

**CITY OF LACOMBE**  
**MINUTES OF COUNCIL MEETING 18-16**

Minutes of the Regular Meeting of Council held on **September 10, 2018** in the Council Chambers of the City Administration Office.

**Present:** Mayor Grant Creasey  
Deputy Mayor Jonathan Jacobson  
Councillor Don Gullekson  
Councillor Cora Hoekstra  
Councillor Thalia Hibbs  
Councillor Reuben Konnik  
Councillor Chris Ross

**Regrets**

**Staff Present:** Matthew Goudy, Chief Administrative Officer  
Diane Piche, Director of Corporate Services  
Jordan Thompson, Director of Planning and Operations  
Brenda Vaughan, Director of Community Services  
Ed vanDelden, Fire Chief  
Barbara Wilton, Manager of Human Resources  
Deb Bonnett, Manager of Planning and Development  
Jennifer Kirchner, Planner  
Andrew Reed, Computer and Information Technology Manager  
Sandi Stewart, Recreation and Culture Manager  
Ross Pettibone, Legislative Coordinator/Executive Support

**Media Present:** Joseph Ho, Sunny 94  
Todd Vaughan, Lacombe Express  
Sarah Swenson, Lacombe Globe

**Others Present** Sandy Douglas, Open Forum

**CALL TO ORDER – Regular Meeting of Council**

Mayor Creasey called the meeting to order at 5:04 p.m. following Open Forum.

**ADOPTION OF AGENDA**

11/178.17 18MO  
Agenda adopted as  
presented.  
18-290

**MOVED BY** Councillor Hibbs:

THAT the September 10, 2018 regular meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

11/179.16 18MO  
Minutes confirmed  
as presented.  
18-291

**MOVED BY** Councillor Hibbs:

THAT the August 13, 2018 meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

**INFORMATION**

Diane Piche, Director of Corporate Services, introduced Mr. Andrew Reed, the new Computer and Information Technology Manager to Council.

**MOVED BY** Councillor Konnik:

11/173.35 18MO  
Three items of  
correspondence  
received as  
information.  
18-292

THAT Council receive the following correspondence as information.

1. August 16, 2018 Citizen letter and Mayor response (Elm Trees)
2. August 24, 2018 Citizen letter (LMS Borrowing)
3. August 31, 2018 Citizen letter (Developer Borrowing)

CARRIED UNANIMOUSLY

*Council moved into a Public Hearing at 5:35 p.m. for Bylaw 400.17 (Land Use Updates – Regional Shopping Centre District (C6) and rezone).*

**PUBLIC HEARING – 5:30 PM**

Planning and Development Services

**Bylaw 400.17 – (Zoning Amendments – C6)**

City of Lacombe Bylaw 400.17, a Bylaw of the City of Lacombe to create the Regional Shopping Centre District (C6) and to rezone lands which are described as Lot 1, Block 2, Plan 132 2010 from Highway Commercial District (C4) to Regional Shopping Centre District (C6), Part of Lot 5, Block 2, Plan 152 2352 from Shopping Centre District (C5) to Regional Shopping Centre District (C6) and Part of NW 20-40-26 W4 from Future Designation District (FD) to Regional Shopping Centre District (C6).

The Legislative Coordinator advised Council the purpose of the public hearing is to hear any public submissions on the amendment. Per Section 606 of the MGA (Requirements for Advertising), Public Hearing notice was advertised in the Lacombe Express Thursday August 30, 2018 and Thursday September 6, 2018. It was confirmed that no submissions were received.

Mayor Creasey advised the order for the public hearing presentations will be:

1. Development Officer or designate
2. Those in favor of the bylaw
3. Those opposed to the bylaw
4. Any person deemed to be affected who wishes to be heard

Development Officer or Designate

Deb Bonnett, Manager of Planning and Development, presented Bylaw 400.17 (Zoning Amendments Wolf Creek Crossing/Lacombe Market Square) to consider changes to permitted and discretionary uses within the C4 (Highway Commercial) and C5 (Shopping Centre) Districts, in addition to the creation of the C6 District (Regional Shopping Centre District).

Those in Favour of the Bylaw

None came forward in favour.

Those Opposed to the Bylaw

None came forward opposed.

Any Person Deemed to be Affected Who Wishes to be Heard

None came forward deemed to be affected.

Mayor Creasey declared the Public Hearing for Bylaw 400.17 closed at 5:35 p.m.

*Council returned to the Regular Meeting at 5:36 PM.*

**BYLAWS**

Planning and Development Services

**Bylaw 444 (Heritage Designation – Fraser-MacDonald Building)**

Debbie Bonnett, Manager of Planning and Development, presented Bylaw 444 for second and third reading, following an application to designate the Fraser-MacDonald building as a Municipal Historic Resource.

**MOVED BY** Councillor Hibbs:

THAT Council give second reading to Bylaw 444.

11/175.49 18MO  
THAT Council give  
second reading to  
Bylaw 444.  
18-293

CARRIED UNANIMOUSLY

65/201.01 18BL  
THAT Council give third  
reading to Bylaw 444.  
18-294

**MOVED BY** Councillor Gullekson:

THAT Council give third reading to Bylaw 444.

CARRIED UNANIMOUSLY

**Bylaw 400.17 (Zoning Amendments – C6)**

Debbie Bonnett, Manager of Planning and Development, presented Bylaw 400.17 for second reading and to provide for the creation of the Regional Shopping Centre District (C6) and zoning Amendments for Wolf Creek Crossing/Lacombe Market Square in Southeast Lacombe.

11/175.50 18MO  
THAT Council give  
second reading to  
Bylaw 400.17 (Zoning  
Amendments – C6  
District).  
18-295

**MOVED BY** Councillor Ross:

THAT Council give second reading to Bylaw 400.17 (Zoning Amendments – C6 District).

CARRIED UNANIMOUSLY

**Bylaw 400.16 (Cannabis Amendments)**

Jordan Thompson, Director of Planning and Operations, presented Bylaw 400.16 for third reading, to incorporate land use bylaw amendments to definitions, and proposed districts where the sale and production of Cannabis may be located when federally legal.

CAO Goudy informed Council of a petition received September 10 to stop the recreational sale and use of Cannabis in Lacombe's public areas, and declared it insufficient per Sections 223 and 226(1) of the Municipal Government Act.

61/201.16 18BL  
THAT Council give third  
reading to Bylaw 400.16  
as presented.  
18-296

**MOVED BY** Councillor Hibbs:

THAT Council give third reading to Bylaw 400.16 as presented.

AGAINST:

Councillor Konnik  
Councillor Ross

FOR:

Mayor Creasey  
Councillor Gullekson  
Councillor Hibbs  
Councillor Hoekstra

CARRIED

Council & Legislative

**Bylaw 463 (Parental Leave for Elected Officials)**

Matthew Goudy, Chief Administrative Officer, presented Bylaw 463 (parental leave for elected officials) to provide parental leave for elected officials. Council requested a further bylaw amendment removing wording "or a subsequent leave" from the end of Section 6.4:

11/175.51 18MO  
THAT Council give  
second reading to  
Bylaw 463 as amended.  
18-297

**MOVED BY** Councillor Konnik:

THAT Council give second reading to Bylaw 463 as amended.

CARRIED UNANIMOUSLY

11/201.02 18BL  
THAT Council give third  
reading to Bylaw.  
18-298

**MOVED BY** Councillor Hibbs:

THAT Council give third reading to Bylaw 463.

CARRIED UNANIMOUSLY

NEW BUSINESS

Corporate Services

**Emergency Management Advisory Committee (Delegation of Authority)**

Ed vanDelden, Fire Chief, presented proposed updates to the Lacombe Regional Emergency Management Partnership Plan, prior to an October

24/112.01 18MO  
THAT Council supports  
the suggested edits to  
the Lacombe Regional  
Emergency  
Management  
Partnership Plan and  
emboldens the council  
representative to vote in  
favor of the Delegation  
of Authority and  
Request for Support  
section changes at the  
next Lacombe Regional  
Emergency  
Management  
Partnership meeting  
18-299

meeting with the Lacombe Regional Emergency Management Partnership (LREMP) members.

**MOVED BY** Councillor Ross:

THAT Council supports the suggested edits to the Lacombe Regional Emergency Management Partnership Plan and emboldens the council representative to vote in favor of the Delegation of Authority and Request for Support section changes at the next Lacombe Regional Emergency Management Partnership meeting.

CARRIED UNANIMOUSLY

*Councillor Jacobson entered Council Chambers at 6:15 p.m.*

#### Council & Legislative

#### **Council Remuneration Policy**

Justin de Bresser, Senior Manager of Financial Services, an updated Council Remuneration policy for review and approval, prior to expected changes taking place to the federal Income Tax Act.

**MOVED BY** Councillor Konnik:

THAT Council approves the Remuneration Policy as presented and directs administration to increase salary and benefits to maintain equivalent net pay.

CARRIED UNANIMOUSLY.

11/122.01 18PO  
THAT Council approves  
the Remuneration  
Policy as presented and  
directs administration to  
increase salary and  
benefits to maintain  
equivalent net pay.  
18-300

#### **Hours of Work Policy**

Barbara Wilton, Manager of Human Resources, presented a revised Hours of Work policy in alignment with the Employment Standards Code and Regulations.

**MOVED BY** Councillor Hoekstra:

THAT Council approve the Hours of Work Policy effective September 10, 2018.

CARRIED UNANIMOUSLY

14/125.02 18PO  
THAT Council approve  
the Hours of Work  
Policy effective  
September 10, 2018.  
18-301

14/127.02 18PO  
THAT Council rescind  
the existing Hours of  
Work Policy  
14.127.02.14 effective  
September 10, 2018.  
18-302

**MOVED BY** Councillor Hoekstra:

That Council rescind the existing Hours of Work Policy 14.127.02.14 effective September 10, 2018.

CARRIED UNANIMOUSLY

#### **Compensation Policy**

Matt Goudy, Chief Administrative Officer, presented a revised draft policy for administration of employee compensation.

**MOVED BY** Councillor Gullekson:

THAT Council approve the Compensation Policy effective September 10, 2018.

CARRIED UNANIMOUSLY

14/123.01 18PO  
THAT Council approve  
the Compensation  
Policy effective  
September 10, 2018.  
18-303

**MOVED BY** Councillor Ross:

14/123.01 18MO  
THAT Council rescind  
the existing  
Compensation Policy  
14.123.01.14 effective  
September 10, 2018.  
18-304

That Council rescind the existing Compensation Policy 14.123.01.14 effective September 10, 2018.

CARRIED UNANIMOUSLY

#### **Confirmation of Appointment (CAO)**

Barbara Wilton, Manager of Human Resources, presented a request for decision for Council to confirm Matthew Goudy as the City's Chief Administrative Officer, in accordance with the terms and conditions of employment.

12/117.04 18MO  
THAT Council confirm  
Matthew Goudy's  
appointment as Chief  
Administrative Officer  
effective September 6,  
2018.  
18-305

**MOVED BY** Councillor Hoekstra:

THAT Council confirm Matthew Goudy's appointment as Chief Administrative Officer effective September 6, 2018.

CARRIED UNANIMOUSLY

### **Council Committee Appointment**

Matthew Goudy, Chief Administrative Officer, presented a proposed appointment to the Heritage Resource Committee to fill a vacant term position.

**MOVED BY** Councillor Hoekstra:

THAT Council appoint Christopher Myles Chykerda to the Heritage Resources Committee for a term ending September 10, 2022.

CARRIED UNANIMOUSLY

11/117.06 18MO  
THAT Council appoint  
Christopher Myles  
Chykerda to the  
Heritage Resources  
Committee for a term  
ending September 10,  
2022.  
18-306

### **Lacombe Performing Art Centre Request**

Brenda Vaughan, Director of Community Services, presented a recommendation for next steps following a September 4 presentation and facility proposal from the Lacombe Performing Arts Centre Foundation.

**MOVED BY** Councillor Jacobson:

THAT Council accept the Lacombe Performing Arts Centre Foundation Proposal as information and direct administration to assist in the development of a formal business plan.

CARRIED UNANIMOUSLY

62/141.01 18MO  
THAT Council accept  
the Lacombe  
Performing Arts Centre  
Foundation Proposal as  
information and direct  
administration to assist  
in the development of a  
formal business plan.  
18-307

### Recreation, Parks and Culture Services

#### **Playground Replacements**

Sandi Stewart, Recreation and Culture Manager, presented a recommendation to Council for the replacement of playground equipment at Essex Park and Michener Subdivision.

**MOVED BY** Councillor Konnik:

THAT Council Award the contract for the replacement of the playgrounds at Essex Park and Michener Subdivision to Park N Play Design Company Ltd. in the amount of \$299,903.63 plus GST.

CARRIED UNANIMOUSLY

75/782.01 18MO  
THAT Council Award  
the contract for the  
replacement of the  
playgrounds at Essex  
Park and Michener  
Subdivision to Park N  
Play Design Company  
Ltd. in the amount of  
\$299,903.63 plus GST..  
18-308

### Transportation Services

#### **Airport – Capital Runway Lights**

Jordan Thompson, Director of Planning and Operations, presented a recommendation for Council award following an RFP process for the Solar Taxiway and Runway Lighting replacement project.

**MOVED BY** Councillor Konnik:

THAT Council award the Lacombe Regional Airport Runway Lighting contract to Signal Electric Ltd. in the amount of \$203,447.92 plus GST for a hardwired LED light system.

CARRIED UNANIMOUSLY

33/611.01 18MO  
THAT Council award  
the Lacombe Regional  
Airport Runway Lighting  
contract to Signal  
Electric Ltd. in the  
amount of \$203,447.92  
plus GST for a  
hardwired LED light  
system...  
18-309

#### **Downtown Sidewalk Replacement**

Jordan Thompson, Director of Planning and Operations, presented a recommendation for Council award following a request for tender for the 2018 Downtown sidewalk replacement program contract.

32/619.01 18MO  
THAT Council direct  
administration to  
proceed with Olds  
Concrete Services for  
completion of the north  
portion of sidewalk  
where the City already  
has contributions from  
the building owner,  
including conduit to  
enhance future use.  
18-310

**MOVED BY** Councillor Ross:

THAT Council direct administration to proceed with Olds Concrete Services for completion of the north portion of sidewalk where the City already has contributions from the building owner, including conduit to enhance future use.

AGAINST:

Councillor Jacobson

FOR:

Mayor Creasey  
Councillor Gullekson  
Councillor Hibbs  
Councillor Hoekstra  
Councillor Konnik  
Councillor Ross

CARRIED

**REPORTS**

Council members gave verbal and written reports for information.

**NOTICES OF MOTION**

*Any submitted Notices of Motion are dealt with at a subsequent regular meeting of Council per City of Lacombe Procedural Bylaw No. 370 Section 6.14(10).*

**ADJOURNMENT**

**MOVED BY** Councillor Hoekstra:

THAT the meeting be adjourned at 7:42 PM.

11/177.57 18MO  
Adjournment  
18-311

CARRIED UNANIMOUSLY

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer