

**TOWN OF LACOMBE
PROVINCE OF ALBERTA
Bylaw 359**

A Bylaw of the Town of Lacombe, in the Province of Alberta, to establish a project Based Task Force for Economic and Community Development

WHEREAS Council recognizes that a prospering and sustainable community requires a holistic approach that addresses economic, social, cultural, and environmental dimensions to ensure quality of life for everyone

WHEREAS Council understands that preferred Quality of Life relies on a sound Community Economic Development Strategy

WHEREAS Council understands the soundness of this strategy to be reliant upon an articulated, shared vision of where we want to take our community, based on what dimensions are of value to our residents and businesses

WHEREAS Council strives to honor these values by creating a safe, inclusive, vibrant and healthy community where people will want to live and invest

WHEREAS Council seeks to nurture a business friendly culture and foster an innovative, entrepreneurial environment

WHEREAS Council desires to encourage and support a creative environment where arts, culture and recreation contribute to community richness and economic resiliency

WHEREAS Council seeks to invest themselves and encourage external investment in community infrastructure and programs

WHEREAS Council agrees that an Economic & Community development model provides for a community consultation process

WHEREAS Administration will provide for the day to day operation of a Community Economic Development portfolio

WHEREAS Council understands it may be expedient to appoint a project based Community Task Force, which will from time to time be engaged to assist Council with projects that contribute to the overall Economic & Community Development Strategy

WHEREAS Town of Lacombe Bylaw 40 provides for Council to establish special purpose ad hoc committees

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF LACOMBE, IN OPEN COUNCIL DULLY ASSEMBLED ENACT AS FOLLOWS:

Short Title

1. The bylaw shall be referred to as to "ECD Task Force Bylaw"

Definitions

2. In this bylaw:
 - a) "Task Force" shall mean a group of citizens appointed for a specific project and timeline by Mayor and Council pursuant to this Bylaw
 - b) "Council" shall mean the Municipal Council of the Town of Lacombe
 - c) "Town" shall mean the municipal corporation of the Town of Lacombe
 - d) "Chief Administrative Officer" shall mean that individual appointed as municipal manager of the Town of Lacombe pursuant to Bylaw 58

- e) "Economic & Community Development Consultant" shall mean any individual who may be contracted for a project based work
- f) "Economic and Community Development" shall be understood as meaning a community-based consultation process whose outcomes explicitly foster economic, social, ecological and cultural well-being of Lacombe.

Establishment of the Economic and Community Development Task Force

- 3. a) When required and from time to time, a Economic & Community Development Task Force maybe established at the pleasure of Council
- b) This Task Force shall be responsible for purposes of supporting Town Council by making recommendations on special projects as identified by Council
- c) Projects will pertain to the area of Economic and Community Development

Task Force Membership

- 4. a) The Mayor as an ex officio member
- b) Councillor(s) shall be appointed as representatives in each task force project.
- c) Members of the public shall be members-at-large and who shall be appointed at Council for a specific task force project.
- d) Council will endeavor to appoint members that represent a cross-section of sectors which adds diversity to the Task Force (Business, Health, Education, Oil & Gas, Agriculture, Social, Cultural, Demographic etc.)

Council will endeavor to appoint members who have demonstrated expertise, leadership or interest in civic matters
- e) One task force member will be appointed Chairperson by Mayor and Council

Task Force members will be appointed for a period of one year, and reviewed on an annual basis
- d) The Mayor or Councilors(s) shall recommend to Town Council the appointment of any person to the membership of the Task Force on a project based requirement.
- g) The Task Force may recommend to Town Council an increase or decrease in the membership to meet the specific needs for each project.
- h) All appointments shall be subject to the pleasure of Council and in force from time to time as to the person and compatibility to the project at hand.
- i) The C.A.O., The Director of Community Services and the Economic & Community Development Officer or designate shall act as resource staff to the Task Force(s) and shall not have voting privileges.

Neither a member of the Municipal administration or an elected Public Official shall be eligible for selection as Chairman or Vice-Chairman.
- j) All members of the Economic and Community Development Task Force may be required to sign and follow a Code of Ethics as developed by the Economic Developers Association of Alberta.

Conduct of Meetings

- 5. a) A meeting may be called by the Chairman of the Task Force or by request of a member through the Chairman.

- b) Meeting schedule will be based on timelines dictated by timely completion of project work.
- c) Each member of the Task Force, including Chairman, shall have one vote on any question and in the event of a tie, the motion shall be lost.
- d) Meeting procedures shall be conducted in accordance with Roberts Rules of Order, Newly Revised.

Powers & Duties

- 6. It shall be the duty of the Economic and Community Development Task Force to advise the Town of Lacombe as requested on Community & Economic Development projects matters and develop recommendations thereon.

Limits to Powers

- 7. a) The Task Force may recommend to Council various actions on a project, whether formal or informal, which may lead to development within the community.
- b) Town Council shall have final authority and responsibility regarding all matters pertaining to the Task Force.

Approval for Disbursement of Funds

- 8. Upon approval of the budget the Director of Community Services may authorize the disbursement of funds within the terms of the budget.

General

- 9. This Bylaw shall come into force and take effect on its passing thereof.
- 10. Town of Lacombe Bylaw #64 and amendments 64.1, 64.2, 64.3, 64.4 and 64.5 are hereby repealed.

INTRODUCED AND GIVEN FIRST READING THIS 12th day of April, 2010

GIVEN SECOND READING THIS 12th day of April, 2010

GIVEN THIRD AND FINAL READINGS THIS 12th day of April, 2010

____Judy Gordon_____

Mayor

____Kenneth Kendall_____

Chief Administrative Officer