-71-27400	INSURANCE	41	46	106	46	0	0.00
01-2-71-51100	MEETING SUPPLIES	565	700	494	2,000	1,300	65.00
01-2-71-51400	OFFICE SUPPLIES	1,155	1,300	1,310	1,300	0	0.00
01-2-71-51500	COMPUTER & PHOTOCOPIER EXPENS	1,403	0	1,315	500	500	100.00
01-2-71-51700	PROGRAM/EVENT MATERIALS & SUPP	5,389	4,540	2,682	4,100	-440	-10.73
01-2-71-52400	GENERAL MATERIALS & SUPPLIES	105	300	300	550	250	45.45
01-2-71-52700	UPGRADING & REPLACEMENT	6,390	0	0	0	0	0.00
01-2-71-76100	TRANSFER TO OTHER OPERATING	4,230	6,450	3,471	4,950	-1,500	-30.30
01-2-71-76400	TRANSFER TO RESERVES	0	50,000	50,000	50,000	0	0.00
01-2-71-77200	TRANSFERS TO LOCAL ORGANIZATIO	13,835	27,500	25,487	29,750	2,250	7.56
01-2-71-77300	TRANSFERS TO INDIVIDUALS	200	0	0	0	0	0.00
01-2-71-81400	BANK CHARGES & OTHER PENALTIES	25	0	0	0	0	0.00
01-2-71-96800	INFO SERVICES RECOVERY	10,023	12,641	13,828	12,126	-515	-4.25
Total EXPENSES		169,984	290,925	291,247	265,332	-25,593	
RECREATION BOARD & PROGRAMMING Surplus/(Deficit)		-164,256	-224,225	-224,871	-257,532	33,307	

LACOMBE MEMORIAL CENTER (Department 72)

Department Summary

The Lacombe Memorial Center (LMC) serves as a community centre in the heart of downtown. The facility is well suited to hosting multiple events of varying size and nature simultaneously.

The overall building size is 37,000 square feet which includes the Mary C Moore Public Library and Lacombe Family and Community Support Services areas which are 10,300 and 4,500 square feet respectively. Anna Marie's Coffee bar café is privately operated in the Lacombe Ford Fireside Lounge area occupying 446 square feet. The Café is open to the public and caters to small groups that rent the facility. A Common area within the building represents 4,843 square feet and is home to the City's Public Art Collection.

Overall floor space available for rental is 16,891 square feet. Common functions hosted at the facility includes weddings, funerals, business meetings, training sessions, church services, government / business events and farmers markets.

The LMC is open 12- 18 hours per day, year round with the exception of some holidays.

2014 Budget Summary

- LMC Budget overall increase is 14.08% (\$55,982)
- Increases to revenue include:
 - \$25,800 for User Fees
 - \$25,000 for Rentals
 - \$2,000 County Grants
- Increases to the expenses are related to:
 - Wages and Benefits for staff of \$64,918. Wages increases are due to the 1% COLA, reclassification in 2013 of custodial staff, annual step increases and benefits.
 - Info Services Recovery for technology of \$53,159
- A decrease of \$17,960 in electricity costs is due to a new rates contract.



From Category: 0 To Category: 79
Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
72 --> LACOMBE MEMORIAL CENTRE							
01-1-72-41400	CONCESSION & VENDING MACHINE R	186	0	543	0	0	0.00
01-1-72-43200	USER FEES	174,906	185,640	190,885	211,440	-25,800	12.20
01-1-72-56100	EQUIPMENT RENTALS & LEASES	14,423	19,500	16,290	19,500	0	0.00
01-1-72-56200	BUILDING RENTALS & LEASES	30,100	30,000	52,500	55,000	-25,000	45.45
01-1-72-59000	SPECIAL PROGRAM/EVENT REVENUE	149	0	0	0	0	0.00
01-1-72-59300	OTHER REVENUE	950	400	1,805	0	400	0.00
01-1-72-59500	CASH OVER & SHORT	-23	0	0	0	0	0.00
01-1-72-85100	LACOMBE COUNTY GRANTS	34,549	13,000	9,773	15,000	-2,000	13.33
01-1-72-93200	TRANSFER FROM OTHER OPERATING	280,197	301,038	314,078	301,038	0	0.00
Total REVENUES		535,437	549,578	585,874	601,978	-52,400	
01-2-72-11100	WAGES	294,625	297,380	143,867	345,744	48,364	13.99
01-2-72-11200	WAGES - MAINTENANCE	10,981	0	164,579	0	0	0.00
01-2-72-13100	PAYROLL BENEFITS	57,705	64,947	40,049	81,501	16,554	20.31
01-2-72-13200	PAYROLL BENEFITS - MAINTENANCE	520	0	35,305	0	0	0.00
01-2-72-21100	TRAVEL & SUBSISTENCE	378	850	383	100	-750	-750.00
01-2-72-21300	TRAINING & CONFERENCES	614	4,200	655	4,200	0	0.00
01-2-72-21400	MEMBERSHIP FEES	80	0	80	0	0	0.00
01-2-72-21500	POSTAGE & FREIGHT	93	100	26	100	0	0.00
01-2-72-21600	STAFF & VOLUNTEER APPRECIATION	33	300	0	300	0	0.00
01-2-72-21700	TELEPHONE & FAX	2,338	9,542	4,426	9,542	0	0.00
01-2-72-22100	ADVERTISING & PROMOTIONS	885	1,000	454	1,000	0	0.00
01-2-72-23900	OTHER PROFESSIONAL SERVICES	0	1,000	0	1,000	0	0.00
01-2-72-25100	JANITORIAL SERVICES	15	1,700	33	1,700	0	0.00
01-2-72-25200	BUILDING MAINTENANCE & REPAIRS	14,367	11,550	17,199	11,550	0	0.00
01-2-72-25300	EQUIPMENT MAINTENANCE & REPAIR	49,873	47,000	46,722	47,000	0	0.00
01-2-72-25400	STRUCTURE MAINTENANCE & REPAIR	0	500	66	500	0	0.00
01-2-72-27100	LICENSES & REGISTRATION	378	250	0	250	0	0.00
01-2-72-27400	INSURANCE	30,588	32,429	36,623	37,293	4,864	13.04
01-2-72-51200	UNIFORMS & SAFETY GEAR	906	1,000	384	1,000	0	0.00
01-2-72-51300	JANITORIAL SUPPLIES	12,707	15,000	12,747	15,000	0	0.00
01-2-72-51400	OFFICE SUPPLIES	734	750	595	1,200	450	37.50
01-2-72-51500	COMPUTER & PHOTOCOPIER EXPENSE	1,081	1,000	1,638	1,000	0	0.00
01-2-72-51700	PROGRAM/EVENT MATERIALS & SUPP	122	1,000	240	1,000	0	0.00
01-2-72-52400	GENERAL MATERIALS & SUPPLIES	2,287	8,500	17,172	8,500	0	0.00
01-2-72-52700	UPGRADING & REPLACEMENT	3,988	11,800	719	15,800	4,000	25.32
01-2-72-54100	UTILITIES - WATER	2,169	2,054	2,452	2,054	0	0.00
01-2-72-54200	UTILITIES - WASTEWATER	688	654	771	654	0	0.00
01-2-72-54300	UTILITIES - GAS	26,781	22,865	23,672	23,322	457	1.96
01-2-72-54400	UTILITIES - ELECTRICITY	126,626	122,578	115,162	104,618	-17,960	-17.17
01-2-72-54600	UTILITIES - SOLID WASTE	7,668	7,668	7,956	7,668	0	0.00
01-2-72-56200	CHEMICALS & SPECIAL PRODUCTS	54	0	0	0	0	0.00
01-2-72-77200	TRANSFERS TO LOCAL ORGANIZATIO	165	0	0	0	0	0.00
01-2-72-81300	CREDIT & DEBIT CARD FEES	4,000	2,600	3,832	2,600	0	0.00
01-2-72-83100	DEBENTURE DEBT INTEREST	132,123	147,658	126,053	142,004	-5,654	-3.98
01-2-72-83200	DEBENTURE DEBT PRINCIPAL	92,351	97,013	97,013	101,911	4,898	4.81
01-2-72-96100	COMMON SERVICES RECOVERY	9	0	163	0	0	0.00
01-2-72-96800	INFO SERVICES RECOVERY	25,924	32,034	35,042	85,193	53,159	62.40
01-2-72-99300	AMORT	0	0	17,312	0	0	0.00
01-2-72-99400	AMORT	0	0	206,543	0	0	0.00
01-2-72-99600	AMORT	0	0	34,632	0	0	0.00
Total EXPENSES		903,856	946,922	1,194,565	1,055,304	108,382	

Budget Department by Category



From Category: 0 To Category: 79
Account Code: 01-1-??-????? To : 01-2-??-?????

Table with 7 columns: Account Code, Account Description, 2012 ACTUAL VALUES, 2013 FINAL BUDGET, 2013 ACTUAL VALUES, 2014 FINAL BUDGET, Variance, Var %. Row 1: LACOMBE MEMORIAL CENTRE Surplus/(Deficit) -368,419 -397,344 -608,691 -453,326 55,982

AQUATIC CENTER (Department 73)

Department Summary

The Kinsmen Aquatic Center includes a large pool, a teaching pool, and a heated whirlpool. Hours of operation are 6 a.m. to 10 p.m. daily.

Programs offered include scheduled lessons, public swim, aqua fit classes, lane swim, and school use. Lifesaving training courses are held throughout the year. The pool also offers a mentor program to ensure succession planning for lifeguard staff positions. The pool hosts The Birthday Bash, Beach Bash, and the Halloween Bash each year, which often fill to capacity (200). The pool hosts swim meets that bring hundreds of families into the community.

Annual shut down closure has been shifted to December. Length of closure alternates between two weeks and one month in alternate years.

The Spray Park was expanded to include a landscaped park area and wall mural in 2013. The park is open from May to September daily depending on the weather.

2014 Budget Summary

- Lacombe County Grant will increase \$70,000.
- The Aquatic Center has an overall decrease of 3.79% (\$15,473)
- Wages & benefits for this department have increased by \$51,681 as a result of wage rate changes of some aquatic staff, as well as 1% COLA, annual STEP increases, and benefits costs.
- A decrease in electricity rates due to new contract rates of \$2,121
- Increase in Info Services Recovery for the hardware and other technology costs associated with the Aquatic Centre of \$15,042

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
73 --> AQUATIC CENTRE							
01-1-73-41200	GENERAL SERVICES	1,714	0	1,420	0	0	0.00
01-1-73-41400	CONCESSION & VENDING MACHINE R	10,795	12,000	12,248	12,000	0	0.00
01-1-73-43200	USER FEES	284,722	229,000	270,665	240,000	-11,000	4.58
01-1-73-43500	RESALEABLE MERCHANDISE	9,563	7,500	7,795	7,500	0	0.00
01-1-73-56100	EQUIPMENT RENTALS & LEASES	8	0	0	0	0	0.00
01-1-73-56200	BUILDING RENTALS & LEASES	8,555	8,000	9,949	8,000	0	0.00
01-1-73-59000	SPECIAL PROGRAM/EVENT REVENUE	3,403	2,000	2,556	2,000	0	0.00
01-1-73-59100	DONATIONS	1,257	0	225	0	0	0.00
01-1-73-59300	OTHER REVENUE	91	0	53	0	0	0.00
01-1-73-59500	CASH OVER & SHORT	-3,541	0	-2,063	0	0	0.00
01-1-73-85100	LACOMBE COUNTY GRANTS	173,036	150,000	223,677	220,000	-70,000	31.82
01-1-73-93200	TRANSFER FROM OTHER OPERATING	543	0	0	0	0	0.00
Total REVENUES		490,146	408,500	526,525	489,500	-81,000	
01-2-73-11100	WAGES	409,603	463,775	508,676	496,170	32,395	6.53
01-2-73-11200	WAGES - MAINTENANCE	84,660	0	90,675	0	0	0.00
01-2-73-13100	PAYROLL BENEFITS	61,456	72,361	68,652	91,647	19,286	21.04
01-2-73-13200	PAYROLL BENEFITS - MAINTENANCE	8,895	0	20,389	0	0	0.00
01-2-73-21100	TRAVEL & SUBSISTENCE	923	500	1,445	500	0	0.00
01-2-73-21300	TRAINING & CONFERENCES	5,615	4,100	1,975	4,100	0	0.00
01-2-73-21400	MEMBERSHIP FEES	434	900	334	900	0	0.00
01-2-73-21500	POSTAGE & FREIGHT	253	400	233	400	0	0.00
01-2-73-21600	STAFF & VOLUNTEER APPRECIATION	100	600	342	600	0	0.00
01-2-73-21700	TELEPHONE & FAX	2,750	2,916	2,792	2,916	0	0.00
01-2-73-22100	ADVERTISING & PROMOTIONS	1,600	3,000	1,712	3,000	0	0.00
01-2-73-23900	OTHER PROFESSIONAL SERVICES	2,457	2,700	0	2,700	0	0.00
01-2-73-25100	JANITORIAL SERVICES	154	0	0	0	0	0.00
01-2-73-25200	BUILDING MAINTENANCE & REPAIRS	20,245	20,270	4,650	20,000	-270	-1.35
01-2-73-25300	EQUIPMENT MAINTENANCE & REPAIR	70,782	30,500	31,224	30,500	0	0.00
01-2-73-27100	LICENSES & REGISTRATION	193	100	405	400	300	75.00
01-2-73-27400	INSURANCE	2,858	3,144	2,899	3,616	472	13.05
01-2-73-51100	MEETING SUPPLIES	0	50	0	50	0	0.00
01-2-73-51200	UNIFORMS & SAFETY GEAR	978	1,050	2,326	1,050	0	0.00
01-2-73-51300	JANITORIAL SUPPLIES	6,061	6,250	10,001	6,250	0	0.00
01-2-73-51400	OFFICE SUPPLIES	1,135	2,000	694	2,000	0	0.00
01-2-73-51500	COMPUTER & PHOTOCOPIER EXPENSE	1,844	3,000	2,983	3,000	0	0.00
01-2-73-51600	COFFEE & WATER SUPPLIES	323	250	655	250	0	0.00
01-2-73-51700	PROGRAM/EVENT MATERIALS & SUPP	9,758	12,700	14,983	12,700	0	0.00
01-2-73-51800	FOOD SUPPLIES FOR RESALE	4,737	4,800	6,475	4,800	0	0.00
01-2-73-51900	MERCHANDISE FOR RESALE	4,556	4,875	1,395	4,875	0	0.00
01-2-73-52400	GENERAL MATERIALS & SUPPLIES	4,812	2,800	1,180	2,800	0	0.00
01-2-73-52700	UPGRADING & REPLACEMENT	3,458	12,050	6,673	12,050	0	0.00
01-2-73-54100	UTILITIES - WATER	19,825	12,635	8,300	12,635	0	0.00
01-2-73-54200	UTILITIES - WASTEWATER	5,598	7,283	3,333	7,283	0	0.00
01-2-73-54300	UTILITIES - GAS	19,469	21,177	12,895	21,601	424	1.96
01-2-73-54400	UTILITIES - ELECTRICITY	69,226	62,583	66,015	60,462	-2,121	-3.51
01-2-73-54600	UTILITIES - SOLID WASTE	202	0	0	0	0	0.00
01-2-73-56200	CHEMICALS & SPECIAL PRODUCTS	36,078	37,000	41,638	37,000	0	0.00
01-2-73-76400	TRANSFER TO RESERVES	10,000	10,000	10,000	10,000	0	0.00
01-2-73-81300	CREDIT & DEBIT CARD FEES	3,329	2,550	5,435	2,550	0	0.00
01-2-73-96800	INFO SERVICES RECOVERY	18,459	22,823	24,966	37,864	15,041	39.72
01-2-73-99300	AMORT	0	0	2,823	0	0	0.00
01-2-73-99400	AMORT	0	0	59,949	0	0	0.00

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
01-2-73-99600	AMORT	0	0	7,218	0	0	0.00
	Total EXPENSES	892,826	831,142	1,026,340	896,669	65,527	
	AQUATIC CENTRE Surplus/(Deficit)	-402,680	-422,642	-499,815	-407,169	-15,473	

BARNETT ARENA (Department 74)

Department Summary

Barnett Arena houses twin arenas; the front ice is regulation size, while the back ice is slightly smaller. The arenas are in operation year round. Ice is installed in August and removed in April. Winter Arena activities include minor and recreational hockey, ringette, public skating and figure skating. Red Deer Rebels and the Bentley Generals hockey teams have played games periodically in the Barnett Arena. The arena is also rented by Service Clubs for fundraisers and by individuals for private functions. During summer months the facility is utilized for the annual trade show, lacrosse, in-line skating & hockey training camps. The outdoor ice surface directly north of the arena is maintained by the City. The curling rink is within the same building, however is operated by Lacombe Curling Club. Arena staff provides maintenance services in all City owned facilities as part of their regular work load.

2014 Budget Summary

- The Barnett Arena has a proposed overall increase of 6.17% (\$29,121)
- Overall wages & benefits for this department have increased \$29,645
- Electricity rates have been reduced by \$12,215
- Info Services Recovery has increased by \$9,704
- Increase in Common Services Recovery of \$2,716



From Category: 0 To Category: 79
Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
74 --> ARENA							
01-1-74-41400	CONCESSION & VENDING MACHINES	11,950	12,000	12,264	12,000	0	0.00
01-1-74-43200	USER FEES	315,575	255,000	336,666	257,000	-2,000	0.78
01-1-74-43400	ADVERTISING REVENUE	17,092	14,900	17,326	12,500	2,400	-19.20
01-1-74-56200	BUILDING RENTALS & LEASES	17,392	13,000	21,934	13,000	0	0.00
01-1-74-59100	DONATIONS	2,238	1,000	1,000	1,000	0	0.00
01-1-74-59300	OTHER REVENUE	1,384	0	1,433	0	0	0.00
01-1-74-85100	LACOMBE COUNTY GRANTS	106,178	119,000	131,121	130,000	-11,000	8.46
01-1-74-93200	TRANSFER FROM OTHER OPERATING	3,572	3,500	3,401	3,500	0	0.00
Total REVENUES		475,381	418,400	525,145	429,000	-10,600	
01-2-74-11100	WAGES	62,431	347,653	114,729	365,675	18,022	4.93
01-2-74-11200	WAGES - MAINTENANCE	259,926	0	268,530	0	0	0.00
01-2-74-13100	PAYROLL BENEFITS	10,391	80,080	22,416	92,703	12,623	13.62
01-2-74-13200	PAYROLL BENEFITS - MAINTENANCE	53,813	0	67,078	0	0	0.00
01-2-74-21100	TRAVEL & SUBSISTENCE	1,056	1,000	280	1,000	0	0.00
01-2-74-21300	TRAINING & CONFERENCES	626	7,300	1,070	7,300	0	0.00
01-2-74-21400	MEMBERSHIP FEES	154	500	154	500	0	0.00
01-2-74-21500	POSTAGE & FREIGHT	465	100	106	100	0	0.00
01-2-74-21600	STAFF & VOLUNTEER APPRECIATION	0	500	230	500	0	0.00
01-2-74-21700	TELEPHONE & FAX	3,587	3,143	3,496	3,143	0	0.00
01-2-74-22100	ADVERTISING & PROMOTIONS	2,409	1,700	226	1,700	0	0.00
01-2-74-22300	SUBSCRIPTIONS & PUBLICATIONS	0	150	0	150	0	0.00
01-2-74-25100	JANITORIAL OPERATING SERVICES	1,100	0	0	0	0	0.00
01-2-74-25200	BUILDING MAINTENANCE & REPAIRS	12,949	15,500	6,468	15,500	0	0.00
01-2-74-25300	EQUIPMENT MAINTENANCE & REPAIR	22,418	18,000	24,934	18,000	0	0.00
01-2-74-26300	EQUIPMENT RENTALS	3,768	2,425	3,062	3,175	750	23.62
01-2-74-27100	LICENSE & REGISTRATION	265	250	353	500	250	50.00
01-2-74-27400	INSURANCE	29,146	29,482	39,597	33,904	4,422	13.04
01-2-74-27600	HEARING TESTS	0	200	239	240	40	16.67
01-2-74-51200	UNIFORMS & SAFETY GEAR	1,252	3,000	1,418	3,000	0	0.00
01-2-74-51300	JANITORIAL SUPPLIES	8,607	6,000	5,195	8,000	2,000	25.00
01-2-74-51400	OFFICE SUPPLIES	725	1,000	418	1,000	0	0.00
01-2-74-51600	COFFEE & WATER SUPPLIES	212	300	280	300	0	0.00
01-2-74-51700	PROGRAM/EVENT MATERIALS & SUPP	0	0	3	0	0	0.00
01-2-74-51800	FOOD SUPPLIES FOR RESALE	5,083	4,800	6,475	4,800	0	0.00
01-2-74-52100	GAS, FUEL, & OIL	7,509	0	11,804	0	0	0.00
01-2-74-52400	GENERAL MATERIALS & SUPPLIES	8,096	15,250	6,692	15,250	0	0.00
01-2-74-52700	UPGRADING & REPLACEMENT	25,430	5,500	5,192	5,500	0	0.00
01-2-74-54100	UTILITIES - WATER	14,973	12,393	13,623	12,393	0	0.00
01-2-74-54200	UTILITIES - WASTEWATER	4,478	3,726	4,282	3,726	0	0.00
01-2-74-54300	UTILITIES - GAS	68,953	68,640	60,479	70,013	1,373	1.96
01-2-74-54400	UTILITIES - ELECTRICITY	102,494	76,802	88,564	64,587	-12,215	-18.91
01-2-74-54600	UTILITIES - SOLID WASTE	16,296	16,296	16,908	16,296	0	0.00
01-2-74-76400	TRANSFER TO RESERVES	25,000	25,000	25,000	25,000	0	0.00
01-2-74-81400	BANK CHARGES & OTHER PENALTIES	13	0	0	0	0	0.00
01-2-74-96100	COMMON SERVICES RECOVERY	138,015	122,447	180,003	125,163	2,716	2.17
01-2-74-96800	INFO SERVICES RECOVERY	16,489	20,853	22,811	30,593	9,740	31.84
01-2-74-99300	AMORT	0	0	9,438	0	0	0.00
01-2-74-99400	AMORT	0	0	81,701	0	0	0.00
01-2-74-99600	AMORT	0	0	19,916	0	0	0.00
01-2-74-99700	AMORT	0	0	6,518	0	0	0.00
Total EXPENSES		908,129	889,990	1,119,688	929,711	39,721	

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
	ARENA Surplus/(Deficit)	-432,748	-471,590	-594,543	-500,711	29,121	

PARKS AND PLAYGROUNDS (Department 75)

Department Summary

The Parks and Playground department maintains all city owned parks and facilities lands, open spaces, sports fields, boulevards, and green areas. Maintenance includes turf maintenance (mowing trimming, fertilizing), tree planting and pruning, flowerbeds, baskets and planters, playgrounds, weed control, garbage pickup throughout park areas, and sport field maintenance. Trail maintenance, grooming and clearing is overseen by parks staff.

Lions Campground operates from May to October (on occasion later weather permitting). A contractor was hired in 2012 to oversee the campground with municipal parks staff providing assistance. Campground Revenues in 2013 were \$114,767. In 2013 the contractor assumed all responsibility for the campground, relieving the need to assign municipal staff.

Parks staff provides all care and maintenance in the Cemetery

During winter months, parks staff clear trails and walkways of snow and build and maintain outdoor skating rinks on storm ponds and at the arena.

- The grounds keeper will concentrate on the downtown core (Lest we Forget Park, Police station, boulevard gardens), weeding, gardening, watering, litter collection, pulling of weeds in sidewalk cracks and tree wells.

The seasonal staff allows the full time permanent staff to focus on their regular duties without interruption, thereby increasing efficiency and timely completion.

2014 Budget Summary

- The Parks and Playgrounds Department has an overall increase of .17% (\$1,522)
- Wages and Benefits have been adjusted for allocations decreasing the overall cost by \$5,025
- Campground caretaker contract fees remain unchanged of \$12,000
- Electricity costs will decrease by \$6,686
- Materials and supplies will decrease by \$7,875
- Info Services Recovery for technology will increase by \$38
- Common Services Recovery will increase by \$5,358.



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
75 --> PARKS & PLAYGROUNDS							
01-1-75-43200	USER FEES	132,125	118,000	116,103	118,400	-400	0.34
01-1-75-56200	BUILDING RENTALS & LEASES	1,287	1,000	1,300	1,000	0	0.00
01-1-75-59000	SPECIAL PROGRAM/EVENT REVENUE	13,674	8,000	6,059	8,000	0	0.00
01-1-75-59100	DONATIONS	0	0	1,000	0	0	0.00
01-1-75-59300	OTHER REVENUE	0	0	360	0	0	0.00
01-1-75-84100	PROVINCIAL GRANTS	12,800	10,800	2,000	2,000	8,800	-440.00
01-1-75-85100	LACOMBE COUNTY GRANTS	11,478	14,000	14,737	14,000	0	0.00
01-1-75-87100	OUTSIDE CONTRIBUTIONS	1,000	0	1,000	0	0	0.00
01-1-75-87200	Parks Contributed Assets	437,710	0	0	0	0	0.00
Total REVENUES		610,074	151,800	142,559	143,400	8,400	
01-2-75-11100	WAGES	385,220	466,035	437,663	452,199	-13,836	-3.06
01-2-75-13100	PAYROLL BENEFITS	64,429	71,784	73,455	80,595	8,811	10.93
01-2-75-21100	TRAVEL & SUBSISTENCE	973	1,000	1,942	1,000	0	0.00
01-2-75-21300	TRAINING & CONFERENCES	2,223	3,400	1,435	3,400	0	0.00
01-2-75-21400	MEMBERSHIP FEES	135	250	215	340	90	26.47
01-2-75-21500	POSTAGE & FREIGHT	0	100	201	100	0	0.00
01-2-75-21600	STAFF & VOLUNTEER APPRECIATION	119	150	86	750	600	80.00
01-2-75-21700	TELEPHONE & FAX	557	766	734	766	0	0.00
01-2-75-22100	ADVERTISING & PROMOTIONS	1,104	1,600	1,705	1,600	0	0.00
01-2-75-22300	SUBSCRIPTIONS & PUBLICATIONS	0	50	0	50	0	0.00
01-2-75-23900	OTHER PROFESSIONAL SERVICES	21,900	40,000	45,889	40,000	0	0.00
01-2-75-25200	BUILDING MAINTENANCE & REPAIRS	1,867	7,500	3,666	7,750	250	3.23
01-2-75-25300	EQUIPMENT MAINTENANCE & REPAIR	7,159	5,550	2,184	6,050	500	8.26
01-2-75-26300	EQUIPMENT RENTALS	564	3,000	580	3,500	500	14.29
01-2-75-27100	LICENSES & REGISTRATION	58	100	27	200	100	50.00
01-2-75-27400	INSURANCE	13,435	16,769	14,355	19,284	2,515	13.04
01-2-75-27500	INSURANCE CLAIMS / DAMAGE PAYOL	298	1,000	0	1,000	0	0.00
01-2-75-27600	HEARING TESTS	0	125	191	125	0	0.00
01-2-75-51200	UNIFORMS & SAFETY GEAR	1,271	1,500	1,179	3,500	2,000	57.14
01-2-75-51300	JANITORIAL SUPPLIES	3,528	2,000	4,162	2,000	0	0.00
01-2-75-51400	OFFICE SUPPLIES	0	100	81	100	0	0.00
01-2-75-51700	PROGRAM/EVENT MATERIALS & SUPP	194	750	769	750	0	0.00
01-2-75-52100	GAS, FUEL & OIL	18,328	0	26,563	0	0	0.00
01-2-75-52400	GENERAL MATERIALS & SUPPLIES	25,479	38,875	15,662	31,000	-7,875	-25.40
01-2-75-52700	UPGRADING & REPLACEMENT	28,745	21,000	24,846	21,000	0	0.00
01-2-75-53200	GROUNDS MATERIALS	21,580	20,000	36,175	20,000	0	0.00
01-2-75-54100	UTILITIES - WATER	2,729	3,370	1,852	3,370	0	0.00
01-2-75-54200	UTILITIES - WASTEWATER	535	536	687	536	0	0.00
01-2-75-54300	UTILITIES - GAS	3,801	3,120	-1,722	3,877	757	19.53
01-2-75-54400	UTILITIES - ELECTRICITY	15,766	20,723	15,784	14,037	-6,686	-47.63
01-2-75-54600	UTILITIES - SOLID WASTE	4,539	6,480	7,294	6,480	0	0.00
01-2-75-56200	CHEMICALS & SPECIAL PRODUCTS	6,711	17,500	9,131	17,500	0	0.00
01-2-75-76200	TRANSFER TO CAPITAL	13,940	0	0	0	0	0.00
01-2-75-76400	TRANSFER TO RESERVES	20,000	20,000	20,000	20,000	0	0.00
01-2-75-77200	TRANSFERS TO LOCAL ORGANIZATIO	25,000	25,000	26,000	25,000	0	0.00
01-2-75-81300	CREDIT & DEBIT CARD FEES	2,317	1,800	3,038	1,800	0	0.00
01-2-75-96100	COMMON SERVICES RECOVERY	219,510	241,542	252,607	246,900	5,358	2.17
01-2-75-96800	INFO SERVICES RECOVERY	3,208	4,081	4,464	4,119	38	0.92
01-2-75-99300	AMORT	0	0	157,403	0	0	0.00
01-2-75-99400	AMORT	0	0	44,085	0	0	0.00
01-2-75-99600	AMORT	0	0	50,497	0	0	0.00

Budget Department by Category



From Category: 0 **To Category:** 79
Account Code: 01-1-??-????? **To :** 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
	Total EXPENSES	917,222	1,047,556	1,284,885	1,040,678	-6,878	
	PARKS & PLAYGROUNDS Surplus/(Deficit)	-307,148	-895,756	-1,142,326	-897,278	1,522	

PUBLIC LIBRARIES (Department 77)

Department Summary

The Public Libraries Department provides an annual operating grant to the Lacombe Public Library (operating as Mary C. Moore Public Library) as well as membership fees for Parkland Regional Library.

Mary C Moore Public Library operates as a not-for-profit society out of Lacombe Memorial Centre. The Library occupies 10,200 square feet, and aside from regular library services, children's programming, computers for public use, and youth programming are offered. The Library is open daytime hours, Monday to Saturday and two late evenings. They also offer the Lacombe lecture history series and Lacombe book club. The City provides an annual operating grant as well as a grant in kind to cover lease costs and custodial services. The City also provides accounting services to the library on a fee for service basis.

Parkland Regional Library (PRL) is located directly east of City Hall. PRL was formed in 1959, the first regional library in Alberta. PRL's primary goal is to be a leader for its members to achieve excellence in library service through providing human and material support services as needed by the libraries, acting as a focus for leadership and library advocacy, being effectively and efficiently governed, and financially sustainable. The library is a regional system comprised of 65 municipalities. PRL receives funding from Alberta Municipal Affairs and a Rural Library Services Grant. Member municipalities pay a capita fee of \$7.50.

2014 Budget Summary

- Overall increase to the proposed budget is (\$24,833)
- Parkland Regional Library membership fees increased \$2,581
- Mary C Moore Library will receive \$17,610 in additional funding
- Wage and benefits expenses for City employees increased \$4,517 due to STEP increases, benefits costs, 1% COLA and reclassifications of custodial staff in 2013

Budget Department by Category



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
77 --> LIBRARY							
01-1-77-85100	LACOMBE COUNTY GRANTS	40,133	43,256	37,810	43,256	0	0.00
	Total REVENUES	40,133	43,256	37,810	43,256	0	
01-2-77-11100	WAGES	20,478	15,967	25,558	19,345	3,378	17.46
01-2-77-13100	PAYROLL BENEFITS	3,492	3,230	5,408	4,369	1,139	26.07
01-2-77-21400	MEMBERSHIP FEES	82,952	85,417	85,227	87,998	2,581	2.93
01-2-77-27400	INSURANCE	756	832	867	957	125	13.06
01-2-77-76100	TRANSFER TO OTHER OPERATING	262,056	245,000	248,198	245,000	0	0.00
01-2-77-77200	TRANSFERS TO LOCAL ORGANIZATIO	217,558	220,605	220,605	238,215	17,610	7.39
	Total EXPENSES	587,292	571,051	585,863	595,884	24,833	
	LIBRARY Surplus/(Deficit)	-547,159	-527,795	-548,053	-552,628	24,833	

CULTURE (Department 78)

Department Summary

The mandate of this department is to develop and support initiatives that showcase the City of Lacombe as a municipality that champions Cultural pursuits through investment of resources. This fosters a diverse urban community that enjoys optimum social, economic and aesthetic elements. A community is enriched by artistic and cultural choices, making it a “place” where people choose to live, conduct business, and invest. Culture includes creative industries, cultural organizations, festivals and events, and natural, cultural, and architectural heritage. This department oversees the Public Art Collection, Art Endowment Scholarship Fund, Annual Art Exhibition and Sale, Alberta Arts Days, and the Arts Gala. It works closely with Heritage and Museums, Libraries, and Tourism.

Major projects for 2013 include commissioning of a formal needs and development of a Cultural Plan to support continued development of cultural infrastructure. Funds have been budgeted to cost share in a Master Recreation and Culture study with Recreation. The Recreation Master Plan will be published in 2014.

2014 Budget Summary

- The overall budget increase of 7.54% (\$9,840)
 - Wages and benefits have increased \$10,174 due to position reclassifications in 2013, a 1% COLA, annual STEP increases and benefits costs for 2014.
 - Transfer to other organizations has increased \$4,715
 - Advertising and Promotions has increased by \$5,500
 - Other Professional Services has decreased by \$66,785

Budget Department by Category

Date : May 23, 2014

Time : 11:48 am



From Category: 0 To Category: 79
 Account Code: 01-1-??-????? To : 01-2-??-?????

Account Code	Account Description	2012 ACTUAL VALUES	2013 FINAL BUDGET	2013 ACTUAL VALUES	2014 FINAL BUDGET	Variance	Var %
GENERAL FUND							
REVENUES							
78 --> CULTURE							
01-1-78-41400	CONCESSION & VENDING MACHINE R	1,110	800	533	700	100	-14.29
01-1-78-43100	REGISTRATION FEES	6,071	6,600	9,797	7,500	-900	12.00
01-1-78-43200	USER FEES	7,943	7,700	8,313	7,100	600	-8.45
01-1-78-43500	RESALEABLE MERCHANDISE	3,801	1,800	8,265	6,000	-4,200	70.00
01-1-78-59100	DONATIONS	2,000	2,450	5,135	1,950	500	-25.64
01-1-78-59300	OTHER REVENUE	3,447	200	0	3,000	-2,800	93.33
01-1-78-84100	PROVINCIAL GRANTS	0	60,000	57,705	0	60,000	0.00
01-1-78-92100	TRANSFER FROM RESERVES	5,000	0	0	0	0	0.00
Total REVENUES		29,372	79,550	89,748	26,250	53,300	
01-2-78-11100	WAGES	54,114	54,450	57,208	60,922	6,472	10.62
01-2-78-13100	PAYROLL BENEFITS	9,248	10,322	11,072	14,024	3,702	26.40
01-2-78-21100	TRAVEL & SUBSISTENCE	33	0	0	0	0	0.00
01-2-78-21300	TRAINING & CONFERENCES	25	0	0	0	0	0.00
01-2-78-21400	MEMBERSHIP FEES	215	390	140	765	375	49.02
01-2-78-21500	POSTAGE & FREIGHT	1,094	1,475	1,207	1,675	200	11.94
01-2-78-21600	STAFF & VOLUNTEER APPRECIATION	961	760	907	1,260	500	39.68
01-2-78-22100	ADVERTISING & PROMOTIONS	6,207	6,780	5,727	12,280	5,500	44.79
01-2-78-22200	PRINTING & BINDING	1,749	1,750	1,750	2,000	250	12.50
01-2-78-23900	OTHER PROFESSIONAL SERVICES	31,122	93,471	99,654	27,436	-66,035	-240.69
01-2-78-25300	EQUIPMENT MAINTENANCE & REPAIR	0	2,500	0	2,500	0	0.00
01-2-78-51100	MEETING SUPPLIES	220	250	63	250	0	0.00
01-2-78-51500	COMPUTER & PHOTOCOPIER EXPENSE	730	500	860	500	0	0.00
01-2-78-51700	PROGRAM/EVENT MATERIALS & SUPP	5,048	5,850	6,785	6,950	1,100	15.83
01-2-78-51800	FOOD SUPPLIES FOR RESALE	2,096	1,200	2,154	1,000	-200	-20.00
01-2-78-51900	MERCHANDISE FOR RESALE	3,642	1,200	5,600	0	-1,200	0.00
01-2-78-52400	GENERAL MATERIALS & SUPPLIES	0	100	195	350	250	71.43
01-2-78-52700	UPGRADING & REPLACEMENT	9,011	9,000	10,828	9,000	0	0.00
01-2-78-53700	SIGNS	2,038	2,000	0	2,100	100	4.76
01-2-78-76100	TRANSFER TO OTHER OPERATING	13,691	9,475	7,109	9,775	300	3.07
01-2-78-77200	TRANSFERS TO LOCAL ORGANIZATIO	820	2,000	10,669	6,715	4,715	70.22
01-2-78-77300	TRANSFERS TO INDIVIDUALS	3,025	2,750	2,675	3,000	250	8.33
01-2-78-96800	INFO SERVICES RECOVERY	2,908	3,781	4,136	4,042	261	6.46
Total EXPENSES		147,997	210,004	228,739	166,544	-43,460	
CULTURE Surplus/(Deficit)		-118,625	-130,454	-138,991	-140,294	9,840	