

CITY OF LACOMBE
MINUTES OF COUNCIL MEETING 18-23

Minutes of the Regular Meeting of Council held on **December 10, 2018** in the Council Chambers of the City Administration Office.

Present: Mayor Grant Creasey
Deputy Mayor Chris Ross
Councillor Don Gullekson
Councillor Cora Hoekstra
Councillor Thalia Hibbs
Councillor Reuben Konnik

Regrets Councillor Jonathan Jacobson
Matthew Goudy, Chief Administrative Officer

Staff Present: Brenda Vaughan, Acting Chief Administrative Officer
Deborah Juch, Director of Community Services
Diane Piche, Director of Corporate Services
Jordan Thompson, Director of Operations and Planning Services
Barbara Wilton, Manager of Human Resources
Justin de Bresser, Senior Manager, Financial Services
Deven Kumar, Communications Coordinator
Deb Bonnett, Manager of Planning and Development
Denise Bellabono, Executive Assistant

Media Present: Todd Vaughan, Lacombe Express
Ashli Barrett, Lacombe Globe

Others Present: Ben Newman, Lacombe Resident

CALL TO ORDER – Regular Meeting of Council

Mayor Creasey called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

MOVED BY Councillor Hibbs:

11/178.25 18MO
Agenda adopted as
amended.
18-436

THAT the December 10, 2018 regular meeting agenda be adopted as amended to include a labour and legal item for discussion In Camera.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED BY Councillor Hibbs:

11/179.24 18MO
Minutes confirmed
as presented.
18-437

THAT the November 26, 2018 meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

INFORMATION

MOVED BY Councillor Hibbs:

11/173.48 18MO
Four items of
correspondence
received as
information.
18-438

THAT Council receive the following correspondence as information.

1. November 21, 2018 Citizen concerns (47th avenue parking, traffic, garbage)
2. Minister of Municipal Affairs Correspondence re new legislation, City Charters Fiscal Framework Act.
3. September 18, 2018 Lacombe and District Recreation, Parks and Culture Board September 18, 2018 Minutes
4. September 17, 2018 North Red Deer Regional Wastewater Services Commission Minutes.

CARRIED UNANIMOUSLY

Council moved into a Public Hearing at 5:30 p.m. for Bylaw 465 (Road Closure) and for Bylaw 263.6 (Southeast Lacombe Area Structure Plan).

PUBLIC HEARING – 5:30 PM

Planning and Development Services

Bylaw 465 – (Road Closure – 4457 50 Avenue)

City of Lacombe Bylaw 465, a Bylaw of the City of Lacombe providing for the closure to public travel and creating title to portions of a public roadway in accordance with Section 22 of the Municipal Government Act.

The Administrative Assistant advised Council the purpose of the public hearing is to hear any public submissions on the road closure. Per Section 606 of the MGA (Requirements for Advertising), Public Hearing notice was advertised in the Lacombe Express Thursday November 29, 2018 and Thursday December 6, 2018. It was confirmed that no submissions were received.

Mayor Creasey advised the order for the public hearing presentations will be:

1. Development Officer or designate
2. Those in favor of the bylaw
3. Those opposed to the bylaw
4. Any person deemed to be affected who wishes to be heard

Development Officer or Designate

Deb Bonnett, Manager of Planning and Development, presented Bylaw 465 to consider the closure of a portion of a public roadway to public travel.

Those in Favour of the Bylaw

None came forward in favour.

Those Opposed to the Bylaw

None came forward opposed.

Any Person Deemed to be Affected Who Wishes to be Heard

None came forward deemed to be affected.

Mayor Creasey declared the Public Hearing for Bylaw 465 closed at 5:35 p.m.

PUBLIC HEARING – 5:36 PM

Planning and Development Services

Bylaw 263.6 – (Southeast Lacombe Area Structure Plan)

City of Lacombe Bylaw 263.6, a Bylaw of the City of Lacombe to amend Schedule A of Bylaw 263, the Southeast Lacombe Area Structure Plan. The Administrative Assistant advised Council the purpose of the public hearing is to hear any public submissions on the amending Bylaw 263.6, to amend Schedule A, the Southeast Lacombe Area Structure Plan. Per Section 606 of the MGA (Requirements for Advertising), Public Hearing notice was advertised in the Lacombe Express Thursday November 29, 2018 and Thursday December 6, 2018. It was confirmed that no submissions were received.

Mayor Creasey advised the order for the public hearing presentations will be:

1. Development Officer or designate
2. Those in favor of the bylaw
3. Those opposed to the bylaw
4. Any person deemed to be affected who wishes to be heard

Development Officer or Designate

Deb Bonnett, Manager of Planning and Development, presented Bylaw 263.6 to provide for amendments to Schedule A, the Southeast Lacombe Area Structure Plan, with respect to changes to the commercial land uses in the plan.

Those in Favour of the Bylaw

Local resident Ben Newman spoke in favour of development, however, he sought clarification on the types of proposed land uses for the area.

Those Opposed to the Bylaw

None came forward opposed.

Any Person Deemed to be Affected Who Wishes to be Heard

None came forward deemed to be affected.

Mayor Creasey declared the Public Hearing for Bylaw 263.6 closed at 5:44 p.m.

Council returned to the Regular Meeting at 5:44 PM.

BYLAWS

Planning and Development Services

Bylaw 465 (Road Closure – 4457 50 Avenue)

Debbie Bonnett, Manager of Planning and Development, presented Bylaw 465 for second and third reading, to close portions of a public roadway adjacent to 4457 50 Avenue.

MOVED BY Councillor Hibbs:

THAT Council give second reading to Bylaw 465 as presented.

CARRIED UNANIMOUSLY

11/175.61 18MO
THAT Council give
second reading to
Bylaw 465
18-439

MOVED BY Councillor Konnik:

THAT Council give third reading to Bylaw 465 as presented.

CARRIED UNANIMOUSLY

32/716.01 18BL
THAT Council give third
reading to Bylaw 465
18-440

Bylaw 263.6 (Southeast Lacombe Area Structure Plan)

Debbie Bonnett, Manager of Planning and Development, presented Bylaw 263.6 for second and third reading, to amend the Southeast Lacombe Area Structure Plan for commercial land uses in the plan.

MOVED BY Councillor Hibbs:

THAT Council give second reading to Bylaw 263.6 as amended.

AGAINST:

FOR:

Councillor Hoekstra

Mayor Creasey
Councillor Ross
Councillor Gullekson
Councillor Hibbs
Councillor Konnik

CARRIED

11/175.62 18MO
THAT Council give
second reading to
Bylaw 263.6
18-441

MOVED BY Councillor Hibbs:

THAT Council third reading to Bylaw 263.6 as presented.

AGAINST:

FOR:

Councillor Hoekstra

Mayor Creasey
Councillor Ross
Councillor Gullekson
Councillor Hibbs
Councillor Konnik

CARRIED

61/201.01 18BL
THAT Council give third
reading to Bylaw 263.6
18-442

Corporate Services

Bylaw 467 (Repeal Bylaw)

Diane Piche, Corporate Services Director, presented Bylaw 467, to Repeal Inactive Bylaws, for first reading. In February 2018 a series of repealing bylaws were presented to Council to repeal those bylaws that were found to be inoperative, obsolete, expired or otherwise inactive, and Administration identified an additional two bylaws for repeal.

11/175.63 18MO
THAT Council give first
reading to Bylaw 467.
18-443

MOVED BY Councillor Hoekstra:

THAT Council give first reading to Bylaw 467.

CARRIED UNANIMOUSLY

Financial Services

Bylaw 393.2 (Utilities – Rates and Fees)

Justin de Bresser, Senior Manager, Financial Services, presented Bylaw 393.2 for first reading, with revisions to the 2019 rate schedule in the Utility Bylaw. The rates include water, waste water, and solid waste. The 2019 operating budget requires increases to the rates within the self supported utility departments to balance the budget. The combined utility bill increase for the year for an average household will be \$12.90 per month.

11/175.64 18MO
THAT Council give first
reading to Bylaw 393.2.
18-444

MOVED BY Councillor Konnik:

THAT Council give first reading to Bylaw 393.2.

AGAINST:

Councillor Ross

FOR:

Mayor Creasey
Councillor Hoekstra
Councillor Gullekson
Councillor Hibbs
Councillor Konnik

CARRIED

UNFINISHED BUSINESS

Council & Legislative

Asset Management Policy

Jordan Thompson, Director of Operations and Planning, presented the City of Lacombe Asset Management Policy and Asset Management Strategy. The policy and strategy was initiated through the Federation of Canadian Municipalities Municipal Asset Management Program.

81/211.01 18PO
THAT Council adopt the
Asset Management
Policy.
18-445

MOVED BY Councillor Hoekstra:

THAT Council adopt the Asset Management Policy.

CARRIED UNANIMOUSLY

81/709.01 18MO
THAT Council endorse
the Asset Management
Strategy.
18-446

MOVED BY Councillor Hoekstra:

THAT Council endorse the Asset Management Strategy.

CARRIED UNANIMOUSLY

NEW BUSINESS

Community Services

Lacombe Ringette Association Proposal

Deborah Juch, Community Services Director, presented a recommendation to Council, following the December 3 presentation by the Lacombe Ringette

74/536.01 18MO
THAT Council accept the proposal as information and direct Administration to book the Gary Moe Auto Group Sportsplex with the Lacombe Ringette Association for their bull riding and cabaret fundraiser July 25-28, 2019 inclusive, subject to the following conditions:

Sawyer Pro Rodeos provide satisfactory references from owners of facilities they have previously used for similar purpose.

Sawyer Pro Rodeos further provide the name and references of their dirt placement and removal subcontractor. Only experienced equipment operators be permitted to place and remove the dirt.

Floor and board joints as well as the Zamboni pit to be covered so that debris cannot be lodged.
18-447

66/250.43 18MO
THAT adopt the amended Wolf Creek Crossing/Lacombe Market Square Outline Plan as presented.
18-448

81/351.01 18MO
THAT Council directs staff to apply for the Asset Management Capacity Building Cohort program from the RMA, AUMA, and IAMA;
THAT the City of Lacombe commits staff to participate in the asset management cohort program to advance the City's asset management program;
THAT the City of Lacombe commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.
18-449

Association to hold a fund raising event at the Gary Moe Auto Group Sportsplex.

MOVED BY Councillor Hibbs:

THAT Council accept the proposal as information and direct Administration to book the Gary Moe Auto Group Sportsplex with the Lacombe Ringette Association for their bull riding and cabaret fundraiser July 25-28, 2019 inclusive, subject to the following conditions:

- Sawyer Pro Rodeos provide satisfactory references from owners of facilities they have previously used for similar purpose.
- Sawyer Pro Rodeos further provide the name and references of their dirt placement and removal subcontractor. Only experienced equipment operators be permitted to place and remove the dirt.
- Floor and board joints as well as the Zamboni pit to be covered so that debris cannot be lodged.

CARRIED UNANIMOUSLY

Planning and Development Services

Wolf Creek Crossing Outline Plan

Debbie Bonnett, Manager of Planning and Development, presented amendments to the Wolf Creek Crossing/Lacombe Market Square Outline Plan. The amendments included changes to the commercial land uses along 50th Avenue and removal of the Design Controls that were developed for the Towne Centre. The amendments were circulated to external agencies for comment and an open house took place with an exit survey included.

MOVED BY Councillor Konnik:

THAT Council adopt the amended Wolf Creek Crossing/Lacombe Market Square Outline Plan as presented.

CARRIED UNANIMOUSLY

Council and Legislative

Asset Management Regional Collaboration Opportunity

Jordan Thompson, Director of Operations and Planning, presented an opportunity for administration to participate in a capacity-building cohort facilitated by the Alberta Urban Municipalities Association, Rural Municipalities of Alberta, and the Infrastructure Asset Management Alberta. Administration has reached out to seven municipalities for consideration of a partnership in the application to the project, four of which have received endorsement from their respective council.

MOVED BY Councillor Hoekstra:

THAT Council directs staff to apply for the Asset Management Capacity Building Cohort program from the RMA, AUMA, and IAMA.

THAT the City of Lacombe commits staff to participate in the asset management cohort program to advance the City's asset management program.

THAT the City of Lacombe commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

CARRIED UNANIMOUSLY

Health and Safety Policy

Jordan Thompson, Director of Operations and Planning, presented the revised Health and Safety Policy, driven by changes made to the Occupational Health and Safety Act, Regulations and Code in 2018. Based on a review of the amended legislation and in consultation with the management group, the revisions reflect the recommended changes to the existing policy.

14/123.01 18MO
THAT Council approve
the Health and Safety
Policy 17/211.01
2018PO effective
December 11, 2018 as
presented.
18-450

MOVED BY Councillor Hibbs:

THAT Council approve the Health and Safety Policy 17/211.01 2018PO effective December 11, 2018 as presented.

CARRIED UNANIMOUSLY

MOVED BY Councillor Hibbs:

THAT Council rescind the following existing Health and Safety Policies effective December 11, 2018:

17/211.02 18MO
THAT Council rescind
the following existing
Health and Safety
Policies effective
December 11, 2018:
• Policy 12/211.07.02
Hazard Assessment
• Policy 12/211.04.02
Incident Investigation
• Policy 12/211.06.02
Personal Protective
Equipment
• Policy 12/211.05.02
Safety Training
• Policy 12/211.08.02
Working Alone
18-451

- Policy 12/211.07.02 Hazard Assessment
- Policy 12/211.04.02 Incident Investigation
- Policy 12/211.06.02 Personal Protective Equipment
- Policy 12/211.05.02 Safety Training
- Policy 12/211.08.02 Working Alone

CARRIED UNANIMOUSLY

*Meeting recessed for interactions with attending media at 6:33 p.m.
Meeting resumed at 6:45 p.m.*

REPORTS

Council members gave verbal and written reports for information.

11/173.49 18MO
THAT Council written
and verbal reports be
received as information.
18-452

MOVED BY Councillor Konnik:

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Mayor Creasey read the Notice of Motion from Councillor Gullekson and informed Council it would be dealt with at the next regular meeting of Council.

Any submitted Notices of Motion are dealt with at a subsequent regular meeting of Council per City of Lacombe Procedural Bylaw No. 370 Section 6.14(10).

IN CAMERA

11/177.87 18MO
THAT Council with staff
attending to support
Council (Barbara
Wilton) move In
Camera at 7:06 PM to
discuss 2 legal and 1
labour item:
(FOIP Sections 19, 27).
18-453

MOVED BY Councillor Konnik:

THAT Council with staff attending to support Council (Barbara Wilton) move In Camera at 7:06 PM to discuss the following items:

- (2) Labour (FOIP Section 19)
- (1) Legal (FOIP Section 27)

CARRIED UNANIMOUSLY

11/177.88 18MO
Open Meeting
18-454

MOVED BY Councillor Hoekstra:

THAT Council return to Open Meeting at 8:05 PM.

12/123.01 18MO
THAT Council approve
the proposed wage
schedule and
implementation process
for the position of Chief
Administrative Officer.
18-455

MOVED BY Councillor Konnik:

THAT Council approve the proposed wage schedule and implementation process for the position of Chief Administrative Officer.

CARRIED UNANIMOUSLY

CARRIED UNANIMOUSLY

11/177.89 18MO

Adjournment
18-456

ADJOURNMENT

MOVED BY Councillor Gullekson:

THAT the meeting be adjourned at 8:07 PM.

CARRIED UNANIMOUSLY

Mayor

Chief Administrative Officer