

**CITY OF LACOMBE**  
**MINUTES OF COUNCIL MEETING 18-09**

Minutes of the Regular Meeting of Council held on **April 23, 2018** in the Council Chambers of the City Administration Office.

**Present:** Mayor Grant Creasey  
Deputy Mayor Don Gullekson  
Councillor Thalia Hibbs  
Councillor Cora Hoekstra  
Councillor Jonathan Jacobson  
Councillor Reuben Konnik  
Councillor Chris Ross

**Regrets**

**Staff Present:** Matthew Goudy, Chief Administrative Officer  
Brenda Vaughan, Community Services Director  
Jordan Thompson, Director, Operations and Planning Services  
Diane Piche, Acting Director, Corporate Services  
Justin de Bresser, Acting Chief Financial Officer  
Barbara Wilton, Human Resources Manager  
Ross Pettibone, Executive Assistant/Legislative Coordinator

**Media Present:** Joseph Ho, Sunny 94

**Others Present** Alan Litster, BDO  
Ryan Wachter, BDO

**CALL TO ORDER – Regular Meeting of Council**

Mayor Creasey called the meeting to order at 5:00 p.m.

**ADOPTION OF AGENDA**

Matthew Goudy, CAO, informed Council of the April 16 appointment of Mr. Jordan Thompson as Director of Operations and Planning Services.

**MOVED BY** Councillor Jacobson:

THAT the April 23, 2018 regular meeting agenda be adopted as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**MOVED BY** Councillor Hibbs:

THAT the April 9, 2018 meeting minutes be confirmed as presented.

CARRIED UNANIMOUSLY

**INFORMATION**

**MOVED BY** Councillor Konnik:

THAT Council receive the following correspondence as information.

1. March 29, 2018 letter from APWA re: National Public Works Week May 20.
2. March 22, 2018 Lacombe Police Commission Minutes
3. April 16, 2018 Citizen letter re: Humboldt Broncos

CARRIED UNANIMOUSLY

*Council moved into a Public Hearing at 5:30 p.m. for Bylaw 400.13 (Rezone R5 to R6).*

11/178.10 18MO  
Agenda adopted as  
presented.  
18-144

11/179.09 18MO  
Minutes confirmed  
as presented.  
18-145

11/173.12 18MO  
Three items of  
correspondence  
received as  
information.  
18-146

**PUBLIC HEARING – 5:30 PM**

Planning and Development Services

**Bylaw 400.13 – (Rezone R5 to R6)**

City of Lacombe Bylaw 400.13, an amending Bylaw of the City of Lacombe to rezone five parcels (Lots 6-10, Block 11, Plan RN1A (1A) from Residential Multi-Unit Dwelling District (R5) to Residential Apartment District (R6) affecting addresses 5137, 5133, 5131, and 5123 51 Street. The Legislative Coordinator advised Council the purpose of the public hearing is to hear any public submissions on the rezoning. Per Section 606 of the MGA (Requirements for Advertising), Public Hearing notice was advertised in the Lacombe Express Thursday April 12, 2018 and Thursday April 19, 2018. It was confirmed that no submissions were received.

Mayor Creasey advised the order for the public hearing presentations will be:

1. Development Officer or designate
2. Those in favor of the bylaw
3. Those opposed to the bylaw
4. Any person deemed to be affected who wishes to be heard

Development Officer or Designate

Jordan Thompson, Director of Operations and Planning Services, presented Bylaw 400.13 to rezone five parcels from R5 to R6 and increase allowable units per hectare, for Lots 6-10, Block 11, Plan RN1A.

Those in Favour of the Bylaw

None came forward in favor of Bylaw 400.13.

Those Opposed to the Bylaw

None came forward opposed to Bylaw 400.13.

Any Person Deemed to be Affected Who Wishes to be Heard

None came forward deemed to be affected by Bylaw 400.13.

Mayor Creasey declared the Public Hearing for Bylaw 400.13 closed at 5:34 p.m.

*Council returned to the Regular Meeting at 5:34 PM.*

**PRESENTATIONS**

**Audited 2017 Financial Statements (BDO)**

Ryan Wachter, and Alan Litster attended to present the 2017 Audited Financial Statements for the City of Lacombe. Reviewed in more detail for Council were the Consolidated Statement of Financial Position, Note 2 (Property Taxes Receivable), Consolidated Statement of Operations, Note 17 (Budget), Consolidated Statement of Cash Flows, Note 9 (Accumulated Surplus), and Note 15 (Debt Limits).

**BYLAWS**

Planning and Development Services

**Bylaw 400.13 (Rezone R5 to R6)**

Jordan Thompson, Director of Operations and Planning Services, presented Bylaw 400.13 for second and third reading, to rezone five parcels from R5 to R6.

**MOVED BY** Councillor Hibbs:

THAT Council give second reading to Bylaw 400.13 for the rezoning of Lots 6-10, Block 11, Plan RN1A from Residential Multi-Unit Dwelling District (R5) to Residential Apartment District (R6).

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Gullekson:

11/175.29 18MO  
THAT Council give  
second reading to  
Bylaw 400.13 for the  
rezoning of Lots 6-10,  
Block 11, Plan RN1A  
from Residential Multi-  
Unit Dwelling District  
(R5) to Residential  
Apartment District (R6).  
18-147

61/201.13 18BL  
THAT Council give  
second reading to  
Bylaw 400.13 for the  
rezoning of Lots 6-10,  
Block 11, Plan RN1A  
from Residential Multi-  
Unit Dwelling District  
(R5) to Residential  
Apartment District (R6).  
18-148

THAT Council give third reading to Bylaw 400.13 for the rezoning of Lots 6-10, Block 11, Plan RN1A from Residential Multi-Unit Dwelling District (R5) to Residential Apartment District (R6).

CARRIED UNANIMOUSLY

*Councillor Jacobson declared a pecuniary interest and left Council Chambers at 6:16 P.M.*

#### **Bylaw 400.14 (Metcalf Rezone FD to R1 and R4)**

11/175.30 18MO  
THAT Council give first  
reading to Bylaw 400.14  
for the rezoning of Lot  
1, Block 4, Plan 182  
0846 from Future  
Designation District  
(FD) to Residential  
Mixed District (R4) and  
Lot 11, Block 4, Plan  
182 0846 from Future  
Designation District  
(FD) to Residential  
Detached District (R1).  
18-149

Jordan Thompson, Director of Operations and Planning Services, presented Bylaw 400.14, to rezone two lots in Metcalf Ridge from Future Designation (FD) to Residential Mixed District (R4) and Residential Detached District (R1).

**MOVED BY** Councillor Konnik:

THAT Council give first reading to Bylaw 400.14 for the rezoning of Lot 1, Block 4, Plan 182 0846 from Future Designation District (FD) to Residential Mixed District (R4) and Lot 11, Block 4, Plan 182 0846 from Future Designation District (FD) to Residential Detached District (R1).

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Hibbs:

11/135.05 18MO  
THAT Council schedule  
a public hearing for  
Bylaw 400.14 to be held  
at 5:30 PM on Monday,  
May 28, 2018.  
18-150

THAT Council schedule a public hearing for Bylaw 400.14 to be held at 5:30 PM on Monday, May 28, 2018.

CARRIED UNANIMOUSLY

*Councillor Jacobson returned to Council Chambers at 6:22 P.M.*

#### Corporate Services

##### **Bylaw 457 (Rescindment)**

Diane Piche, Acting Corporate Services Director, presented Bylaw 457 for second and third reading, to repeal a number of inactive Bylaws (as repealing Bylaw No. 5).

**MOVED BY** Councillor Hibbs:

11/175.31 18MO  
That Council give  
second reading to  
Bylaw 457 – Repeal of  
Inactive Bylaws No. 5.  
18-151

That Council give second reading to Bylaw 457 – Repeal of Inactive Bylaws No. 5.

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Jacobson:

11/004.05 18BL  
THAT Council give third  
reading to Bylaw 457 –  
Repeal of Inactive  
Bylaws No. 5.  
18-152

THAT Council give third reading to Bylaw 457 – Repeal of Inactive Bylaws No. 5.

CARRIED UNANIMOUSLY

##### **Bylaw 458 (Rescindment)**

Diane Piche, Acting Corporate Services Director, presented Bylaw 458 for first reading, to repeal a number of inactive Bylaws (as repealing Bylaw No. 6).

**MOVED BY** Councillor Hibbs:

11/175.32 18MO  
THAT Council give first  
reading to Bylaw 458 –  
Repeal of Inactive  
Bylaws No. 6.  
18-153

THAT Council give first reading to Bylaw 458 – Repeal of Inactive Bylaws No. 6.

CARRIED UNANIMOUSLY

#### Financial Services

##### **Bylaw 451 (2018 Property Tax Rate)**

Justin de Bresser, Acting Chief Financial Officer, presented Bylaw 451, the annual Property Tax Bylaw for first and second reading, with a municipal property tax increase of 1.30 percent.

11/175.33 18MO  
THAT Council give first  
reading to Bylaw 451.  
18-154

**MOVED BY** Councillor Ross:

THAT Council give first reading to Bylaw 451.

CARRIED UNANIMOUSLY

11/175.34 18MO  
THAT Council give  
second reading to  
Bylaw 451.  
18-155

**MOVED BY** Councillor Ross:

THAT Council give second reading to Bylaw 451.

CARRIED UNANIMOUSLY

### **UNFINISHED BUSINESS**

*Councillor Hoekstra entered Council Chambers at 7:18 p.m., for items in UNFINISHED BUSINESS, REPORTS, and IN CAMERA sections only.*

#### **Council & Legislative**

##### **2018-2022 Strategic Plan**

Matthew Goudy, Chief Administrative Officer, presented the draft Strategic Plan for further input from Council, following the Spring Trade Show. Changes to Strategy priorities and further updates were provided to Administration.

11/911.03 18MO  
THAT Council direct  
Administration to  
incorporate in the  
Strategic Plan train  
whistle cessation as a  
priority and further  
instructions received  
April 23 be incorporated  
prior to its approval at a  
subsequent council  
meeting.  
18-156

**MOVED BY** Councillor Hibbs:

THAT Council direct Administration to incorporate in the Strategic Plan train whistle cessation as a priority and further instructions received April 23 be incorporated prior to its approval at a subsequent council meeting.

CARRIED UNANIMOUSLY

### **NEW BUSINESS**

#### **Financial Services**

##### **2017 Audited Financial Statements**

Justin de Bresser, Acting Chief Financial Officer, highlighted key items and presented the audited 2017 financial statements to Council for approval.

13/964.01 18MO  
THAT Council approve  
the 2017 Audited  
Financial Statements as  
presented.  
18-157

**MOVED BY** Councillor Konnik:

THAT Council approve the 2017 Audited Financial Statements as presented.

CARRIED UNANIMOUSLY

##### **2018 Operating Budget Amendments**

Justin de Bresser, Acting Chief Financial Officer, presented 2018 budget amendments and a recommended final tax rate increase for 2018, following the proposed changes.

13/931.04 18MO  
THAT Council approve  
the amendments to the  
2018 operating budget  
as presented and  
approve a tax rate  
increase of 1.30 %.  
18-158

**MOVED BY** Councillor Jacobson:

THAT Council approve the amendments to the 2018 operating budget as presented and approve a tax rate increase of 1.30 %.

CARRIED UNANIMOUSLY

##### **2017 Operational Surplus Allocation**

Justin de Bresser, Acting Chief Financial Officer, presented and summarized proposed allocations for the 2017 Operating Surplus shown in Note 17 (Budget) of the Audited Financial Statements.

13/931.05 18MO  
THAT Council direct  
Administration to  
allocate the 2017  
operating surplus of

**MOVED BY** Councillor Konnik:

THAT Council direct Administration to allocate the 2017 operating surplus of \$697,357 (\$747,347 less \$49,991 deficit) to the following reserves:

\$697,357 to the following reserves:  
General Capital Reserve - \$104,909  
Lacombe Police Reserve - \$192,963  
Water System Reserve - \$318,734  
Wastewater System Reserve - \$130,741  
18-159

General Capital Reserve - \$104,909  
Lacombe Police Reserve - \$192,963  
Water System Reserve - \$318,734  
Wastewater System Reserve - \$130,741

CARRIED UNANIMOUSLY

**MOVED BY** Councillor Jacobson:

THAT Council direct administration to pay \$130,741 to the outstanding loan under bylaw 427 –Lagoon Covers.

CARRIED UNANIMOUSLY

13/821.02 18MO  
THAT Council direct administration to pay \$130,741 to the outstanding loan under bylaw 427 –Lagoon Covers.  
18-160

**MOVED BY** Councillor Hibbs:

THAT Council approve the funding from the solid waste reserve in the amount of \$49,991 to cover the deficit in the solid waste utility.

CARRIED UNANIMOUSLY

13/821.03 18MO  
THAT Council approve the funding from the solid waste reserve in the amount of \$49,991 to cover the deficit in the solid waste utility.  
18-161

### Community Services

#### **Freightliner Curling Rink Roof**

Brenda Vaughan, Community Services Director, presented a recommendation to replace the Freightliner Curling Rink roof in 2018 through a Request For Proposal process.

**MOVED BY** Councillor Ross:

THAT Council approves the budget allocation of \$350,000 to facilitate the replacement of the Curling rink roof in 2018 and directs Administration to return with funding alternatives.

CARRIED UNANIMOUSLY

74/933.01 18MO  
THAT Council approves the budget allocation of \$350,000 to facilitate the replacement of the Curling rink roof in 2018 and directs Administration to return with funding alternatives.  
18-162

*Meeting recessed at 7:30 PM for media availability.  
Meeting resumed at 7:46 PM*

### REPORTS

**MOVED BY** Councillor Hoekstra:

THAT Council written and verbal reports be received as information.

CARRIED UNANIMOUSLY

11/173.19 18MO  
THAT Council written and verbal reports be received as information.  
18-163

### NOTICES OF MOTION

*Any submitted Notices of Motion are dealt with at a subsequent regular meeting of Council per City of Lacombe Procedural Bylaw No. 370 Section 6.14(10).*

### IN CAMERA

**MOVED BY** Councillor Konnik:

THAT Council with Administrative staff attending to support Council (Matthew Goudy, Jordan Thompson, Barbara Wilton, and Ross Pettibone) move In Camera at 7:46 PM to discuss the following items:

- (3) – Land (FOIP, Section 24)
- (2) – Labour (FOIP, Section 17)
- (7) – Legal (FOIP, Sections 27 and 24)

CARRIED UNANIMOUSLY

11/177.32 18MO  
THAT Council with Administrative staff attending to support Council (Matt Goudy, Brenda Vaughan, Guy Lapointe, Diane Piche, Jordan Thompson, and Ross Pettibone) move In Camera at 6:21 PM to discuss the following items:(3-Land, 1-Legal).  
18-164

*Jordan Thompson left Council Chambers at 8:17 PM prior to discussion of the last item (labour).*

**MOVED BY** Councillor Ross:

THAT Council return to Open Meeting at 8:40 PM.

CARRIED UNANIMOUSLY

11/177.33 18MO  
Open Meeting  
18-165

12/117.03 18MO  
THAT Council endorse  
the proposed year one  
performance objectives.  
18-166

**MOVED BY** Councillor Hoekstra:

THAT Council endorse the proposed year one performance objectives.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

11/177.34 18MO  
Adjournment  
18-167

**MOVED BY** Councillor Hibbs:

THAT the meeting be adjourned at 8:43 PM.

CARRIED UNANIMOUSLY

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Mayor

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Chief Administrative Officer