



The Lacombe Police Commission is currently recruiting for a volunteer to work with the Commission, as the Public Complaint Director.

The Lacombe Police Commission is committed to effective oversight of the public complaint process. To this end, the Commission will:

1. promote a complaints process that is fair, equitable and transparent for all parties to the complaint;
2. monitor the complaints process; and,
3. receive complaints, including third-party and anonymous complaints, and address the complaints or direct them to the Chief of Police as laid out in the *Police Act*(sections 43 (1)(2)).

In order to give effect to these objectives, the Lacombe Police Commission has delegated its authority under the *Police Act* (section 28.1 (1) and will designate a person to operate in the capacity of Public Complaint Director. This person will act on behalf of, and under the supervision of the Commission.

The position of Public Complaint Director is required under the *Police Act* and:

- Provides an independent review of the citizen complaints process of the Lacombe Police Service;
- Audits the Police Service files of public complaints to ensure investigations are appropriate, fair and thorough;
- Reports his or her findings directly to the Commission;
- Makes public presentations to interested groups concerning the complaint process; and
- Receives complaints from the public.

The successful candidate must have an understanding of the Commission's mandate and its role in relation to Lacombe City Council and the Lacombe Police Service. The Commission requires a person with an awareness of community issues. Applicable knowledge and skills have been acquired through experience in private, public, nonprofit, or volunteer sectors. The successful candidate will be required to attend a training program. Although subject to change, an average of four complaints are received annually.

Interested candidates are asked to submit an application form or resume on or before December 31, 2018 to:

Chair of Lacombe Police Commission
City of Lacombe
5432-56th Avenue
Lacombe, AB T4L 1E9

Email: policecommission@lacombe.ca