

**CITY OF LACOMBE**  
**MINUTES OF COUNCIL MEETING 19-02**

Minutes of the Regular Meeting of Council held on **January 28, 2019** in the Council Chambers of the City Administration Office.

**Present:** Mayor Grant Creasey  
Deputy Mayor Don Gullekson  
Councillor Cora Hoekstra  
Councillor Thalia Hibbs  
Councillor Jonathan Jacobson  
Councillor Reuben Konnik  
Councillor Chris Ross

**Regrets:**

**Staff Present:** Matthew Goudy, Chief Administrative Officer  
Deborah Juch, Director of Community Services  
Diane Piche, Director of Corporate Services  
Jordan Thompson, Director of Operations and Planning Services  
Barbara Wilton, Manager of Human Resources  
Justin de Bresser, Senior Manager, Financial Services  
Deven Kumar, Communications Coordinator  
Calvin Bennefield, Manager of Parks and Facilities  
Guy Lapointe, Community and Economic Development Manager  
Denise Bellabono, Legislative Coordinator/Executive Support

**Media Present:** Todd Vaughan, Lacombe Express  
Ashli Barrett, Lacombe Globe

**Others Present:** Andrew Stone, Red Deer Catering  
Colin Stone, Red Deer Catering

**CALL TO ORDER – Regular Meeting of Council**

Mayor Creasey called the meeting to order at 5:00 p.m.

**ADOPTION OF AGENDA**

**MOVED BY** Councillor Konnik:

11/178.02 19MO  
Agenda adopted as  
presented.  
19-031

THAT the January 28, 2019 regular meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

Councillor Ross informed Council of recommended updates to a January 14, 2019 Council Minutes.

11/179.02 19MO  
Minutes confirmed  
as amended.  
19-032

**MOVED BY** Councillor Hibbs:

THAT the January 14, 2019 meeting minutes be confirmed as amended.

CARRIED UNANIMOUSLY

**INFORMATION**

**MOVED BY** Councillor Konnik:

11/173.04 19MO  
Three items of  
correspondence  
received as  
information.  
19-033

THAT Council receive the following correspondence as information.

1. January 23 Potential Green Bins Removal
2. January 19 Lacombe Rockets Hockey
3. January 7 Alberta Order of Excellence

CARRIED UNANIMOUSLY

**PRESENTATIONS**

Red Deer Catering Proposal (RDC)

Red Deer Catering representatives Andrew Stone and Colin Stone presented Council with a proposal for onsite catering at the Lacombe Memorial Centre (LMC). The caterers proposed a partnership with the LMC to drive new revenue streams for the City and grow the number of catered events in Lacombe. RDC informed council that with having their own trucks equipped with fridges and ovens will have minimum impact to the LMC's equipment and existing users. RDC proposed a unique approach in offering the exclusivity, which would allow the City to have a revenue stream that it does not have now. RDC has served organizations that hold conferences, tradeshow, events and meetings that are looking for a venue like the LMC. Provided RDC arrange for all the food and services at their prices, the proposed commission rates to the LMC would be 8-10%. The majority of RDC business is offsite, allowing to keep prices the same inside and outside in order to keep the marketable business inside. Any existing customers would be grandfathered in and any new customers would use RDC. It is up to the LMC to determine how much they would want to partnership with RDC. The City has a very small community center where anyone can book the use of the kitchen, which can create many problems. The cross traffic in the kitchen and cross use of the kitchen with the café in the past has been an issue, whereas RDC would use their own equipped trucks and have no plans to operate the café. A sample of revenue projections (approximately \$25,000) are based on the history of how much has been catered in the LMC, RDC believes they would grow much more than what is presented in the sample.

**NEW BUSINESS**

Endorsement of Support

**Town of Ponoka**

Matthew Goudy, Chief Administrative Officer, presented an update on the request from the Town of Ponoka for support on equitable treatment in rural communities in accessing government funding. The request comes as a means for the City of Lacombe to demonstrate support and solidarity as long-standing regional partners. The Town of Ponoka's request is in line with the City's Strategic Plan in supporting equitable treatment.

**MOVED BY** Councillor Gullekson:

THAT Council support the equitable treatment for all communities in accessing federal and provincial funding programs.

CARRIED UNANIMOUSLY

11/115.01 19MO  
THAT Council support the equitable treatment for all communities in accessing federal and provincial funding programs.  
19-034

Recreation Services

**Ice Resurfacers RFP**

Deborah Juch, Director of Community Services, provided an update to Council on the replacement of the 2009 Zamboni 525 Ice Resurfacers, with an allocation of \$165,000, which was approved through the 2019 Capital Budget. Three tender submissions were received through means of an RFP posted on the Alberta Purchasing Connection, social media and the local newspaper. The net cost of the unit with a trade-in is \$87,496, with a delivery time of 52 weeks, and arrangements will be made to have a unit for the interim.

**MOVED BY** Councillor Hibbs:

THAT Council approve the purchase of the Olympia Millennium H Ice Resurfacers from Big Hill Services with trade-in of the City's existing 2009 Zamboni 525 ice resurfacers, for a net cost of \$87,496.00 + GST.

CARRIED UNANIMOUSLY

74/783.01 19MO  
THAT Council approve the purchase of the Olympia Millennium H Ice Resurfacers from Big Hill Services with trade-in of the City's existing 2009 Zamboni 525 ice resurfacers, for a net cost of \$87,496.00 + GST.

Corporate Services

**2019 Census**

Diane Piche, Director of Corporate Services, presented to Council the enumerations dates, between April 1 and June 30, should the City proceed

19-035

with a census. Stats Canada conducted the last federal census in 2016 and the next one will be in 2021. The City conducting a census in 2019 has the potential for a net positive impact to the City's finances of approximately \$210 per person. Applying for grant funding, the financial implication to the City would be minimal and the updated population information expected to outweigh the cost.

**MOVED BY** Councillor Ross:

THAT Council conduct a census in 2019, which would be funded by an adjustment to the capital reserve contributions, and designate April 2, 2019 as Census Day in Lacombe.

CARRIED UNANIMOUSLY

### **Local Emergency Management Regulations**

12/982.01 19MO  
THAT Council conduct a census in 2019, which would be funded by an adjustment to the capital reserve contributions, and designate April 2, 2019 as Census Day in Lacombe.  
19-036

Diane Piche, Director of Corporate Services, presented to Council an update on the new Local Authority Emergency Management Regulation that comes into effect on January 1, 2020. The City of Lacombe has already met the majority of the amendments and new requirements of the Emergency Management Act though the City's current Municipal Emergency Management Bylaw 369. In order to ensure all aspects of bylaw 369 abides to the amendments, an internal review of the bylaw will be conducted with any changes brought back to Council before December 2019.

**MOVED BY** Councillor Hoekstra:

THAT Council accept the Local Authority Emergency Management Regulations report as information.

CARRIED UNANIMOUSLY

### **REPORTS**

Council members, with exception of Councillor Konnik, gave verbal and/or written reports for information.

11/173.05 19MO  
THAT Council accept the Local Authority Emergency Management Regulations report as information.  
19-037

**MOVED BY** Councillor Konnik:

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

### **NOTICES OF MOTION**

Mayor Creasey read the Notice of Motion from Councillor Ross and informed Council it would be dealt with at the next regular meeting of Council.

11/173.06 19MO  
THAT Council written and verbal reports be received as information.  
19-038

Mayor Creasey read the Notice of Motion from Councillor Hibbs and informed Council it would be dealt with at the next regular meeting of Council.

*Any submitted Notices of Motion are dealt with at a subsequent regular meeting of Council per City of Lacombe Procedural Bylaw No. 370 Section 6.14(10).*

### **IN CAMERA**

**MOVED BY** Councillor Gullekson:

THAT Council with staff attending to support Council (Barbara Wilton, Matthew Goudy, Diane Piche, Deborah Juch, Jordan Thompson, Guy Lapointe) move In Camera at 6:14 PM to discuss the following items:

- (1) Monthly Update (*FOIP Section 17 and 23*)
- (2) Proposal

CARRIED UNANIMOUSLY

11/177.05 19MO  
THAT Council with staff attending to support Council (Barbara Wilton, Matthew Goudy, Diane Piche, Deborah

*Meeting recessed at 6:14 pm.  
Meeting resumed at 6:25 pm.*

Juch, Jordan  
Thompson) move In  
Camera at 6:14 PM to  
discuss the following  
items: monthly update  
(FOIP Section 17 and  
23) and Proposal  
19-039

**MOVED BY** Councillor Hibbs:

THAT Council return to Open Meeting at 6:49 PM.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Hoekstra:

THAT Council direct Administration to decline a proposal from Red Deer Catering to provide semi-exclusive catering to the Lacombe Memorial Centre.

CARRIED UNANIMOUSLY

11/177.06 19MO  
Open Meeting  
19-040

**MOVED BY** Councillor Konnik:

THAT Council with staff attending to support Council (Barbara Wilton) move In Camera at 6:50 PM to discuss the following items:

(1) Personnel

72/159.01 19MO  
THAT Council direct  
Administration to  
decline a proposal from  
Red Deer Catering to  
provide semi-exclusive  
catering to the Lacombe  
Memorial Centre.  
19-041

**MOVED BY** Councillor Hibbs:

THAT Council return to Open Meeting at 7:30 PM.

**ADJOURNMENT**

11/177.07 19MO  
THAT Council with staff  
attending to support  
Council (Barbara  
Wilton) move In  
Camera at 6:50 PM to  
discuss the following  
items: Personnel  
19-042

**MOVED BY** Councillor Hoekstra:

THAT the meeting be adjourned at 7:31 PM.

CARRIED UNANIMOUSLY

11/177.08 19MO  
Open Meeting  
19-043

11/177.09 19MO  
Adjournment  
19-044

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Mayor

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Chief Administrative Officer