

CITY OF LACOMBE
MINUTES OF COUNCIL MEETING 18-09

Minutes of the Regular Meeting of Council held on **April 23, 2018** in the Council Chambers of the City Administration Office.

Present: Mayor Grant Creasey
Deputy Mayor Don Gullekson
Councillor Thalia Hibbs
Councillor Cora Hoekstra
Councillor Jonathan Jacobson
Councillor Reuben Konnik
Councillor Chris Ross

Regrets

Staff Present: Matthew Goudy, Chief Administrative Officer
Brenda Vaughan, Community Services Director
Jordan Thompson, Director, Operations and Planning Services
Diane Piche, Acting Director, Corporate Services
Justin de Bresser, Acting Chief Financial Officer
Barbara Wilton, Human Resources Manager
Ross Pettibone, Executive Assistant/Legislative Coordinator

Media Present: Joseph Ho, Sunny 94

Others Present Alan Litster, BDO
Ryan Wachter, BDO

CALL TO ORDER – Regular Meeting of Council

Mayor Creasey called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

Matthew Goudy, CAO, informed Council of the April 16 appointment of Mr. Jordan Thompson as Director of Operations and Planning Services.

MOVED BY Councillor Jacobson:

THAT the April 23, 2018 regular meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

MOVED BY Councillor Hibbs:

THAT the April 9, 2018 meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

INFORMATION

MOVED BY Councillor Konnik:

THAT Council receive the following correspondence as information.

1. March 29, 2018 letter from APWA re: National Public Works Week May 20.
2. March 22, 2018 Lacombe Police Commission Minutes
3. April 16, 2018 Citizen letter re: Humboldt Broncos

CARRIED UNANIMOUSLY

Council moved into a Public Hearing at 5:30 p.m. for Bylaw 400.13 (Rezone R5 to R6).

11/178.10 18MO
Agenda adopted as
presented.
18-144

11/179.09 18MO
Minutes confirmed
as presented.
18-145

11/173.12 18MO
Three items of
correspondence
received as
information.
18-146

PUBLIC HEARING – 5:30 PM

Planning and Development Services

Bylaw 400.13 – (Rezone R5 to R6)

City of Lacombe Bylaw 400.13, an amending Bylaw of the City of Lacombe to rezone five parcels (Lots 6-10, Block 11, Plan RN1A (1A) from Residential Multi-Unit Dwelling District (R5) to Residential Apartment District (R6) affecting addresses 5137, 5133, 5131, and 5123 51 Street. The Legislative Coordinator advised Council the purpose of the public hearing is to hear any public submissions on the rezoning. Per Section 606 of the MGA (Requirements for Advertising), Public Hearing notice was advertised in the Lacombe Express Thursday April 12, 2018 and Thursday April 19, 2018. It was confirmed that no submissions were received.

Mayor Creasey advised the order for the public hearing presentations will be:

1. Development Officer or designate
2. Those in favor of the bylaw
3. Those opposed to the bylaw
4. Any person deemed to be affected who wishes to be heard

Development Officer or Designate

Jordan Thompson, Director of Operations and Planning Services, presented Bylaw 400.13 to rezone five parcels from R5 to R6 and increase allowable units per hectare, for Lots 6-10, Block 11, Plan RN1A.

Those in Favour of the Bylaw

None came forward in favor of Bylaw 400.13.

Those Opposed to the Bylaw

None came forward opposed to Bylaw 400.13.

Any Person Deemed to be Affected Who Wishes to be Heard

None came forward deemed to be affected by Bylaw 400.13.

Mayor Creasey declared the Public Hearing for Bylaw 400.13 closed at 5:34 p.m.

Council returned to the Regular Meeting at 5:34 PM.

PRESENTATIONS

Audited 2017 Financial Statements (BDO)

Ryan Wachter, and Alan Litster attended to present the 2017 Audited Financial Statements for the City of Lacombe. Reviewed in more detail for Council were the Consolidated Statement of Financial Position, Note 2 (Property Taxes Receivable), Consolidated Statement of Operations, Note 17 (Budget), Consolidated Statement of Cash Flows, Note 9 (Accumulated Surplus), and Note 15 (Debt Limits).

BYLAWS

Planning and Development Services

Bylaw 400.13 (Rezone R5 to R6)

Jordan Thompson, Director of Operations and Planning Services, presented Bylaw 400.13 for second and third reading, to rezone five parcels from R5 to R6.

MOVED BY Councillor Hibbs:

THAT Council give second reading to Bylaw 400.13 for the rezoning of Lots 6-10, Block 11, Plan RN1A from Residential Multi-Unit Dwelling District (R5) to Residential Apartment District (R6).

CARRIED UNANIMOUSLY

MOVED BY Councillor Gullekson:

11/175.29 18MO
THAT Council give
second reading to
Bylaw 400.13 for the
rezoning of Lots 6-10,
Block 11, Plan RN1A
from Residential Multi-
Unit Dwelling District
(R5) to Residential
Apartment District (R6).
18-147

61/201.13 18BL
THAT Council give
second reading to
Bylaw 400.13 for the
rezoning of Lots 6-10,
Block 11, Plan RN1A
from Residential Multi-
Unit Dwelling District
(R5) to Residential
Apartment District (R6).
18-148

THAT Council give third reading to Bylaw 400.13 for the rezoning of Lots 6-10, Block 11, Plan RN1A from Residential Multi-Unit Dwelling District (R5) to Residential Apartment District (R6).

CARRIED UNANIMOUSLY

Councillor Jacobson declared a pecuniary interest and left Council Chambers at 6:16 P.M.

Bylaw 400.14 (Metcalf Rezone FD to R1 and R4)

11/175.30 18MO
THAT Council give first
reading to Bylaw 400.14
for the rezoning of Lot
1, Block 4, Plan 182
0846 from Future
Designation District
(FD) to Residential
Mixed District (R4) and
Lot 11, Block 4, Plan
182 0846 from Future
Designation District
(FD) to Residential
Detached District (R1).
18-149

Jordan Thompson, Director of Operations and Planning Services, presented Bylaw 400.14, to rezone two lots in Metcalf Ridge from Future Designation (FD) to Residential Mixed District (R4) and Residential Detached District (R1).

MOVED BY Councillor Konnik:

THAT Council give first reading to Bylaw 400.14 for the rezoning of Lot 1, Block 4, Plan 182 0846 from Future Designation District (FD) to Residential Mixed District (R4) and Lot 11, Block 4, Plan 182 0846 from Future Designation District (FD) to Residential Detached District (R1).

CARRIED UNANIMOUSLY

MOVED BY Councillor Hibbs:

11/135.05 18MO
THAT Council schedule
a public hearing for
Bylaw 400.14 to be held
at 5:30 PM on Monday,
May 28, 2018.
18-150

THAT Council schedule a public hearing for Bylaw 400.14 to be held at 5:30 PM on Monday, May 28, 2018.

CARRIED UNANIMOUSLY

Councillor Jacobson returned to Council Chambers at 6:22 P.M.

Corporate Services

Bylaw 457 (Rescindment)

Diane Piche, Acting Corporate Services Director, presented Bylaw 457 for second and third reading, to repeal a number of inactive Bylaws (as repealing Bylaw No. 5).

MOVED BY Councillor Hibbs:

11/175.31 18MO
That Council give
second reading to
Bylaw 457 – Repeal of
Inactive Bylaws No. 5.
18-151

That Council give second reading to Bylaw 457 – Repeal of Inactive Bylaws No. 5.

CARRIED UNANIMOUSLY

MOVED BY Councillor Jacobson:

11/004.05 18BL
THAT Council give third
reading to Bylaw 457 –
Repeal of Inactive
Bylaws No. 5.
18-152

THAT Council give third reading to Bylaw 457 – Repeal of Inactive Bylaws No. 5.

CARRIED UNANIMOUSLY

Bylaw 458 (Rescindment)

Diane Piche, Acting Corporate Services Director, presented Bylaw 458 for first reading, to repeal a number of inactive Bylaws (as repealing Bylaw No. 6).

MOVED BY Councillor Hibbs:

11/175.32 18MO
THAT Council give first
reading to Bylaw 458 –
Repeal of Inactive
Bylaws No. 6.
18-153

THAT Council give first reading to Bylaw 458 – Repeal of Inactive Bylaws No. 6.

CARRIED UNANIMOUSLY

Financial Services

Bylaw 451 (2018 Property Tax Rate)

Justin de Bresser, Acting Chief Financial Officer, presented Bylaw 451, the annual Property Tax Bylaw for first and second reading, with a municipal property tax increase of 1.30 percent.

11/175.33 18MO
THAT Council give first
reading to Bylaw 451.
18-154

MOVED BY Councillor Ross:

THAT Council give first reading to Bylaw 451.

CARRIED UNANIMOUSLY

11/175.34 18MO
THAT Council give
second reading to
Bylaw 451.
18-155

MOVED BY Councillor Ross:

THAT Council give second reading to Bylaw 451.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Councillor Hoekstra entered Council Chambers at 7:18 p.m., for items in UNFINISHED BUSINESS, REPORTS, and IN CAMERA sections only.

Council & Legislative

2018-2022 Strategic Plan

Matthew Goudy, Chief Administrative Officer, presented the draft Strategic Plan for further input from Council, following the Spring Trade Show. Changes to Strategy priorities and further updates were provided to Administration.

11/911.03 18MO
THAT Council direct
Administration to
incorporate in the
Strategic Plan train
whistle cessation as a
priority and further
instructions received
April 23 be incorporated
prior to its approval at a
subsequent council
meeting.
18-156

MOVED BY Councillor Hibbs:

THAT Council direct Administration to incorporate in the Strategic Plan train whistle cessation as a priority and further instructions received April 23 be incorporated prior to its approval at a subsequent council meeting.

CARRIED UNANIMOUSLY

NEW BUSINESS

Financial Services

2017 Audited Financial Statements

Justin de Bresser, Acting Chief Financial Officer, highlighted key items and presented the audited 2017 financial statements to Council for approval.

13/964.01 18MO
THAT Council approve
the 2017 Audited
Financial Statements as
presented.
18-157

MOVED BY Councillor Konnik:

THAT Council approve the 2017 Audited Financial Statements as presented.

CARRIED UNANIMOUSLY

2018 Operating Budget Amendments

Justin de Bresser, Acting Chief Financial Officer, presented 2018 budget amendments and a recommended final tax rate increase for 2018, following the proposed changes.

13/931.04 18MO
THAT Council approve
the amendments to the
2018 operating budget
as presented and
approve a tax rate
increase of 1.30 %.
18-158

MOVED BY Councillor Jacobson:

THAT Council approve the amendments to the 2018 operating budget as presented and approve a tax rate increase of 1.30 %.

CARRIED UNANIMOUSLY

2017 Operational Surplus Allocation

Justin de Bresser, Acting Chief Financial Officer, presented and summarized proposed allocations for the 2017 Operating Surplus shown in Note 17 (Budget) of the Audited Financial Statements.

13/931.05 18MO
THAT Council direct
Administration to
allocate the 2017
operating surplus of

MOVED BY Councillor Konnik:

THAT Council direct Administration to allocate the 2017 operating surplus of \$697,357 (\$747,347 less \$49,991 deficit) to the following reserves:

\$697,357 to the following reserves:
General Capital Reserve - \$104,909
Lacombe Police Reserve - \$192,963
Water System Reserve - \$318,734
Wastewater System Reserve - \$130,741
18-159

General Capital Reserve - \$104,909
Lacombe Police Reserve - \$192,963
Water System Reserve - \$318,734
Wastewater System Reserve - \$130,741

CARRIED UNANIMOUSLY

MOVED BY Councillor Jacobson:

THAT Council direct administration to pay \$130,741 to the outstanding loan under bylaw 427 –Lagoon Covers.

CARRIED UNANIMOUSLY

13/821.02 18MO
THAT Council direct administration to pay \$130,741 to the outstanding loan under bylaw 427 –Lagoon Covers.
18-160

MOVED BY Councillor Hibbs:

THAT Council approve the funding from the solid waste reserve in the amount of \$49,991 to cover the deficit in the solid waste utility.

CARRIED UNANIMOUSLY

13/821.03 18MO
THAT Council approve the funding from the solid waste reserve in the amount of \$49,991 to cover the deficit in the solid waste utility.
18-161

Community Services

Freightliner Curling Rink Roof

Brenda Vaughan, Community Services Director, presented a recommendation to replace the Freightliner Curling Rink roof in 2018 through a Request For Proposal process.

MOVED BY Councillor Ross:

THAT Council approves the budget allocation of \$350,000 to facilitate the replacement of the Curling rink roof in 2018 and directs Administration to return with funding alternatives.

CARRIED UNANIMOUSLY

74/933.01 18MO
THAT Council approves the budget allocation of \$350,000 to facilitate the replacement of the Curling rink roof in 2018 and directs Administration to return with funding alternatives.
18-162

*Meeting recessed at 7:30 PM for media availability.
Meeting resumed at 7:46 PM*

REPORTS

MOVED BY Councillor Hoekstra:

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

11/173.19 18MO
THAT Council written and verbal reports be received as information.
18-163

NOTICES OF MOTION

Any submitted Notices of Motion are dealt with at a subsequent regular meeting of Council per City of Lacombe Procedural Bylaw No. 370 Section 6.14(10).

IN CAMERA

MOVED BY Councillor Konnik:

THAT Council with Administrative staff attending to support Council (Matthew Goudy, Jordan Thompson, Barbara Wilton, and Ross Pettibone) move In Camera at 7:46 PM to discuss the following items:

- (3) – Land (FOIP, Section 24)
- (2) – Labour (FOIP, Section 17)
- (7) – Legal (FOIP, Sections 27 and 24)

CARRIED UNANIMOUSLY

11/177.32 18MO
THAT Council with Administrative staff attending to support Council (Matt Goudy, Brenda Vaughan, Guy Lapointe, Diane Piche, Jordan Thompson, and Ross Pettibone) move In Camera at 6:21 PM to discuss the following items:(3-Land, 1-Legal).
18-164

Jordan Thompson left Council Chambers at 8:17 PM prior to discussion of the last item (labour).

MOVED BY Councillor Ross:

THAT Council return to Open Meeting at 8:40 PM.

CARRIED UNANIMOUSLY

11/177.33 18MO
Open Meeting
18-165

12/117.03 18MO
THAT Council endorse
the proposed year one
performance objectives.
18-166

MOVED BY Councillor Hoekstra:

THAT Council endorse the proposed year one performance objectives.

CARRIED UNANIMOUSLY

ADJOURNMENT

11/177.34 18MO
Adjournment
18-167

MOVED BY Councillor Hibbs:

THAT the meeting be adjourned at 8:43 PM.

CARRIED UNANIMOUSLY

Mayor

Chief Administrative Officer